



Council Chamber, 18500 W. 13 Mile Road, Beverly Hills, MI 48025

VILLAGE COUNCIL MEETING

TUESDAY, AUGUST 4, 2026 AT 7:00 PM

AGENDA

- A. Call to Order/ Roll Call**
- B. Pledge of Allegiance**
- C. Amendments to the Agenda/Approve Agenda**
- D. Community Announcements**
- E. Public Comments**
- F. Consent Agenda**
 - 1. Minutes Approval
 - 2. Review and File Bills recapped as of August 3, 2026
 - 3. Our Lady Queen of Martyrs' Oktoberfest event Sign Request
 - 4. Approve Public Safety Building Compressor Unit
- G. Business Agenda**
 - 1. Approve Proposal for New Village Website
- H. Public Comments**
- I. Manager's Report**
 - 1. August 4, 2026 Manager Report
 - 2. July 2026, Public Safety Report
- J. Council Comments**
- K. Adjournment**

All interested persons may attend and participate in person or virtually at:

<https://us02web.zoom.us/j/86251206015>

Meeting ID: 862 5120 6015 • **Dial in:** 1-646-876-9923

Persons with disabilities who need assistance to participate in this meeting should contact the Clerk's office at 248-646-6404 three days in advance to request mobility, visual, hearing, or other assistance.

Access Council Meeting Materials:
<https://beverlyhillsmi.portal.civicclerk.com/>

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Present: President George, President Pro Tem Drummond, Members: Abboud, Hrydziusko, Kecskemeti, Mercer and O’Gorman (*arrived at 7:01 p.m.*)

Absent:

Also Present: Village Manager, Rothe
Village Attorney, Kolb
Village Clerk, Brown
Public Services Director, Johnston
Public Safety Director, Arnold
Finance Director, Kutey

ROLL CALL/CALL TO ORDER/ PLEDGE OF ALLEGIANCE

President George called the regular Village Council meeting to order at 7:00 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. Brown called the roll. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Hrydziusko, second by Kecskemeti, to approve the agenda as published.

Motion passed.

O’Gorman arrived at 7:01 p.m.

COMMUNITY ANNOUNCEMENT

None.

PUBLIC COMMENTS

Karen Gilbert, Amherst, requested a review of the previous meeting's public comments and draft minutes regarding the animal ordinance and the term “grandfathered”. She stated that the term is antiquated, that the minutes incorrectly stated that speakers had used the term and that she did not believe it accurately described the ordinance changes and requested that the record be corrected, before approval.

Ted Stehney, Bassett Woods Court, expressed concern about not receiving a return call after reporting a water-related issue and requested more timely responses to resident inquiries. He also asked about the Village's water and sewer rates stating that he believed his utility costs were high and asked where he could find additional information regarding the rates.

CONSENT AGENDA

Motion by Hrydziusko, second by Kecskemeti, be it resolved, the consent agenda is approved.

1. Approval of July 7, 2026, Council Minutes
2. Review and File Bills recapped as of July 20, 2026
3. Review and consider a request to waive the pavilion rental fee for SOS YOGA Fundraiser Event
4. Review and consider a request to waive the pavilion rental fee from the Village Woman's Club

5. Municipal and Community Credits Contract with Suburban Mobility Authority for Regional Transportation (SMART) for FY 2027
6. Approve Agreement with the Rossow Group for Public Safety Policy Development and Accreditation Services

Roll Call:
Motion passed (7-0)

CONSIDER AWARDING A PROPOSAL FOR DPW BUILDING CONCEPTUAL ENGINEERING

Rothe introduced a proposal from Hubbell, Roth & Clark (HRC) for conceptual engineering services related to evaluating the Village's Department of Public Works facilities. He explained that the current DPW building is undersized, outdated, and lacks adequate space to support the Village's transition to an in-house public works operation. Council discussed seeking competitive proposals for similar projects in the future, protecting newly acquired equipment and incorporating sustainable and energy-efficient design features.

Motion by Kecskemeti, second by O’Gorman, BE IT RESOLVED, the Beverly Hills Village Council hereby approves the engineering services proposal from Hubbell Roth and Clark for Phase 1 of the DPW Facility Improvements Project in the amount of \$44,500. Funds are available in account #101-411-811.00.

Roll Call:
Motion passed (7-0)

CONSIDER ADOPTION OF CHARTER AMENDMENT RESOLUTION

Rothe presented the proposed charter amendment to reallocate 0.75 mills of the Village’s existing property tax levy to road and street improvements, maintenance, and construction beginning with the July 2027 tax levy through the July 2030 tax levy. Rothe explained that the proposal would generate approximately \$700,000 annually, would not increase the Village's authorized maximum tax rate, and had received approval from the Michigan Attorney General's Office for placement on the ballot. Rothe also reviewed supporting financial forecasts illustrating the impact of the proposed reallocation on the General Fund and Public Safety Fund, noting that the Village would maintain healthy fund balances while addressing road infrastructure needs. Council discussed the flexibility to seek future voter approval to modify the millage allocation if circumstances change and emphasized that the proposal reallocates existing tax revenue rather than increasing or decreasing taxes. Council, Rothe and Kolb discussed revising the explanatory caption accompanying the ballot proposal to improve readability.

The following residents spoke on the matter:

Dale Young, Riverside, asked what costs the Village anticipated incurring to educate residents about the proposed charter amendment prior to the election.

David Tobaben, Orchard Way Court, suggested providing residents with examples of what approximately \$700,000 in annual road funding would accomplish to help illustrate the impact of the proposed charter amendment.

Motion by Hrydziuszko, second by Kecskemeti , BE IT RESOLVED that the Council of the Village of Beverly Hills approve the resolution presented with the intent of adding more plain language description to the first paragraph before the Village of Beverly Hills Public Roads and Street Millage Amendment.

Roll Call:

Motion passed (7-0)

AWARD BID FOR FY 2027 SIDEWALK REPLACEMENT PROGRAM

Rothe gave an overview of the proposed Fiscal Year 2026-2027 Sidewalk Replacement Program, the second year of the Village's sidewalk maintenance program. He explained that Administration issued an RFP for a two-year term contract covering the Village's 2026 and 2027 sidewalk slab replacement programs. Rothe reported that four bids were received and recommended awarding the two-year contract to Luigi Ferdinandi and Son Cement Company as the lowest responsive bidder. The proposal also included construction of a missing sidewalk segment along Greenfield Road between Verona Circle and Auburn Drive that had been omitted from the Safe Routes to School project. Administration and Council discussed the resident cost-sharing process, the criteria used to determine whether a sidewalk needs to be replaced, maintaining consistent width on the Greenfield sidewalk missing segment and identifying future sidewalk connectivity projects. Council suggested including additional educational information in resident notification letters and Village communications explaining the sidewalk evaluation process and why some sidewalks are ground while others require replacement. Council asked Administration to recognize recent sidewalk improvements completed throughout the Village in an up-and-coming edition of the Villager.

Motion by O'Gorman, second by Hrydziuszko, BE IT RESOLVED, that the Beverly Hills Village Council accepts the proposal submitted by Luigi Ferdinandi & Son Cement Company and awards the two-year sidewalk slab replacement and as-needed concrete sidewalk work contract to Luigi Ferdinandi & Son Cement Company in accordance with its proposal and the Village's Request for Proposals.

BE IT FURTHER RESOLVED, that the Village Council authorizes Luigi Ferdinandi & Son Cement Company to complete the Fiscal Year 2026-27 sidewalk replacement program at an estimated cost of \$104,918.98 and the Greenfield Road sidewalk gap project at an estimated cost of \$12,896.00, with funds available in accounts 203-463-944.00 and 401-900-974.05, respectively.

BE IT FURTHER RESOLVED, that the Village Council authorizes the Finance Director to amend the Fiscal Year 2026-27 budget as follows:

1. Increase revenue account 203-000-688.07 by \$61,600 for anticipated resident sidewalk repair assessment payments; and
2. Increase expenditure account 203-463-944.00 by \$59,900, from \$45,000 to \$104,900, to reflect the anticipated total cost of the Fiscal Year 2026-27 sidewalk replacement program.

BE IT FURTHER RESOLVED, that the Village Manager is authorized to execute the contract and any other documents necessary to implement the sidewalk replacement program on behalf of the Village.

Roll Call:

Motion passed (7-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Rothe went over the Manager's report as provided in the regular Village Council meeting packet. Council and Rothe discussed playground construction timeline and next steps for the Beverly Road-Southfield Road Intersection study.

COUNCIL COMMENTS

Mercer commented that the approved millage reallocation would dedicate approximately \$700,000 annually to the road fund while maintaining flexibility in future budgeting. He noted that the Village typically allocates additional funding for roads each year, allowing for more road improvements. He stated that the proposal provides a dedicated funding source to address the condition of Village roads.

Hrydziusko expressed support for the millage reallocation. She said dedicating funding to roads while preserving flexibility in the General Fund was a responsible approach and noted that addressing infrastructure needs now could help avoid higher costs in the future. She also said she looked forward to discussing the upcoming ballot initiative with the community.

Abboud highlighted the Michigan Municipal League's Planning Assistance Program, which provides grant funding for local planning and transportation-related projects. He reported on upcoming Michigan Municipal League Transportation, Infrastructure and Technology Legislative Committee and Elected Officials Academy activities, including his participation in providing feedback on new online training for elected officials. Abboud also provided updates from the Cable Board, noting that microphone issues are being evaluated and may be addressed using PEG funds. He announced that planning for Next's move is ongoing, promoted the upcoming September 14 golf outing fundraiser, and noted that the Senior Advisory Council will hold an August meeting focused on brain health.

George reported that the Village continues to receive concerns regarding deer activity and stated that the issue is being monitored, with further discussion and potential action anticipated this fall. He provided updates from the Parks and Recreation Board, including continued planning for Wendbrook Park and efforts to make information about Beverly Park improvement projects available to the public, including opportunities for community support. He commented on the Beverly Road intersection study, expressing support for improvements that enhance pedestrian safety. He also encouraged public education regarding the proposed millage reallocation, consistent with legal guidance. Finally, George thanked Village Administration and the Department of Public Works for their work and expressed appreciation for the continued reporting on DPW activities.

ADJOURNMENT

Motion by Abboud, second by Hrydziusko, to adjourn the meeting at 8:21 p.m.

Motion passed.

