



Council Chamber, 18500 W. 13 Mile Road, Beverly Hills, Michigan 48025

VILLAGE COUNCIL MEETING

TUESDAY, JULY 21, 2026 AT 7:00 PM

AGENDA

- A. **Call to Order/ Roll Call**
- B. **Pledge of Allegiance**
- C. **Amendments to the Agenda/Approve Agenda**
- D. **Community Announcements**
- E. **Public Comments**
- F. **Consent Agenda**
 - 1. Approval of July 7, 2026, Council Minutes
 - 2. Review and File Bills recapped as of July 20, 2026
 - 3. Review and consider a request to waive the pavilion rental fee for SOS YOGA Fundraiser Event
 - 4. Review and consider a request to waive the pavilion rental fee from the Village Woman's Club
 - 5. Municipal and Community Credits Contract with Suburban Mobility Authority for Regional Transportation (SMART) for FY 2027
 - 6. Approve Agreement with the Rossow Group for Public Safety Policy Development and Accreditation Services
- G. **Business Agenda**
 - 1. Consider Awarding a Proposal for DPW Building Conceptual Engineering
 - 2. Consider Adoption of Charter Amendment Resolution
 - 3. Award Bid for FY 2027 Sidewalk Replacement Program
- H. **Public Comments**
- I. **Manager's Report**
 - 1. July 21, 2026, Manager Report
- J. **Council Comments**

K. Adjournment

All interested persons may attend and participate in person or virtually at:

<https://us02web.zoom.us/j/81934949427>

Meeting ID: 819 3494 9427 • **Dial in:** 1-646-876-9923

Persons with disabilities who need assistance to participate in this meeting should contact the Clerk's office at 248-646-6404 three days in advance to request mobility, visual, hearing, or other assistance.

Access Council Meeting Materials:

<https://beverlyhillsmi.portal.civicclerk.com/>

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Scan for Quick Access:

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Present: President George, President Pro Tem Drummond, Members: Abboud, Hrydziusko, Kecskemeti, Mercer and O’Gorman

Absent:

Also Present: Village Manager, Rothe
Village Attorney, Kolb
Village Clerk, Brown
Public Services Director, Johnston
Public Safety Director, Arnold

ROLL CALL/CALL TO ORDER/ PLEDGE OF ALLEGIANCE

President George called the regular Village Council meeting to order at 7:00 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. Brown called the roll. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mercer, second by Kecskemeti, to remove the first item June 16, 2026, Council meeting minutes off the consent agenda and to the Business Agenda as item 1A.

Motion passed.

Motion by Hrydziusko, second by Drummond, to approve the agenda as amended.

Motion passed.

COMMUNITY PROJECT FUNDING CHECK PRESENTATION: CONGRESSWOMAN TLAIB

Congresswoman Rashida Tlaib explained that each member of Congress receives a limited number of Community Project Funding requests annually and that Congress approved \$250,000 for improvements to Beverly Green Park. Tlaib presented Council with a ceremonial check.

Council thanked Congresswoman Tlaib for her continued advocacy on behalf of Beverly Hills

SWEARING IN OF NEW PUBLIC SAFETY OFFICER

Director Arnold introduced new Officer Roswell Ginther, a recent graduate of the Oakland Police Academy, and the oath of office was administered to Officer Ginther.

COMMUNITY ANNOUNCEMENT

None.

PUBLIC COMMENTS

Megan Mabee, Dunblaine, presented a report compiled from publicly available records regarding the Riverside Park project, stating that the park has long been recognized as an environmentally significant area within the Rouge River corridor. She requested that the Village make available documentation related to the project's environmental review, including EGLE correspondence, jurisdictional determinations, restoration plans, and engineering documents, to improve public understanding of the project.

Jennifer Roma, Beverly Road, expressed concern about increasingly aggressive deer behavior after two deer repeatedly confronted and stomped at her dog in her fenced backyard, causing her to fear for her safety and that of her pet. She asked what actions the Village is considering addressing the issue and urged that a solution be pursued as soon as possible.

Karen Gilbert, Amherst, referenced information obtained through a FOIA request, including the Village's organizational policies and procedures manual, and read portions of the Village's ethics policy regarding prohibited conduct by Village officials. Gilbert highlighted provisions addressing preferential treatment, misuse of nonpublic information, public confidence, and participation in matters involving personal or family interests, and submitted the referenced material for the record.

CONSENT AGENDA

Motion by Hrydziusko, second by Kecskemeti, be it resolved, the consent agenda is approved.

1. Approval of June 16, 2026, Closed Session Minutes
2. Review and File Bills recapped as of July 6, 2026
3. Approve Change to Non-Union Health Insurance Buy Out Policy
4. Approve CLEMIS Participation Agreement
5. Municipal and Community Credits Contract with Suburban Mobility Authority for Regional Transportation (SMART)

Roll Call:

Motion passed (7-0)

APPROVAL OF JUNE 16, 2026 COUNCIL MINUTES

Mercer identified two clerical corrections to the June 16, 2026 Regular Council Meeting minutes: (1) the minutes should reflect that President George called the meeting to order and the phrase “the oath of office” should be removed because it was repeated twice.