John George
Council President

Carissa Brown
Village Clerk

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

CHECK DATE 07/28/2026 - 07/28/2026

Check Date	Check	Vendor Name	Amount
Bank COM COMERICA			
07/28/2026	92504	ALLIANCE OF ROUGE COMMUNITIES	4,158.00
07/28/2026	92505	ALTA CONSTRUCTION EQUIPMENT L	148,240.92
07/28/2026	92506	AMAZON CAPITAL SERVICES	2,343.71
07/28/2026	92507	AMAZON CAPITAL SERVICES	41.67
07/28/2026	92508	AXON ENTERPRISE, INC.	3,135.00
07/28/2026	92509	BELLE TIRE	125.20
07/28/2026	92510	BEVERLY HILLS ACE	438.02
07/28/2026	92511	BEVERLY HILLS ACE	217.86
07/28/2026	92512	BILLINGS LAWN EQUIPMENT	106.89
07/28/2026	92513	BLOOMFIELD REPUBLICANS CLUB	250.00
07/28/2026	92514	BLUE WATER SOLUTIONS	776.73
07/28/2026	92515	BS&A SOFTWARE	38,711.00
07/28/2026	92516	C&G PUBLISHING	635.40
07/28/2026	92517	CARLETON EQUIPMENT	2,243.47
07/28/2026	92518	CARRIER & GABLE	1,051.00
07/28/2026	92519	CHET'S RENT ALL	206.03
07/28/2026	92520	CHRISTINA BROOKS	390.00
07/28/2026	92521	CINTAS CORPORATION #31	2,292.90
07/28/2026	92522	COMCAST	76.57
07/28/2026	92523	CONSUMERS ENERGY	395.29
07/28/2026	92524	CONTRACTORS CONNECTION	120.25
07/28/2026	92525	CORE & MAIN	524.82
07/28/2026	92526	DEER SOLUTIONS OF OAKLAND COU	95.00
07/28/2026	92527	EAGLE LANDSCAPING & SUPPLY	305.00
07/28/2026	92528	EJ USA, INC.	613.40
07/28/2026	92529	FADI KASYOUHANAN	250.00
07/28/2026	92530	FIFER INVESTIGATIONS LLC	2,000.00
07/28/2026	92531	FIRE SERVICE MANAGEMENT	119.00
07/28/2026	92532	GREAT AMERICA FINANCIAL SVCS.	600.00
07/28/2026	92533	GUNNERS METERS & PARTS INC.	270.00
07/28/2026	92534	HUNT SIGN COMPANY	4,715.00
07/28/2026	92535	J.H. HART URBAN FORESTRY	751.58
07/28/2026	92536	JASON'S OUTDOOR SERVICES LLC	57,512.50
07/28/2026	92537	JOHNSON THERMOL-TEMP INC.	2,987.96
07/28/2026	92538	MACNLOW ASSOCIATES	275.00
07/28/2026	92539	METRO DETROIT INTEGRATED SYST	1,162.70
07/28/2026	92540	MIKE SAVOIE CHEVROLET	5,697.12
07/28/2026	92541	NATIONAL LADDER	88.99
07/28/2026	92542	O.C.W.R.C.	78,282.00
07/28/2026	92543	OAKLAND COUNTY PARKS	550.00
07/28/2026	92544	PRINT MASTERS	190.00
07/28/2026	92545	PRODUCT DRIVE REPAIRS, INC.	511.04
07/28/2026	92546	ROBINSON, STETSON	50.00
07/28/2026	92547	ROSATI, SCHULTZ, JOPPICH P.C.	7,641.00
07/28/2026	92548	S.O.C.R.R.A	37,566.74
07/28/2026	92549	SAFEBUILT INC.	697.50
07/28/2026	92550	SALTY JAKES MAINTENANCE & REP	735.00
07/28/2026	92551	SARA BRESNAHAN	44.37
07/28/2026	92552	SARA POCOCK	250.00
07/28/2026	92553	SCHULTZ & YOUNG	332.50
07/28/2026	92554	SMITHGROUP, INC	5,015.00
07/28/2026	92555	STAPLES	933.72
07/28/2026	92556	TAYLOR DEGIULIO	450.00
07/28/2026	92557	THE ROSSOW GROUP	20,000.00
07/28/2026	92558	ZIP ETC INC	8,975.00

COM TOTALS:

Total of 55 Checks:	446,147.85
Less 0 Void Checks:	0.00
Total of 55 Disbursements:	446,147.85

CHECK DISBURSEMENT REPORT FOR VILLAGE OF BEVERLY HILLS

CHECK DATE 07/28/2026 - 07/28/2026

	Amount
101 GENERAL FUND	190,106.46
202 MAJOR ROAD FUND	910.00
203 LOCAL STREET FUND	2,266.00
205 PUBLIC SAFETY DEPARTMENT	53,014.23
208 PARK IMPROVEMENT FUND	57,512.50
226 GARBAGE AND RUBBISH COLLECTION FUND	38,318.32
592 WATER/SEWER OPERATION FUND	104,020.34
Report Total:	446,147.85



Agenda Item Summary

To: Village Council

From: Carissa Brown, Village Clerk

Re: *Consent Agenda - 3. Our Lady Queen of Martyrs' Oktoberfest event Sign Request*

Date: August 4, 2026 - [Click to View Agenda](#)

Summary:

Administration received the annual request from Our Lady Queen of Martyrs asking for permission to place a sign in the public right of way on the west side of Southfield Road at the intersection of Dunblaine Avenue. The sign is for Our Lady Queen of Martyrs' Oktoberfest event scheduled for September 25-26, 2026. They have requested to put the sign out on Tuesday, September 1 and stated that it would be removed no later than Sunday, October 4, 2026.

Recommendation:

Be it resolved, the Beverly Hills Village Council authorizes Our Lady Queen of Martyrs to place their Oktoberfest event sign in the public right of way at the Southfield Road and Dunblaine Avenue intersection from September 4 to October 4, 2026.

Attachments:

None



Agenda Item Summary

To: Village Council
From: Edward Arnold, Public Safety Director

Re: *Consent Agenda - 4. Approve Public Safety Building Compressor Unit*
Date: August 4, 2026 - [Click to View Agenda](#)

Summary:

The Public Safety Building has been without air conditioning for several weeks. Following extensive research and testing, Johnson Controls, our longstanding HVAC maintenance provider, has determined that a replacement air condensing unit is necessary. Attached is the quote provided by Johnson Controls; I am seeking Council approval for this replacement.

Financial Impact:

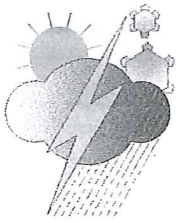
The cost was not anticipated in the fiscal year 2027 budget. However, due to a recent reduction in pension costs amounting to \$185,000, a portion of these savings can be reallocated without necessitating a budget amendment.

Recommendation:

BE IT RESOLVED, the Beverly Hills Village Council hereby approves the quote from Johnson Controls in the amount of \$18,000 and authorizes a 10% contingency. Funds are available in account #205-345-932.01.

Attachments:

1. Johnson Controls Quote



Johnson Thermal Temp, Inc.

Proposal

Commercial, Industrial, Residential

58540 Van Dyke, Suite 5
Washington, MI 48094
www.JrThermal.com
Phone: 586-781-9095 Fax: 586-781-5150

Quote #: _____

Date: 07-28-2026

Sheet #: _____

Proposal Submitted To:

Name: Beverly Hills Police and Fire
Street Address: 18600 13 Mile
City: Beverly Hills
State/Zip code: Michigan 48025
Phone/E-mail: 248-540-3410

Work To Be Performed At:

Compressor --Police and Fire
Street Address: _____
City: Chief Ed Arnold
State/Zip code: 248-510-8190
Phone/E-mail: Earnold@beverlyhillspolice.com

We hereby propose to furnish the materials and perform the labor necessary for the completion of
Installation of one Compressor For Existing Condensing Unit for Beverly Hills Police and Fire Building,.
Complete including all necessary electrical, necessary refrigerant, and controls.

Total \$ 18,000.00

With payments to be made as follows: 50% deposit, Balance due Dollars (\$ 18,000.00)
upon Completion

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Johnson Thermal Temp, Inc.

Respectfully submitted

David Johnson

Per

Note- This proposal may be withdrawn by us if not accepted

within 30 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized By:

Date:

07/30/26

Authorized By:

Edward Arnold

Quote #:

Date: 07-28-2026

Sheet #:

CONDITIONS OF SALE

1. We take exception to any agreements which exceed the responsibility of damages caused by our workers, their workmanship, and equipment. Our subcontractors carry their own insurance.
2. If the contract price includes excavating and there shall be encountered running water, pipes or other unusual obstructions which must be removed, or changed, the buyer agrees to pay the additional expense of such removal or change.
3. If seller is to install the equipment specified, the seller assumes all services are of sufficient capacity and installed according to Code, and located within 20 feet of the equipment unless otherwise specified in this contract. The seller does not assume responsibility for bringing present service up to code.

WARRANTIES

1. The seller agrees to pass on to the buyer any rights, protections, or benefits to which he may be entitled by virtue of the Manufacturing Company's Standard Warranty, which is as follows:
"The Manufacturing Company warrants each new product manufactured by it to be free from defects in workmanship and material for a period of one year from date of installation, misuse and abuse exempt. Any part that proves defective within this time will be repaired or replaced f.o.b., our factory or one of our warehouses. The Manufacturing Co. will assume no responsibility for any labor performed outside of its factory, nor will it be responsible for contingent damages of any kind whatsoever. The Manufacturing Company will not be liable for any damages caused by the negligence of any workman or laborer not in its own employ, nor for damages caused by defects in purchaser's furnace, boiler, heating system, foundations, pit, or any part or appurtenance thereto other than the product, it being agreed that the liability of the Manufacturing Company shall not extend beyond that for defects in the product it self.
"The Manufacturing Company makes no warranty on motors or controls manufactured by others inasmuch as they are warranted separately by their respective manufacturers."
"The Manufacturing Company reserves the right to make any changes in design or to make additions and improvements upon its product without imposing any obligation upon itself to install same on its products previously manufactured."

SERVICE

If seller is to install the equipment specified, seller agrees to provide warranty service on equipment only and will be given without charge for a period of one year after start up. OUR SERVICE PERIOD STARTS WHEN THE BUYER INSTRUCTS US TO START UP THE EQUIPMENT.

SALES TAX, ETC.

Unless otherwise agreed herein any Sales Tax, Excise Tax, or other charges levied upon this sale by Local, State or Federal Government shall be paid by the Buyer.

GENERAL

It is expressly stipulated and agreed that the foregoing provisions constitute the entire contract between the purchaser and the seller which shall not be in any way changed, altered, amended or modified by any verbal promises, agreements or representations by or between said parties or their agents or representatives unless and until the same shall be reduced to writing and evidenced by the signature of the purchaser and an authorized officer of the seller.

PROPERTY OWNERSHIP

It is expressly understood and agreed that the property covered hereby shall remain personal property, whether placed upon a permanent foundation or in any manner affixed or attached to the building or structure in which it may be contained. Unless the above equipment and materials are fully paid for as set forth above, the title to all such equipment and materials shall remain in the seller. In such case, the seller may, at its election remove said equipment unless payment is made within the time limit set forth above and retain payments made as liquidated damages without legal process.



Agenda Item Summary

To: Village Council
From: Warren Rothe, Village Manager
Carissa Brown, Village Clerk

Re: ***Business Agenda - 1. Approve Proposal for New Village Website***
Date: August 4, 2026 - [Click to View Agenda](#)

Summary:

A redesign of the Village's website is a budgeted project for Fiscal Year 2027. Staff solicited two proposals from Revize, the current website provider, and Civic Plus, another software company utilized by the Village. Village administration recommends accepting the proposal from Civic Plus.

Although the Civic Plus proposal reflects a marginally higher annual cost of \$15,444 compared to \$14,580 for Revize, the following enhanced benefits are offered:

- Increased storage limit from 20 GB to 100 GB.
- A more robust form-editing feature.
- Integration with MuniCode and Civic Clerk, allowing the website to search, reference, and coordinate files among these platforms, thereby enhancing user experience when locating information and Village records.
- An AI health review agent providing regular assessments of website activity, aiding in the identification of outdated or irrelevant pages.

Both proposals ensure compliance with recently adopted ADA standards for web accessibility, which include:

1. The ability for users to customize the website for compatibility with screen reading technology.
2. An enhanced document display viewer that automatically renders documents into a standards-compliant format without requiring front-end configuration by Village staff.

Financial Impact:

Sufficient funds are allocated in the general fund budget to support this purchase. The annual cost will be \$15,444, subject to a 5% increase each year. Initial setup and purchase costs total \$14,555.98, resulting in a combined initial expenditure of \$29,999.98. The agreement is for an initial term of 24 months, after which it will automatically renew in one-year increments. The Village retains the option to terminate the agreement prior to each renewal.

Recommendation:

BE IT RESOLVED, the Beverly Hills Village Council accepts the proposal from Civic Plus for a new Village website as presented. Funds are available in account #101-215-933.00.

Attachments:

1. CivicPlus Proposal
2. Work Order



Proposal

Valid for 60 days from date of receipt

Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to develop technology solutions that empower local government staff to manage daily operations efficiently without depending on paper-based processes or complex systems.

Today, CivicPlus provides public sector technology that provides intelligent automation for staff and a unified experience for residents. CivicPlus solutions help increase process efficiency by up to 40%, freeing staff to improve community engagement. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a singular experience for residents and staff.

OUR PORTFOLIO INCLUDES:

- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Mass Notification
- Social Media Archiving
- NextRequest
- Recreation Management
- SeeClickFix 311 CRM
- Municode Codification
- Process Automation and Digital Services
- Community Development
- Asset Management
- Utility Billing
- Resident Portal

Company Contact Information

302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233
Fax: 785.587.8951
civicplus.com



Experience & Recognition

25+ Years

13,000+ Customers

950+ Employees

With public service in our DNA, our 25-year heritage of success is fueled by the expertise of our product innovators—many of whom served in local government. Our commitment to deliver impactful solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government technology. We are proud to have earned the trust of our over 13,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

We're proud to be recognized in various ways for our dedication and service to our customers.

- Winner of multiple Stevie® Awards, the world's top honors for customer service, sales professionals, and more.
- Designated a top-100 U.S. company by Government Technology magazine for making a difference in the public sector.
- Selected by Inc. Magazine as "One of the Fastest Growing Privately-Held Companies in the U.S." each year since 2011.
- Certified™ by Great Place To Work®, which is a prestigious award is based entirely on what current employees say about their working experience.



The Best-Run Local Governments Run on CivicPlus Technology

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services. However, they struggle with budget cutbacks and technology constraints. With CivicPlus, leaders can finally overcome the perpetual trade-off between the demand for better services and the realities of operational resources, by leveraging the unique Civic Impact Platform to deliver both unmatched end-to-end automated efficiency and truly unified, delightful resident experiences.

CivicPlus is the only government technology company exclusively committed to being a trusted partner for impact-led government, enabling our customers to efficiently keep our communities informed, involved, and connected using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, our customers increase revenue and operate more efficiently while nurturing trust among residents.



The Civic Impact Platform

The comprehensive Civic Impact Platform delivers unmatched end-to-end efficiency, supercharging staff impact through intelligent automation, and unlocking collaboration in and across departments. At the same time, this unique platform delivers a truly unified residence experience, delighting residents with a singular profile and single sign-on for friction-free, no-hassle services. With CivicPlus, your team is always change-ready, staying a step ahead of disruption, whether evolving compliance and accessibility requirements, civil emergencies, and more.



IMPACT-LED GOVERNMENT

Impact-led government aims to create lasting community change by improving and modernizing processes with automation, collaboration, and data insights. This approach helps staff work efficiently and makes services more accessible, addressing needs proactively. Our Civic Impact Platform is guided by five core principles:

1. **Modernize and connect every function:** Work better together through intelligent automation, efficiency, and stronger collaboration.
2. **Deliver a singular, personalized resident experience:** Replace hassle with friction-free delight, delivering a unified profile and intuitive, consistent experiences.
3. **Supercharge staff impact:** Boost staff performance with automated tasks, data-driven decisions, and aligned priorities and processes.
4. **Strengthen compliance, accessibility, and readiness:** Forward-thinking best practices and continuous adaptation.
5. **Consolidate on a comprehensive, purpose-built platform:** Choose solution breadth, eliminate multiple vendors, and gain compounding value over time.



CivicPlus Resident Portal

THE NEXT EVOLUTION IN DIGITAL RESIDENT ENGAGEMENT

CivicPlus Portal is a mobile-friendly, personalized online hub from which residents can quickly, easily, and securely obtain information, access resources, discover services, complete transactions, and interact with their local government administration. It is the public gateway to the Civic Impact Platform, empowering resident self-service from one central location for everything from submitting forms, referencing recent legislation, and engaging with public meetings to managing individual alert and notification preferences.



Personalized Resident Benefits:

- One username, password, or popular platform-enabled single sign-on (via Facebook, Google, Microsoft, or Apple) to securely manage their user profile and interact with all their government resources and information.
- A personalized, customizable dashboard that serves as the launchpad to save frequently accessed digital services, view past interactions, bookmark frequent payment options, and stay up to date with featured, meaningful content.
- Anytime, anywhere access from any device.
- Enabling self-service form viewing, submission, and payments to support a variety of digital transactions from parking permits and business licenses to pet adoptions.
- Easy management of individual communication preferences related to routine and emergency alerts, website newsletters, and agenda & meeting notifications from one single view.
- A centralized hub to submit and track requests, such as public records requests, non-emergency issues, and code enforcement complaints and violations.

Staff and Administrator Benefits:

- A low-maintenance tool for administrators to easily spotlight information, share content, and link to services to further promote local government initiatives while improving public transparency and trust.
- Ability to consolidate digital services from multiple CivicPlus and third-party solutions into one intuitive, accessible, and responsive interface.
- Consolidation of siloed alerts and notifications from the variety of solutions you control into a single view residents to sign up for and manage.
- Localization of cross-department payments and forms in one place, including those from CivicPlus and third-party solutions, enhancing residents' convenience for increased payments and engagement.
- Multi-factor authentication options and optimized for security and accessibility.



Support Services

TECHNICAL SUPPORT

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available to assist with any questions or concerns regarding the technical functionality and usage of your new solution.

CivicPlus Technical Support hours typically span between 7 a.m. to 7 p.m. CST, but vary by product. You can access a Technical Support Team via a toll-free number as well as an online email support system for users to submit technical issues or questions. Our current initial response time is 4-hours for email tickets during normal hours. Further, emergency technical support for urgent requests is available 24/7 for designated, named points-of-contact for most products.



Award-Winning Support

CivicPlus has been honored with four Gold Stevie® Awards, eight Silver Stevie® Awards, and eleven Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. The Help Center also provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to engage your residents most effectively.

Proposal Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.



Municipal Websites Central



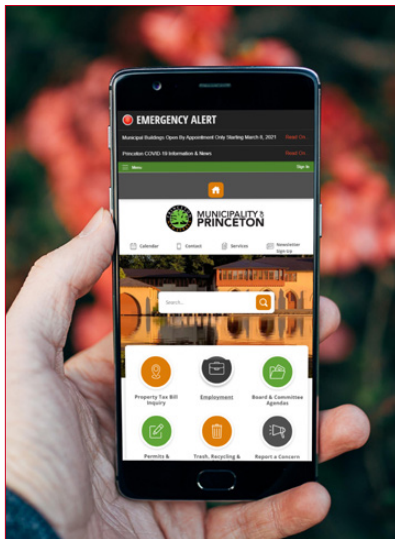
Premium Implementation

CMS Features & Functionality

CivicPlus' Municipal Websites Central (Web Central) is a comprehensive content management system designed to help local governments build websites that connect with residents effectively. With configurable layouts, simplified content management, and integrated tools for communication and resident self-service, CivicPlus websites streamline the timely delivery of essential information and services. This empowers local governments to consistently provide positive civic experiences for residents and peace of mind for staff with streamlined communication processes.



Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.



Modules & Widgets

RESIDENT ENGAGEMENT

Web Central offers many effective and easy-to-use resident engagement features. These tools easily integrate with the other key features.

Notices and Alerts – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

Blog – Post opinions/information about various community topics and allow resident comments and subscriptions.

Calendar – Create multiple calendars and events to inform residents of upcoming activities that are viewable by list, week, or month.

Submit Requests and Report Issues – Allow residents to report a problem or submit requests through our easy Form Center module. For advanced service request management functionality to intake resident submissions via web portal, our integrated SeeClickFix 311 CRM Starter product is available as an add-on.

Form Center – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

News – Post news items and keep your residents up to date on important information via News Flash.

Opinion Poll – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.



Notifications – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me (includes up to 500 SMS users).

Photo Gallery – Display photos of parades, local sporting events, or historical locations through albums or slideshows. Users can vote on favorites or share via email and social media.

Pop-up Modal – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

CONTENT MANAGEMENT

Web Central comes fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

Agenda Center – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

Archive Center – Manage and retain serial and older documents.

Document Center – Organize and manage documents in one central repository.

Public Images – Store all your images in one central location, to utilize individually or create slideshows on your site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

Easy for Residents to Navigate – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

Frequently Asked Questions (FAQs) – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

Graphic Links – Create visually appealing buttons to direct users to important information.

Info Advanced – Use Info Advanced to create engaging displays of information for reuse throughout the website.

Quick Links – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

Resource Directory – Use the Resource Directory to showcase information on local businesses and/or community resources.

Staff Directory – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.



DEPARTMENT-SPECIFIC

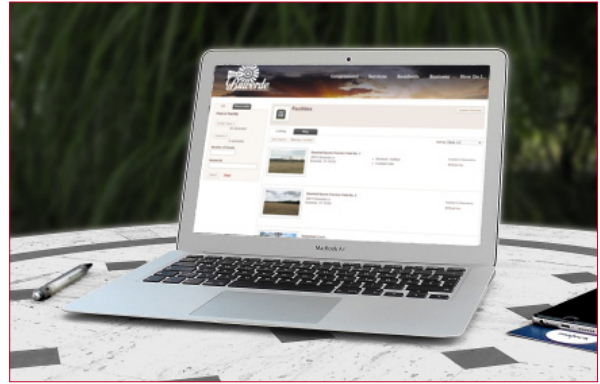
There are several function-specific features and modules for government departments. These tools are integrated into the Web Central CMS and offer the ability to complete multiple steps in one action.

Activities – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

Facilities & Reservations – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

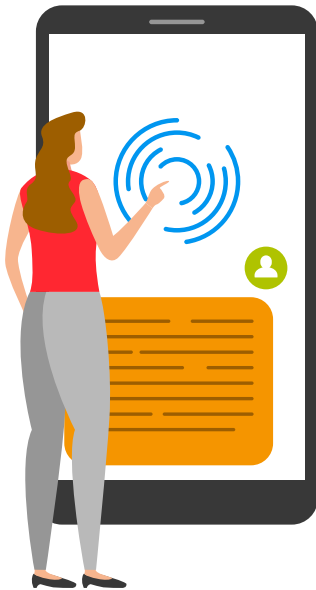
Job Postings – Post available jobs online and accept online applications.

Bids – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.



COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.



Custom HTML Widget – Embed videos or other HTML features in your page.

Editor Widget – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

Form Center Widget – Embed simple forms on a page.

Image Widget – Add images to a page.

Related Documents Widget – Create a dynamic list of documents referenced in the Document Center.