Motion by Mercer, second by Abboud, be it resolved, the Beverly Hills Village Council approves the June 16, 2026 Village Council meeting minutes with the noted changes.

Motion passed.

APPROVE QUOTE FOR PUBLIC SAFETY WINDOW REPLACEMENTS

Village Manager Rothe presented a request to replace the windows at the Department of Public Safety building as part of the FY 2027 Capital Improvement Program. And stated that Administration recommended awarding the contract to Escher Glass, noting the company has successfully completed municipal window replacement projects and is highly recommended. Council discussed the project and expressed support for the improvements to enhance the building's energy efficiency and employee comfort.

Motion by Abboud, second by Hrydziusko, BE IT RESOLVED, the Beverly Hills Village Council hereby approves the quote from Escher Glass for the Public Safety Window Replacement Project in the amount of \$59,361 and authorizes a 10% contingency. Funds are available in account #205-345-970.00.

Roll Call:

Motion passed (7-0)

AWARD BID FOR BEVERLY PARK FENCE REPLACEMENT

Rothe stated that the existing fencing at Beverly Park has exceeded its useful life and replacement will improve public safety, park security and the overall park appearance. Rothe stated that Administration recommended awarding the project to Pure Fence LLC, whose proposal met budget expectations and received favorable references. Council and Administration discussed pedestrian openings along Allerton Drive, commercial-grade v. residential-grade fencing, disposal of the existing fencing and the availability of replacement parts in the future.

Motion by Kecskemeti, second by Hrydziuszko, BE IT RESOLVED, the Beverly Hills Village Council hereby award the Beverly Park Fence Replacement bid to Pure Fence LLC in the amount of \$102,433 and authorizes a 10% contingency. Funds are available in account #208-751-970.00.

Roll Call:

Motion passed (7-0)

ORDINANCE #395 — SECOND READING

Rothe introduced the second reading of Ordinance No. 395, which proposes amendments to Chapter 8 of the Village Code relating to animal ownership. Kolb conducted the second reading and explained that the proposed ordinance establishes a provision allowing residents who legally possessed more animals than permitted under the October 7, 2025 ordinance to continue keeping those animals for the remainder of their natural lives. Council and Administration discussed possible administrative challenges, enforcement, what constitutes a conflict of interest, and whether residents should be required to formally register for the exemption within a specified deadline.

The following residents spoke on the matter:

Greg Kessler, Beverly Road, expressed opposition to the proposed ordinance amendment, arguing it would allow unequal enforcement of the Village's chicken ordinance. He raised concerns regarding compliance, enforcement, and potential conflicts of interest, questioned the management of Hrydziuszko's property, and stated his intention to pursue legal action if the amendment were approved.

Todd Schafer, Sunset, stated that the proposed grandfather provision would allow existing violations to continue and create unequal treatment among residents. He noted that annual permitting already provides opportunities for compliance and suggested requiring residents to claim grandfathered status within a set timeframe.

Karen Gilbert, Amherst, questioned how the Village would verify grandfathered animals over time and how the permitting process would be administered. She also questioned whether the relatively small number of chicken permit applications received demonstrated limited community interest. Gilbert read O'Gorman's previous comments about cats and encouraged Council to apply objective and consistent standards when regulating both cats and chickens, noting that excessive numbers of either could create concerns.

Dale Young, Riverside, expressed concern that the ordinance would be difficult to enforce because of challenges in verifying ownership and age of grandfathered animals. He suggested adding documentation requirements to improve traceability and establishing a defined expiration period for the provision.

Motion by O’Gorman, second by Kecskemeti , BE IT RESOLVED that the Council of the Village of Beverly Hills adopt the amendment to Chapter 8 Article I to add section 8-15 and to add Chapter 8 article 3 section 8-62 as discussed with the one amendment in Article I section 8-15D modifying October 7th, 2026, to October 7th, 2025.

Roll Call:

Abboud	no
Drummond	yes
George	yes
Hrydziusko	yes
Kecskemeti	yes
Mercer	no
O’Gorman	yes

Motion passed (5-2)

ORDINANCE #396 — INTRODUCTION

Rothe introduced Ordinance No. 396, which establishes regulations for electric and battery-powered vehicles, including Class 1, 2, and 3 electric bicycles, electric scooters, and mopeds. Rothe stated that the proposed ordinance incorporates Michigan's e-bike classifications, establishes operational standards, parental responsibility for minors, age and helmet requirements, speed limits, parking regulations, enforcement provisions, and prohibits Class 1, 2, and 3 e-bikes from being operated within Village parks except in designated parking areas. Kolb explained that the ordinance was developed using Michigan law and similar ordinances adopted by other communities to address increasing safety concerns related to e-bike use. Administration and Council discussed numerous potential revisions, including clarifying how electric dirt bikes are regulated, reducing sidewalk speed limits for e-bikes, expanding helmet and age requirements for Class 1 and Class 2 e-bikes, requiring riders to obey posted traffic controls, clarifying enforcement procedures and penalty references, and correcting drafting inconsistencies and typographical errors. Council and Administration also discussed the need for public education before enforcement, provisions addressing golf carts and benchmarking neighboring communities' ordinances to promote regional consistency. Council asked that Administration prepare a revised draft incorporating Council's comments, benchmark surrounding communities' regulations, and develop a comparison matrix summarizing the proposed rules for various vehicle types. The revised ordinance will be circulated to Council members for additional review before returning for a formal first reading and the required public hearing at future meetings.