Slideshow Widget – Add a slideshow of images.

Tabbed Widget – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.



Administrative Features

The administration of your Web Central website is browser-based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control the access to pages and manipulation of content as well as use automated features to streamline processes.



Administrative Dashboard – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

Content Scheduling & Versioning – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

Dynamic Page Components – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

History Log – Track changes made to your website.

Intranet – Use permissions to set a secure location on your website that allows employees to login and access non-public resources and information.

Levels of Permissions – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

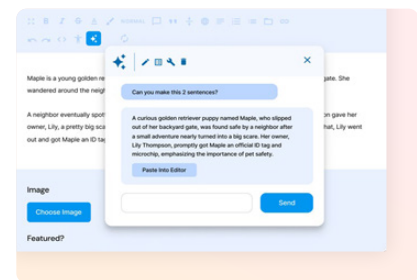
Pending Approval Items – Administrators have access to a queue of pending items to be published or reviewed.

Website Statistics – Provided website analytics for analysis.

USER-FRIENDLY FEATURES

Not only is Web Central easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

AI Editing Assistant – Create clear, consistent, and accessible content. Integrated into familiar tools like Pages, News Flash, Notify Me, and FAQs, the AI Editing Assistant improves grammar, tone, and compliance with plain language standards in real time. Key benefits include faster content polishing, streamlined editing workflows, and adding multi-lingual content all with secure, optional use that never stores data or trains external models. Opt-in to take advantage of these features at no additional cost.



Automatic Alt Tags – Built-in features assist with ongoing ADA compliance of your website.

Credit Card Processing – Web Central is integrated with select external payment processors to accept payments on your website (separate agreement must be made directly between you and the supported external processor of your choice). Additional fees apply.



Preset Styling Standards and Ongoing Styling Flexibility – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

Link Redirects – Instead of sending your users to <https://www.civicplus.com/blog/ce/government-website-awards-city-county-municipal/>, you can send them to <http://civicplus.com/awards>.

Live Edit – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

Maps – Easily embed maps from Google, ESRI, and more using the HTML widget.

Mega Menu – A main navigation menu makes it easy to get to any page on your website quickly.

Predictive Site Search – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

Site Search Log – All search words are kept in a log.

Real Simple Syndication (RSS) Feeds – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

Responsive Design – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

Social Media – Set various modules to automatically post to your Facebook and/or X (formerly Twitter) feeds and incorporate compatible social media feeds and widgets into your website.

Supported Browsers – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

Third-Party Access – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

Translation – Integration with Google Translate translates web pages into over 100 languages.

ACCESSIBILITY COMPLIANCE

With more than 1 in 4 (~28.7%) adults in the United States living with a disability, CivicPlus helps governments ensure that critical resources are available to all residents. Our commitment to accessibility is visible through VPATs and third-party audits that can confirm you're working with a trusted and experienced partner. Our multi-faceted approach sets you up for success:

- CivicPlus Municipal Websites are highly accessible by design, aligning toward WCAG 2.1. For transparency, we provide annual third-party audits (VPATs) for each of our products.
- Our trainers will teach your staff best practices to keep your content and design elements accessible and up to date with the latest ADA/WCAG standards.
- Your staff can use the Accessibility Checker included within the CMS to scan content created in the editor for accessibility issues so you can correct them before publishing.

- Any new regulations that require code changes are reviewed by our product team at least quarterly. Depending on the regulation, our product team plans and executes necessary changes with no additional effort required from you.
- Our product team updates our best practices and provides regular updates to customers via the CivicPlus website, blog articles, webinars, and other publications.

Additionally, CivicPlus offers an extensive suite of accessibility tools, including industry-leading integrations to help customers maintain compliance and prepare for the transition to WCAG 2.2. Due to the dynamic nature of website content updates, ongoing accessibility solutions can be incredibly beneficial in ensuring sustained accessibility compliance. CivicPlus provides three long-term web accessibility solutions offering varying approaches to help with your compliance maintenance challenges:

- AudioEye Managed: Accessibility tools and services for WCAG 2.2 compliance
- Acquia Web Governance: Website Governance & Compliance Tools
- DocAccess: Convert current and future PDFs into screen reader-friendly, WCAG 2.1 AA-aligned HTML transcripts

Additional details and/or a quote can be provided upon request.



Guardian Hosting & Security

In today's digital era, local governments require a hosting solution that not only meets their needs but exceeds their expectations. Our Enterprise Level Hosting Solution is designed with local governments in mind, offering unparalleled DDoS protection to safeguard your digital infrastructure from the most aggressive cyber threats. With our state-of-the-art security measures, you can ensure the continuity of critical services, even in the face of sophisticated attacks.

Moreover, we understand the importance of building resident trust through consistent and reliable service availability. That's why we guarantee a high availability of ****99.9% uptime****, ensuring your services are accessible when your residents need them the most. This commitment to uptime translates to less than 8.76 hours of potential downtime annually, demonstrating our dedication to maintaining your operations without interruption.

Data Center	• Redundant Power Supply • Uninterruptible Power Supply (UPS) Systems • Enhanced Cooling Infrastructure • Diesel Engine Generators • Energy Storage	• Redundant HVAC Systems • N+1 Redundancy • Fully Redundant Network • System Monitoring – 24/7/365
Security	• Web Application Firewall (WAF) Protects Against SQL Injection, Cross-Site Scripting, & Other Threats • OWASP Modsecurity Core Rule Set Guards Against OWASP Top 10 Vulnerabilities • Server Management Services Ensure Smooth Operation & Optimal Performance • Regular Software Updates & Security Patches • Antivirus Management & Updates Protect Against Malware • Continuous System Monitoring for Health & Performance	
Performance	• Regional Content Delivery Network (CDN) Distributes Cached Content to Minimize Latency & Enhance Reliability • Server-Side Caching with Regional CDN Improves Page Load Times & Content Delivery • Unparalleled Browsing Experience for Users on Your Website or Application	
Hosting	• Enhanced Security and Compliance • CMS software updates • Server management & monitoring • Multi-tiered software architecture • Server software updates & security patches • Database server updates & security patches	• Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Disaster Recovery	• Emergency After-Hours Support, Live Agent (24/7) • Online Status Monitor by Data Center • 8-Hour Guaranteed Recovery Time Objective (RTO) • 24-Hour Guaranteed Recovery Point Objective (RPO) • Pre-Emptive Monitoring for Disaster Situations • Multiple, Geographically Diverse Data Centers	
DDoS Protection & Mitigation	• Cloudflare's Reverse Proxy to Protect Your Network • Access to Advanced Tools that Defend Against DDoS Attacks • Utilize Cloudflare's Massive Network Capacity of 30 Tbps • A Skilled Team is Always Ready, 24/7, to Stop Any Attacks on Your Digital Assets	



Implementation

Premium Project Timeline

Design creation, content development, professional consulting, configuration for usability and accessibility, dedicated training—CivicPlus delivers all of this and more during the development of your new website.

A typical premium project ranges from 16 – 28 weeks. Your exact project timeline will be created based on detailed project scope, project enhancements purchased, availability for meeting coordination, action item return and completion, approval dates, and other factors. Your project timeline, tasks, due dates, and communication will be managed and available in real-time via our project management software, Cloud Coach.

PHASE 1: INITIATE	2-4 Weeks	• Project Kickoff Meeting • Planning & Scheduling
PHASE 2: ANALYZE	4-6 Weeks	• Customer Deliverable Submission • Consulting Engagement (if purchased) • Design Discovery Meeting • Content Process Meeting
PHASE 3: DESIGN & CONFIGURE	6-10 Weeks	• Design Concept Development • Design Concept Meeting • Content Development • Agendas & Minutes Migration • Website Completion
PHASE 4: OPTIMIZE	1-2 Weeks	• Website Finalization
PHASE 5: EDUCATE	1-2 Weeks	• Training Engagement
PHASE 6: LAUNCH	2-4 Weeks	• Launch Confirmation Meeting • Website Launch

Additional time will be added to your timeline for Department Header Packages.



Approaching Your Project Implementation

Communication between you and your Web Central team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work



The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Phased Approach

PHASE 1: INITIATE

Project Kickoff – During this initial meeting, your project manager will perform introductions, detail deliverables needed, provide a high-level overview of the development process, and introduce tools and resources used to manage your project.

Planning & Scheduling – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.

PHASE 2: ANALYZE

Customer Deliverables – You will be responsible for submitting deliverables as outlined.

Consulting Engagement (if purchased) – During your consulting sessions, your consultant will meet with you to evaluate needs and make recommendations for implementation solutions. This consulting will help your organization facilitate the tough conversations that happen when you put a microscope to your current processes, solutions, and website presence. Further, we will also guide you to set realistic timelines and tasks for implementation as well as assist you in setting goals and sustainment plans for your launch and beyond.

Design Discovery Meeting – Your project manager and art director will meet with you to discuss design preferences and establish design structure from flexible layout options.

Content Process Meeting – Meet with your project manager and web content specialist to detail our content development process.



PHASE 3: DESIGN & CONFIGURE

Design Concept Development – You'll have the chance to review a responsive, functioning design concept prototype in an actual production environment. You will have the opportunity to evaluate the presented design concept and collaborate with your project team on any feedback and then final approval.

Content Development – Our Content Development team will migrate the agreed upon number of pages of content (including their text, documents, and images) from your current website to your new, Web Central website. Content will be enhanced for usability and accessibility, and we will organize your website pages to make them easy to navigate.

Agendas & Minutes Migration – The Content Development team will download, upload, and organize an agreed upon number of meetings to the Agenda Center module.

Website Completion – You will receive a completed production website featuring your approved design combined with the finished content.

PHASE 4: OPTIMIZE

Website Finalization – Both the Web Central project team and you will prepare your website for launch. During this time, you will be able to make final adjustments to the content on your production website, as well as ensure overall satisfaction with your website.

PHASE 5: EDUCATE

Training Engagement – Our goal with your training plan is to give your staff the skills and tools they need to quickly and easily keep your website current. Your trainer will deliver training sessions for both administrators and users. These sessions will be customized to equip your staff with the knowledge and comfort level needed to prepare your website for launch and maintain it in the future. The training session will use your production website so that users are familiar with your specific configuration, and you can obtain hands-on knowledge from our Gold Stevie® Award winning external training and consulting team.

PHASE 6: LAUNCH

Website Launch Confirmation Meeting – Your Web Central project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

Website Launch – After final confirmation, your website will be made live and available to the public.



Your Role During Implementation

To help create the strongest possible website, we will need you to:

- Gather photos and logos that will be used in the overall branding and design of your new website
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design (if available)
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)



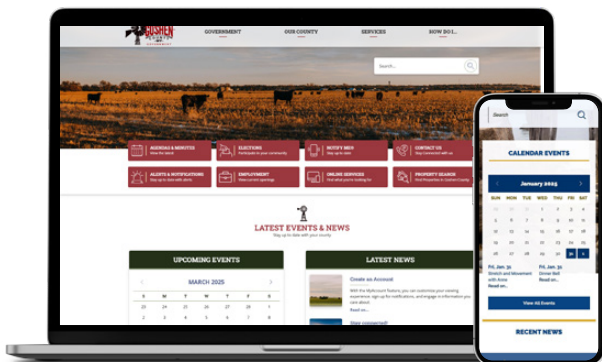
Premium Package Designs

You will meet with your art director to discuss your website vision based on the goals and needs of your users. This process involves conversing with your art director on the order, placement, and format of your homepage content and design elements, aimed at achieving your usability goals. Your preferences will be solidified into a homepage layout wireframe, which will provide the structural blueprint for the visual design application.

We will then collaborate with you to customize your design to represent your community using your logo, chosen colors, and imagery. We will focus on including the functionality to meet your website needs, including an option for up to one Advanced Design Component, if desired. Advanced Design Components provide next-level user engagement by leveraging the latest design enhancements in the Web Central product. Your art director will help you choose the component that works best for your website goals and desired site maintenance level.

DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the premium implementation package.



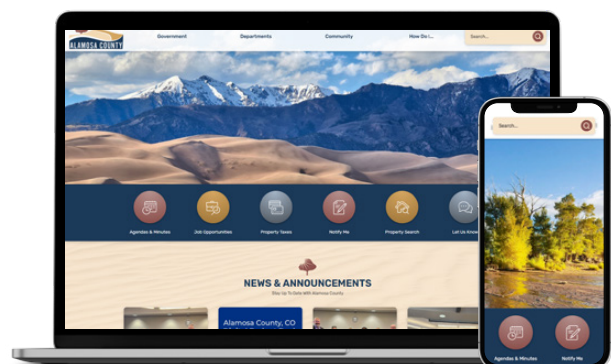
Goshen County, WY
goshencountywy.gov



Azusa, CA
azusaca.gov



Princeton, TX
princetontx.gov



Alamosa County, CO
alamosacounty.org

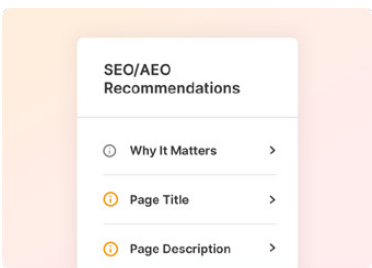


AI Content Advisor

The AI Content Advisor, powered by CivicPlus Intelligence, is an AI-driven auditing and reporting tool that automatically reviews Municipal Websites content and provides recommendations on AEO (Answer Engine Optimization) and SEO (Search Engine Optimization) improvements and content quality issues.

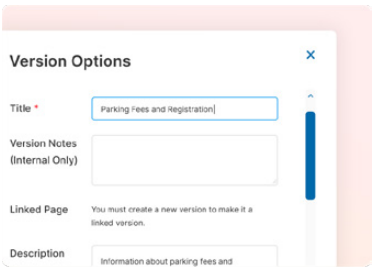
KEY BENEFITS:

- Improve your ranking across traditional and AI-powered search with simple, impactful guidance.
- Boost resident trust by becoming and maintaining the single source of truth for municipal information.
- Surface outdated information before residents see it



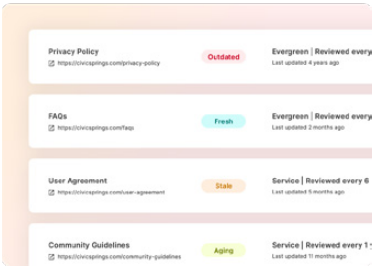
Optimize For Search Without Needing Expertise

The Recommendations Panel provides clear, actionable guidance directly within the content editing experience. It evaluates titles, headings, readability, keywords, and FAQs to help pages perform better in both AI-powered answer tools and traditional search engines.



Become The Single, Trusted Source of Truth for Residents

By applying AI-driven recommendations, teams can improve clarity, consistency, and structure across pages, helping ensure residents find accurate, authoritative information first, every time.



Find and Fix Outdated Content Before It Causes Confusion

The Stale Content Report categorizes pages and assigns a review cycle, helping teams quickly identify aging or outdated information and prioritize updates across departments.



AudioEye for Municipal Websites

Features & Functionality

AudioEye for Websites

CivicPlus is the exclusive local government provider of AudioEye's full service accessibility offering. AudioEye's industry-defining digital accessibility hybrid offering helps deliver website remediations efficiently and affordably for organizations of all sizes. The AudioEye platform leverages a decade of investment in advanced technology supported and informed by a team of dedicated IAAP-certified professionals to help deliver improved access to the web conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

AudioEye

- AudioEye Managed
- Proprietary automated testing suite
- Detect Section 508 and WCAG 2.2 Success Criteria violations
- AudioEye engineers remediate accessibility issues
- Compliance monitoring
- Manual technical analysis and usability testing
- AudioEye Accessibility Help Desk with Personalization Tools

AudioEye Managed

- Provides complete digital accessibility compliance auditing and resolution
- End-to-end digital accessibility compliance testing, resolution, validation, and monitoring
- Combines subject matter experts with technology—a team of engineers and manual testers to ensure issues of accessibility are fixed and stay fixed

AudioEye Accessibility Help Desk with Personalization Tools

- Fully customizable user experience
- Tailored to individual needs regardless of device type, language preference, or preferred method of access
- Users can customize the visual display of the website, the toolkit provides instant personalization
- 24 Hour Help Desk provides accessibility answers from accessibility experts

Digital Accessibility Platform

- Software as a Services (SaaS), API-first technology
- Offers end-to-end compliance auditing
- Ability to spider, scan, and diagnose entire websites, single blocks of code, and content delivered via API
- Offers flexible resources for proper identification and remediation of the detected issues

AudioEye Trusted Certification



The AudioEye Trusted Certification represents a commitment to accessibility and digital inclusion.

www.fcc.gov is AudioEye Trusted.

The AudioEye web accessibility certification process involves automatic and manual testing with the goal of identifying and resolving access barriers, conforming with the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) 2.2 Level AA Success Criteria, and ensuring an optimal user experience for all users, regardless of their individual abilities.



Implementation

With AudioEye, seamless accessibility is just a click away. This tool can be implemented almost immediately upon your website's launch, eliminating the need for a lengthy installation timeline. This means your site can be fully accessible from day one, providing an effortless and user-friendly experience for all visitors.

Value Proposition

The AudioEye Difference

AudioEye is an industry-leading web accessibility platform delivering trusted ADA and WCAG accessibility compliance. Our software finds and fixes accessibility issues on websites and provides all necessary ADA compliance must-haves for local governments. The software is delivered with real-time reporting mechanisms and self-serve accessibility resources, including the Visual Toolkit with 24/7 Help Desk, automatically generated Sustainable Testing, and Remediation (STAR) plan and accessibility statement. The software enables the delivery of custom fixes built by our Implementation Team. It runs via JavaScript or integrated plugins, which provide a codeless installation experience.

TRUSTED CERTIFICATION

Your website will be enabled with the AudioEye icon. Each page will be certified as "AudioEye Trusted" to WCAG 2.2—the latest approved international standard for accessibility. Backed by AudioEye's [Trusted Certification](#), auto remediations will run continuously and your site's accessibility will be continuously remediated and monitored.

EXPERT REMEDIATION

AudioEye's [A1liance Team](#), a community of testers with disabilities, will actively test your site and remediate accessibility issues they find.

LEGAL SUPPORT

AudioEye can provide legal support for accessibility issues, should you need it.

AUDIOEYE ACCESSIBILITY HELP DESK

The Accessibility Help Desk is active – this is a visitor facing accessibility help station staffed by a team of experts capable of acting on behalf of the accessibility of your site. This is a bridge between you and a disabled user and among the first things investigative teams will look for when determining accessibility. AudioEye prioritizes the remediation of validated issues as submitted via the Accessibility Help Desk.

PERSONALIZATION TOOLS

The personalization tools are enabled. This gives agency to the user to personalize their experience.



Web Accessibility



DocAccess

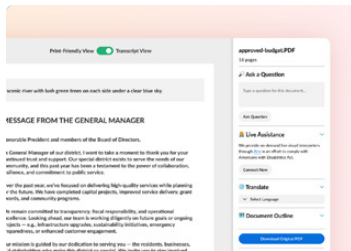
Features & Functionality

DocAccess

Simplify compliance by automatically converting all current and future PDFs into screen reader-friendly, WCAG 2.1 AA-aligned HTML transcripts.

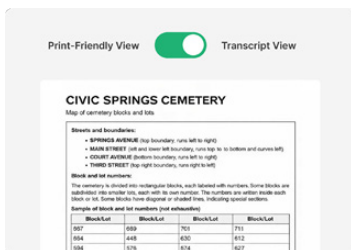
KEY BENEFITS:

- Work quickly with setup as fast as **1 day** and then **5 minutes** for new PDFs to be automatically detected and converted.
- Align all current and future PDFs to ADA standards by automatically converting documents to WCAG 2.1 AA-aligned, screen reader-friendly HTML transcripts.
- Real-time translation powered by Google translate, with **250 supported languages**.
- Live visual interpretation via **24/7 access to professional interpreters at Aira** – included at no extra cost.
- Images, charts, maps, and diagrams are instantly accessible with AI-generated alt-text following WCAG best practices.
- AI-powered search that lets users ask questions in-document and get answers back in their preferred language.
- Accessible from any device – responsive design ensures perfect viewing on all devices.



Instantly Convert Documents to HTML Transcripts

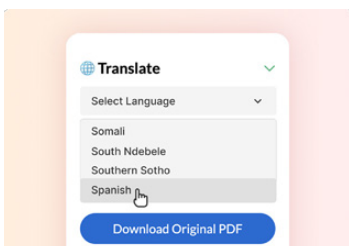
Once DocAccess is activated, all PDF links on your website automatically open in the mobile-friendly DocAccess view. Residents can use the print-friendly version or the HTML transcript, which includes detailed alt text for images.



Align Tricky Documents to WCAG 2.1 Standards

DocAccess is built for the complexity and range of government documentation. Use it to convert even your most difficult PDFs, including:

- Historical and handwritten documents
- Complex RFPs with diagrams and decision trees
- Comprehensive financial audits
- Multi-column brochures with scanned maps
- Scanned legal documents and budgets with handwritten signatures

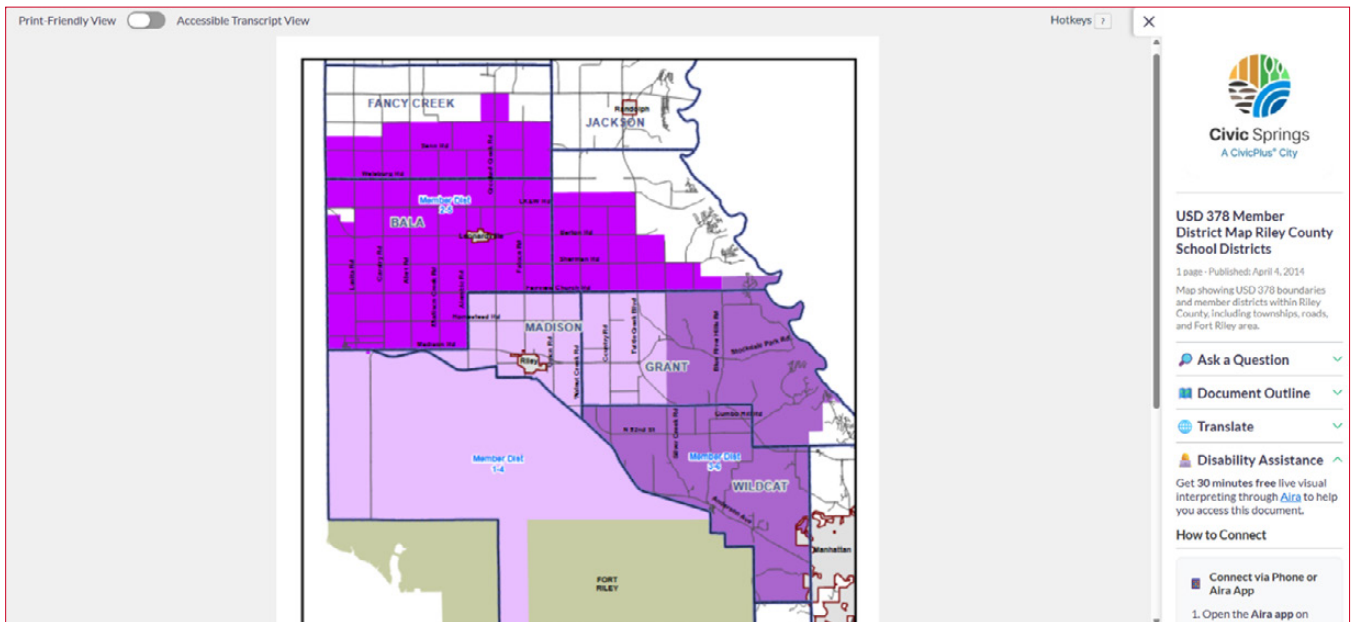


Translate into 250 Languages

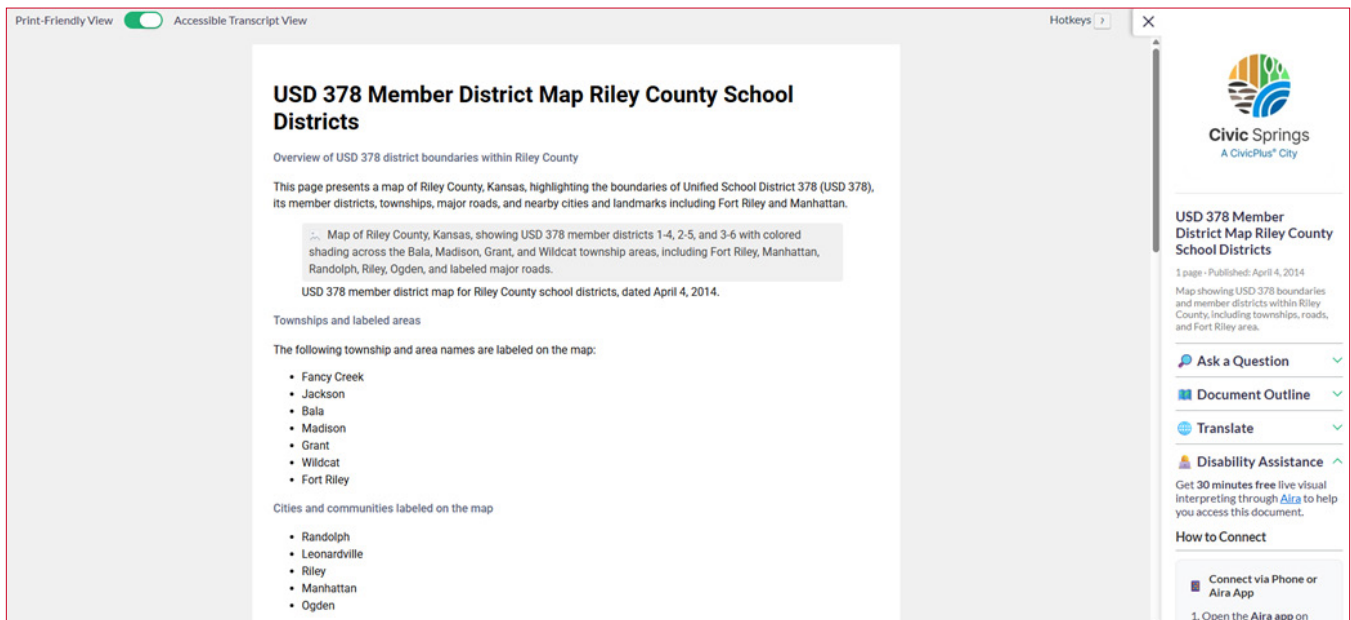
Over 250 built-in language translations can be applied to the HTML transcript with one click. Translations also apply to DocAccess features, including the Ask a Question tool.

DOCACCESS IN ACTION

Take your documents from this:



To this, simply by turning on the accessible transcript view with DocAccess.



Implementation

- **Quick Installation** – Add one line of code to your website - similar to Google Analytics. Works with any CMS or platform.
- **Automatic Processing** – DocAccess scans and processes all your PDFs, creating accessible versions without touching your original files.
- **Go Live & Stay Compliant** – Your PDFs are now served in an accessible, translatable, and mobile-friendly format. New documents are processed automatically. Full dashboard for monitoring.



**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-129607-1
7/13/2026 11:11 AM
8/31/2026

Client:
Village of Beverly Hills, MI

Bill To:
BEVERLY HILLS VILLAGE, MICHIGAN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
David May	(785)-370-7821	may@civicplus.com		Net 30

Group1

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Annual - Municipal Websites Central	Annual - Municipal Websites Central	USD 4,250.00
1.00	Hosting & Security Annual Fee - Websites Central	Hosting & Security Annual Fee - Websites Central	USD 1,188.00
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection	USD 600.00
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: https://www.villagebeverlyhills.com/	USD 89.00
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup: https://www.villagebeverlyhills.com/	USD 141.11
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: https://www.villagebeverlyhills.com/	USD 189.00
1.00	Premium Implementation - Municipal Websites	Premium Implementation	USD 11,284.15
41.00	Website Content Development - 1 Page	Content Development - 1 Page	USD 1,464.66
6.00	Website New Customer Virtual System Training - Up to 3 hours	Website Virtual System Training - Up to 3 hours & 12 attendees	USD 4,018.89

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	AI Content Advisor	Access to AI Content Advisor for CivicPlus Municipal Websites. The AI Powered AI Content Advisor scans website content to surface Search Engine Optimization (SEO) and Answer Engine Optimization (AEO) recommendations and flag stale pages.	USD 850.00

Group2

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	AudioEye Managed	AudioEye Managed: https://www.villagebeverlyhills.com/	USD 3,200.00
1.00	Web Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD - 1,600.00
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation	USD 446.54

Group3

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	DocAccess	DocAccess is a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities.	USD 5,078.00
1.00	PDF Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD - 2,539.00
1.00	DocAccess Implementation	Implementation of DocAccess	USD 1,339.63

List Price - Initial Term Total	USD 36,377.00
Total Investment - Initial Term	USD 29,999.98
Annual Recurring Services (Subject to Uplift)	USD 15,444.00

Initial Term	24 Months, beginning at signature date. Total Investment - Initial Term refers to the first 12 months of the agreement.
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	Annual Recurring Services (subject to Uplift) refers to the second 12 months of the agreement.
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

If the customer has subscribed to the DocAccess services, which is evidenced by the DocAccess line item shown above, the covered domains for the service shall be limited to:
<https://www.villagebeverlyhills.com/>

Acceptance of Quote # Q-129607-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Manager Report

To: President George and Village Council

From: Warren Rothe, Village Manager

Re: August 4, 2026, Manager Report

GENERAL UPDATES

- The **Open House** for the **Beverly-Southfield Road Intersection Study** had strong attendance. A [project page](#) has been added to the Village's website. The information boards from the open house can be [viewed](#). Additionally, residents can leave additional comments through July 31st [here](#), and this link is also available on the project page.
- The **Joint PC-VC Master Plan Kick-Off meeting** produced a robust discussion of the Village's strengths, weaknesses, opportunities, threats, aspirations, and results as they related to the Master Planning and Zoning Ordinance project. Residents are encouraged to watch the meeting video, and more opportunities for community engagement will launch in the coming months.
- Revisions to the **e-bike ordinance** were completed and sent to the Village Council for review earlier last week. A formal discussion of the ordinance is expected to occur at the next Village Council meeting. Given the delay from the original timeline, a copy of the interim draft will be available on the Village's website and is also included at the end of this report
- The community **deer survey** was completed and the survey will go live before the next Council meeting, but was not yet active at the time this report was completed.
- **BS&A Cloud's** initial two-week implementation period has ended. Staff continue to learn the new systems and additional set up meetings/trainings are being scheduled for the newly purchased timesheets and purchase order modules.
- Work on the **Beverly Park playground** continued since the previous Council meeting. 21A was being delivered to the playground at the time this report was written. Installation of the 21A, footing pourings, and remaining equipment installation will continue this week.

- The Village met with representatives from the **U.S.D.A.** to discuss their ability to partner with the Village regarding **deer management**. The meeting was robust and a more detailed update will be presented during the Manger Report.
- **MDOT** gave an update on the recently enacted **road funding program**. To date, the Village, and other municipalities have yet to receive any of the increased funding. There are a series of other categories that need to be fully funded before funds start flowing to the State's local units of government. Another \$149 million needs to be collected before this can occur. See a graphical depiction of the funding formula provided by MDOT at the end of this report.
- The Village had its **annual meeting** with its **Workers Compensation carrier**. The Village continue to lower its experience rating, which should have a positive impact on our upcoming renewal premium. This is very fortuitous as this was the first year of providing in-house DPW services.
- Paving continued last week on the **13-Mile paving project (City of Southfield)**.
- Design for the **Village's future 13-mile project** has begun, an online form will be opened in the coming weeks to allow residents who are directly impacted by the project to submit feedback and concerns.
- **Collection of property taxes is ongoing** and collections total **\$1,198,628.23** through 07/29.
- **Online forms** are being created to handle **contractor registration** and **landlord business licenses** for rental properties. These are currently processed via paper.
- **Public Works Accomplishments**
 - Catch basin repair on Walmer
 - Sight line clearing on Village Major Streets began.
 - PK, the road striping contractor, completed their work.
 - Precision Concrete will start sidewalk cutting in September.
 - Letters for impacted property owners in the Fiscal Year 2027 sidewalk replacement program were created and will be mailed to residents early this week.
- **JH HART** continued tree removals associated with the Fiscal Year 2027 tree maintenance program.
- The **Zoning Board of Appeals** will meet on August 10th. On the agenda are three setback variance requests and one fence material variance request.

PROJECT UPDATES FROM HRC

Transportation Alternatives Program Sidewalks

Next week, the general contractor (Toebe Construction) will be performing the following work:

Evergreen

- Continue to water the grass and the trees (8/6)
- Continue to work on the sidewalk on the bridge just south of Old Pond Court (Complete Bridge Closures).

13 Mile Road

- Begin construction of the sidewalk starting at Woodside Athletic Club working towards Lahser Road.
- Continue to water the previously installed trees (8/6)

14 Mile Road

- Begin to rough grade for sidewalk installation

To promote safety in a construction zone, the bridge south of Old Pond Court along Evergreen Road will be closed during the day with no thru traffic access while construction activities are occurring. Residents who live north of the bridge may enter Evergreen Road from Riverside Drive and residents who live south of the bridge may enter Evergreen Road from Beverly Road. After the work has been completed for the day, the contractor will open the bridge to single-lane 2-way traffic (in the northbound lane). Please use caution when crossing the bridge and use a “first-come, first-served” general rule for bridge lane access.

FY 26/27 Road Paving Project

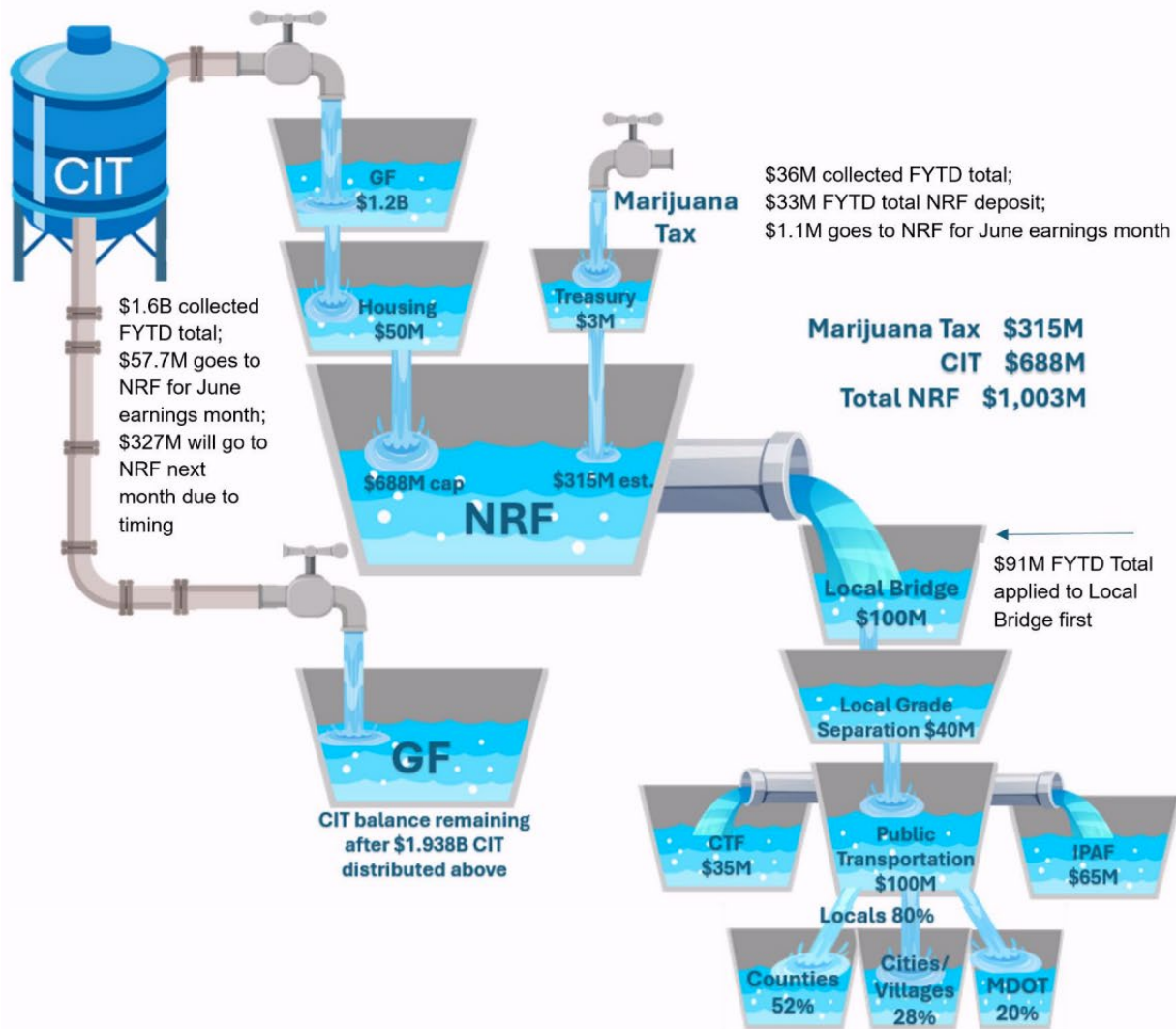
Over the last week, the contractor has placed new shoulder material along Pierce Street in select areas and has started to place top-soil and grass seed to start the restoration process. They have also poured the main section of the Gould Court approach as well as the sidewalk ramps at the Embassy Street approach.

This week, the contractor will continue to restore the project area as well as touch up some of the shoulder work that was completed this week. The contractor will also be installing new signage along Pierce Street. The locations of the signs are indicated by the stakes on either side of Pierce. Residents are asked not to move the stakes as they will be needed to install the signs.

RIVERSIDE PARK UPDATE

On July 29th the Village received the violation notice from EGLE for work conducted at Riverside Park. Included in the notice were corrective measures primarily focused on shoreline and wetland restoration, as well as floodplain matters. The Village has scheduled a meeting with EGLE staff for **Thursday August 6th** to review the notice and identify next steps.

June 2026 (FY26) Revenue Collections



CTF	Comprehensive Transportation Fund
CIT	Corporate Income Tax
GF	General Fund
IPAF	Infrastructure Projects Authority Fund
NRF	Neighborhood Roads Fund

Final Concert in the Park – Friday, August 14th

Join us for the final Concert in the Park of the season on Friday, August 14, 2026 at 7:00 p.m. at Beverly Park. This free community event is open to all!

Enjoy an evening of live music with The Hood, a Metro Detroit band known for its high-energy performances featuring alternative hits, '80s and '90s favorites, acoustic harmonies, and classic rock anthems.

All City Dogs food truck will be on-site with delicious food available for purchase.

Bring a lawn chair or blanket and join your friends, family, and neighbors as we celebrate the final concert of the summer. We look forward to seeing you at Beverly Park!



Food Truck Mondays: August Lineup

Join us every Monday in August from 4:30 – 7:30 p.m. at Beverly Park (18801 Beverly Road) for great food, fresh air, and a fun evening in the park!

Check out August's food truck lineup below and make plans to stop by. Whether you're craving dinner, dessert, or a little of both, there's something for everyone!

See August's lineup below!

Truck**	Date
Heavenly Chicken And Waffles	Mon, Aug 3, 2026 4:30 PM - 7:30 PM
Simply Spanish	Mon, Aug 10, 2026 4:30 PM - 7:30 PM
WING SNOB	Mon, Aug 17, 2026 4:30 PM - 7:30 PM
Melt Theory	Mon, Aug 24, 2026 4:30 PM - 7:30 PM
That's Dat Truck	Mon, Aug 31, 2026 4:30 PM - 7:30 PM

***Food trucks are subject to change*

Movie in the Park & Chalk-Fest – August 20, 2026

The Village will host Chalk-Fest and Movie in the Park on Thursday, August 20, 2026, at Beverly Park. Chalk-Fest will take place from 5:00 p.m. to 6:30 p.m., with public voting from 6:30 p.m. to 6:45 p.m. Participants will decorate assigned chalk squares, with awards presented for Best Use of Color, Best Depiction of the Movie Theme (**GOAT**), and People's Choice prior to the movie.

The evening will conclude with a free showing of **GOAT** beginning at 7:00 p.m.

The event is sponsored by Jason's Outdoor Services, which is providing complimentary popcorn for attendees.



At its July 15, 2026 meeting, the Birmingham Area Cable Board approved an \$1,800 PEG Grant to assist the Village with the rental of the LED screen used for the Movie in the Park. The grant helps offset event costs and supports the Village's continued efforts to provide free community programming and family-friendly events.

Advertise in the 2027 Community Calendar!

Looking for a great way to promote your business or organization while reaching residents throughout the community?

Advertising opportunities are now available in the 2027 Community Calendar! With a variety of ad sizes to choose from, it's a great way to showcase your business all year long.

- ✓ Reach local households
- ✓ Support a valuable community resource
- ✓ Reserve your advertising space before the deadline

For advertising rates, available sizes, and submission information, please visit the Village's website or contact the Clerk's office.

We encourage our local businesses and organizations to take advantage of this opportunity!



Fraud, Scam, and Identity Theft Prevention Seminar



The Beverly Hills Department of Public Safety will host a Fraud, Scam, and Identity Theft Prevention Seminar on Saturday, August 22, 2026, at 10:00 a.m. at Beverly Hills Village Hall (18500 W. 13 Mile Road)

The free educational seminar is designed to help residents recognize and avoid common scams and identity theft. Topics will include protecting yourself against fraud, identifying common warning signs of scams, reviewing real-life case examples, understanding common fraud schemes, and learning what to do if you become the target of a scam.

The event is open to the public and provides residents with practical information and resources to help safeguard their personal and financial information.

State of Michigan
County of Oakland
Village of Beverly Hills

Ordinance No. _____

AN ORDINANCE TO AMEND CODE OF ORDINANCES FOR THE VILLAGE
OF BEVERLY HILLS TO ADD PROVISIONS RELATED TO THE
REGULATION OF ELECTRONIC BIKE USE IN THE VILLAGE

The Village of Beverly Hills ordains:

Section 1 of Ordinance. Amendment to Chapter ____.

Chapter ____ of the Code of Ordinances of the Village of Beverly Hills, entitled
“____,” is hereby amended to add a new Article ____, “Bicycles” to read as follows:

§1 Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context indicates a different meaning.

Bicycle. A bicycle means a device propelled solely by human power upon which a person may ride, having two or more wheels in tandem or parallel. A bicycle does not include an electric bicycle or moped.

Bikeway or sidewalk. A pedestrian or nonmotorized vehicular circulation path, physically separated from motor vehicle traffic and designated for use by bicycles, electric bicycles, electric scooters, pedestrians, and other non-motorized users.

Electric bicycle (e-bike). An electric bicycle or “e-bike” is a bicycle equipped with fixed seat or saddle, fully operational pedals, and an electric motor of not more than 750 watts. E-bikes are divided into three classes under Michigan law (MCL 257.13e):

- Class 1: An e-bike equipped with a pedal-assist motor, and which motor assist ceases when the bike reaches a speed of 20 mph.
- Class 2: An e-bike which has a motor that propels the bike whether the operator is pedaling or not, to a speed of not more than 20 mph.

- Class 3: An e-bike that provides pedal-assist only, which assistance ceases when the bike reaches a speed of 28 mph.

An e-bike shall have attached to it at the time of sale a permanent label which accurately identifies its class type.

Electric skateboard. The term electric skateboard means a device that meets all of the following criteria:

- Has a floorboard designed to be stood upon when riding.
- The floorboard is no more than 60 inches long and 18 inches wide.
- Is designed to transport only one person at a time.
- Has an electrical propulsion system with no more than 2,500 watts of power.
- Has a maximum speed of 25 mph on a paved, level surface.

An electric skateboard may or may not have handlebars and may also be powered by human propulsion in addition to the electric motor. The definition of “electric skateboard” shall include an electric scooter.

Moped. A moped is a two- or three-wheeled vehicle with a motor not exceeding 100cc, a maximum speed of 30 mph, and the shifting of gears is not required for operation. mopeds must have a state registration sticker, and moped operators must have a moped license or driver’s license. For purposes of this article, mopeds are not considered bicycles or e-bikes.

Motor vehicle. A motor vehicle includes every vehicle that is self-propelled, except that motor vehicle shall not include industrial equipment not subject to registration under the Michigan Vehicle Code. A motor vehicle also does not include other power-driven mobility devices (as defined herein) electric patrol vehicles, commercial quadricycles, electric bicycles, or electric skateboards.

Other Power-Driven Mobility Devices (OPDMDs). OPDMDs are any mobility device powered by batteries, fuel or other engines, whether or not designed primarily for use by individuals with mobility impairments, which are used by individuals with mobility disabilities for the purpose of locomotion.

Operator. An operator is any person who rides, uses, or controls a bicycle, electric bicycle, electric scooter, or moped.

Sidewalk. See definition of “bikeway,” above.

§ 2 Compliance required

No person shall operate a bicycle, electric bicycle, electric skateboard, or moped upon any of the public roadways, sidewalks or bikeways, Village parks, or other public places in the Village except in compliance with this article and Michigan law; provided, however, that the provisions of this chapter shall not apply to OPDMDs as defined herein.

§ 3 Parental responsibility

It shall be unlawful for the parent of any minor to fail to exercise reasonable control over the minor which results in the minor violating any section of this article. A parent or guardian shall not knowingly permit a minor to violate any provisions of this article.

§ 4 Use and operation

- A. Operators of bicycles and e-bikes must be seated on a permanent seat or saddle and shall not carry more persons than the device is designed to accommodate.
- B. Operators of Class 3 e-bikes shall be at least 14 years old.
- C. Use of Sidewalks and Bikeways.
 - 1. Class 1 and Class 2 e-bikes and electric skateboards.
 - (a) Class 1 and Class 2 e-bikes and electric skateboards may operate on sidewalks and bikeways unless otherwise posted.
 - (b) Class 1 and Class 2 e-bikes and electric skateboards shall operate at a reasonable and safe speed on sidewalks unless posted otherwise.
 - 2. Class 3 electric bicycles are prohibited on sidewalks, bikeways, and in Village parks unless specifically permitted by Village signage.
 - 3. Operators on sidewalks and bikeways shall yield to pedestrians and give an audible signal before overtaking on the left.
- D. Use of public roadways. Operators of bicycles, e-bikes, and electric skateboards on a public roadway shall ride as near to the right side as practicable, except when turning left, passing, avoiding hazards, or when the lane is too narrow to share safely.

- E. Operators shall not attach themselves or their device to any moving vehicle.
- F. Operators of e-bikes and electric skateboards shall not tow any item by connecting it to the rear of the e-bike or electric skateboard.
- G. Operators walking their device are considered pedestrians and must follow pedestrian rules.

§ 5 Age and helmet requirements

A. Age restrictions.

- (1) No person under the age of 7 years shall operate a bicycle upon any public roadway in the Village but may operate a bicycle upon the public sidewalks and bikeways, private driveways, or upon or in other places or places open to the public in the Village which are not utilized by vehicular traffic. A person under age 7 may operate a bicycle on a public roadway under the direct supervision of a parent or adult guardian.
- (2) Persons between the ages of seven and 10 years of age may operate a bicycle on all public roadways within the Village with parental consent.

B. Electric Skateboards/Scooters. No person under the age of 12 shall operate an electric skateboard/scooter on a public roadway.

C. Electric Bicycles. No person under the age of 14 shall operate a Class 3 electric bicycle.

D. Mopeds. No person under the age of 15 may operate a moped, and all operators must comply with state licensing requirements.

D. Helmets.

- 1. All operators of Class 3 e-bikes between the ages of 14-18 must wear a properly fitted helmet.
- 2. Persons under the age of 19 shall wear a helmet while operating a moped or an electric skateboard.

3. Persons under the age of 21 shall wear a helmet while operating a motorcycle. Persons over the age of 21 are not required to wear a helmet if they comply with the state insurance requirements.
4. All passengers on e-bikes, mopeds, electric skateboards and motorcycles shall wear a helmet.
5. Helmets for electric skateboards, mopeds, and motorcycles must be approved by the department of state police.
6. Helmets for e-bike operators and passengers must meet the requirements of the United States Consumer Protection Commission or the American Society for Testing and Materials.

§6 Speed limits

- A. No person shall operate a bicycle, Class 1 or Class 2 e-bike, or electric skateboard on a sidewalk or bikeway at a speed greater than is reasonable and proper under existing conditions, and under no circumstances in excess of 10 miles per hour unless otherwise posted.
- B. Class 3 electric bicycles shall not exceed 28 mph on permitted surfaces while using the motor assistance function.
- C. Operators of Class 3 e-bikes are required to comply with posted speed limits.

§7 Parking and obstruction

No person shall park or leave a bicycle, e-bike, electric skateboard or moped in a manner that obstructs pedestrian travel, accessibility ramps, building entrances, or vehicular traffic.

§8 Trail and park restrictions

The Village may restrict or prohibit the use of e-bikes, electric skateboards, or mopeds on unpaved trails, nature areas, or environmentally sensitive locations by posted signage.

§9 Penalty

Any person who pleads or is found responsible for a violation of this article shall be liable for a municipal civil infraction and shall be responsible for paying the fine set forth in Section 1-9 of this Code.

Section 2 of Ordinance. Amendment to Chapter 28

Chapter 28 of the Code of Ordinances, entitled "Parks and Recreation," Section 28-29, "Motor vehicles," is hereby amended to read as follows:

Sec. 28-29. - Motor vehicles.

(a) It shall be unlawful for any person to operate a **Class 1, 2 or 3 e-bike (as defined in Chapter)**, or a motor vehicle, including motorcycles, minibikes and ~~secooters~~ mopeds, in any area other than the designated parking lot.

(b) The Public Safety Department shall place or install suitable signs indicating parking areas under the direction of the Park Superintendent, and it shall be unlawful for any person to park a **Class 1, 2 or 3 e-bike or** motor vehicle in the park or adjacent streets other than **in designated parking areas.** ~~indicated by such signs.~~

(c) The provisions of Chapter 42 of this Code relating to traffic apply to the operation of **Class 1, 2 or 3 e-bikes and** motor vehicles in the Village parks and all adjacent streets except as ~~to such as~~ is herein promulgated, set forth and modified for park regulation of motor vehicle traffic and parking.

(d) It shall be unlawful for persons to cruise about the park in **Class 1, 2 or 3 e-bikes,** motorcycles, so-called mini-bikes, ~~motor-secooters~~ mopeds and the like. All such vehicles when standing or parked shall have the motor completely shut off so as to emit no sound, noise, fumes or smoke at all.

(e) [No change.]

(f) No motor vehicle, motorcycle, mini-bike, or ~~motor-secooter~~ moped shall be started up, accelerated, or operated so as to create such disturbance or noise as to attract attention to such operation by the public.

Section 3 of Ordinance. Repeal of Conflicting Ordinances.

All resolutions, ordinances, or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 4 of Ordinance. Severability.

If any section, paragraph, clause, or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 5 of Ordinance. Publication.

This Ordinance shall be published in a newspaper of general circulation in the Village of Beverly Hills within fifteen (15) days after its adoption.

Section 6 of Ordinance. Effective date.

This Ordinance shall take effect upon publication, as provided by law.

ENACTMENT

This ordinance is declared to have been enacted by the Village Council of the Village of Beverly Hills at a meeting duly called and held on the ___th day of _____, 2026.

Ayes:

Nays:

Abstentions:

Absent:

Certification

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned Clerk of the Village of Beverly Hills, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the Village Council of the Village of Beverly Hills at a meeting held on the __TH day of _____, 2026, the original of which is on file in my office.

VILLAGE OF BEVERLY HILLS

By: Carissa Brown
Village Clerk

First reading:
Adopted:
Published:
Effective Date:



Public Safety

Highlights & Statistics

July 2026

843 Calls For Service.

18 Arrests.

272 Traffic stops.

258 Tickets issued.

1. Officers stopped a driver for a traffic violation on at 13 Mile and Evergreen. The driver was arrested for driving while suspended.
2. Officers stopped a driver for a traffic violation at 14 Mile and Southfield. The driver was arrested for never acquiring a driver's license.
3. Officers arrested a subject with outstanding warrants at 13 Mile and Evergreen. The subject was turned over to Bloomfield township P.D.
4. Officers took a subject into custody at the department for an outstanding warrant.
5. Officers stopped a driver for a traffic violation at Southfield and Locherbie. The driver was arrested for warrants and driving while suspended.
6. Officers were dispatched to a domestic assault in progress at Greenfield and Charrington. The suspect was taken into custody and arrested without incident.
7. Officers stopped a driver for a traffic violation at Verona and Greenfield. The driver was arrested on warrants and turned over to Farmington Hills PD.
8. Officers were dispatched to a traffic accident at 14 Mile and Edgewood. The driver at fault was arrested for driving while suspended.
9. Officers stopped a driver for speeding at 13 Mile and Churchill. The driver was arrested for Operating While Intoxicated and Open Intoxicants in the vehicle.
10. Officers were dispatched to Groves High School at 2 a.m. for a report of three teens trespassing on the roof. The drone was deployed and all three teens were arrested and turned over to their parents.
11. Officers stopped a driver for a traffic violation Lahser and Riverbank. The driver was arrested for driving while suspended.
12. Officers stopped a driver for a traffic violation at Southfield and 13 Mile. The driver was arrested for violation of a learners permit.

13. Officers were dispatched to a business on 13 Mile Road for a report of embezzlement. The suspect confessed to the crime and was arrested.
14. Officers stopped a driver for a traffic violation at Lahser and 14 Mile. The driver was arrested for driving while suspended.
15. Officers were dispatched to 13 Mile and Southfield to a domestic in progress. The suspect was arrested and taken into custody without incident.
16. Officers stopped a driver for a traffic violation at Lahser and Riverbank. The driver was arrested for driving while suspended.
17. Beverly Hills Officers were dispatched to Berkshire Middle School to help locate a missing 11-year-old with special needs. Officers located the child walking alone a few streets over from the school and returned him unharmed.
18. Beverly Hills Officers and our mutual aid departments responded to a garage fire on Cedar Hollow. Our officers quick response and aggressive attack helped to contain the flames to the garage only.

Beverly Hills Department of Public Safety 2026 Monthly Performance Report

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Total Calls For Service	536	615	756	694	787	751	843						4,982
Arrests & Traffic Citations													
Arrests Total	8	14	12	4	15	10	18						81
OWI Arrests- Drunk Driving	0	1	3	1	3	2	1						11
OUID Arrests- Driving Influence Drug	1	1	2	0	0	1	0						5
Drug Arrests	1	1	4	0	0	1	0						7
Traffic Stops	43	226	272	173	205	226	272						1,417
Traffic Violations	73	209	201	136	209	143	258						1,229
Accidents													
Personal Injury Accidents	1	0	1	0	0	2	4						8
Property Damage- Car Accidents	17	10	11	11	23	12	19						103
Fire Division													
Fire Response (structure & car fires)	0	1	0	0	1	0	1						3
Smoke & Downed Wire Responses	2	1	6	3	2	4	3						21
Medical & Ambulance Responses	48	26	36	30	33	37	41						251
Odor, Carbon Monoxide & Fire Alarms	7	7	9	10	15	10	15						73
Fire Inspections & Plan Reviews	2	0	1	0	0	0	2						5
Mutual Aid Provided to S.O.F.A.	1	1	3	2	2	1	0						10
Mutual Aid Received from S.O.F.A.	0	0	0	0	1	1	1						3
Detective Bureau & School Resource													
Cases Investigated	20	25	25	31	48	50	57						256
Gun Related Cases	1	0	0	0	0	0	0						1
Guns Seized	2	0	0	0	0	0	0						2
Warrants Submitted	3	4	9	5	13	5	3						42
Warrants Obtained	1	1	4	2	6	1	1						16