PUBLIC COMMENTS

Karen Gilbert, Amherst, questioned the practical enforcement of the proposed e-bike ordinance, asking how Public Safety would determine vehicle speed, verify the ages of young riders, and enforce the various classifications of electric vehicles. She also suggested the ordinance should consider children's ride-on electric toys.

Dale Young, Riverside, expressed concern that existing bicycle traffic laws are not consistently enforced and questioned whether the Village would effectively enforce the new regulations. He suggested the ordinance should also address scooters and prohibit riders from traveling across private property and landscaping. Mr. Young also reiterated his opposition to the Riverside Park project, citing concerns about flooding, erosion, and environmental permitting. He requested an explanation of the project's approval process.

John Jennings, Orchard Way, expressed support for the Village's efforts to regulate e-bikes, citing safety concerns about children riding at high speeds along Lahser Road. He encouraged a combination of education and enforcement, noting that meaningful consequences can serve as an effective deterrent.

MANAGER'S REPORT

Rothe went over the Manager's report as provided in the regular Village Council meeting packet and gave an update on the Riverside Park Improvements project. Arnold gave the Public Safety Report and noted that proactive traffic enforcement continues to contribute to lower traffic accidents, injury crashes, and medical calls.

COUNCIL COMMENTS

Kecskemeti thanked Administration for the update on the Riverside Park project and emphasized the importance of reviewing internal processes to prevent similar issues in the future while ensuring environmental compliance and meeting community expectations. She also expressed appreciation for the discussion on e-bike regulations, noting public safety concerns, particularly for children, and encouraged documenting improved procedures for future Village projects.

Hrydziuszko reminded everyone about next week's Parks & Recreation Board meeting on July 16th at the Beverly Park pavilion. She appreciated the Riverside Park update from Administration and acknowledged that challenges encountered with the Riverside Park project are part of managing large projects and noted similar issues had occurred during the Village's buckthorn remediation efforts. She encouraged reviewing what occurred, documenting improved procedures for future projects, and expressed confidence that the completed park improvements would ultimately benefit the community despite the additional time and effort required.

Abboud reported on attending the SEMCOG General Assembly and shared information on a regional flooding survey that may be distributed to residents, and provided updates on the Michigan Municipal League, Cable Board, NEXT's planned move to 400 Lincoln, and the Senior Advisory Council. Abboud also highlighted an upcoming Oakland County community health event on July 30th. Abboud thanked Village staff for their assistance with his high school reunion at the pavilion and congratulated his wife on their 38th wedding anniversary.

George expressed appreciation for the discussion regarding Riverside Park, emphasizing that the focus should be on identifying what went wrong, learning from the experience, and improving future processes rather than assigning blame. George stated that Council, Administration, and contractors all have lessons to learn and stressed the importance of complying with EGLE requirements and obtaining the appropriate expertise for similar projects moving forward. George expressed appreciation for the Village Attorney's clear legal guidance during discussions of the animal ordinance and stated that providing administration with clear enforcement tools helps

reduce ambiguity, legal disputes, costs, and delays. Lastly George inquired about who's responsible for repairing the damaged fence along Evergreen Road near Wellsley and requested that Administration plan a fall Volunteer Appreciation Night for current and former board and commission members.

ADJOURNMENT

Motion by Abboud, second by Hrydziuszko, to adjourn the meeting at 9:47 p.m.

Motion passed.

John George
Council President

Carissa Brown
Village Clerk

07/08/2026 09:43 AM
User: ADAM
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 07/07/2026 - 07/07/2026

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank COM COMERICA					
07/07/2026	COM	92436	53417	BLUELINE IRRIGATION	413.00
07/07/2026	COM	92437	61141	COMCAST	76.57
07/07/2026	COM	92438	32507	CONCENTRA MEDICAL CENTERS	271.00
07/07/2026	COM	92439	51238	CONTRACTORS CONNECTION	238.35
07/07/2026	COM	92440	61357	DEAN SELLERS FORD	73.59
07/07/2026	COM	92441	61006	JOSEPH ORLANDO	4,420.00
07/07/2026	COM	92442	60682	JSS-MACOMB, LLC.	195,681.80
07/07/2026	COM	92443	61008	SCOTT GLOWINSKI	5,350.00
07/07/2026	COM	92444	60870	TONI ZEDNIK	405.00
07/07/2026	COM	92445	61278	USA TRAILER SALES	6,469.00
07/07/2026	COM	92446	14800	VILLAGE OF BEVERLY HILLS	265.30
07/07/2026	COM	92447	61015	WANNA COOKIE	420.00

COM TOTALS:

Total of 12 Checks:	214,083.61
Less 0 Void Checks:	0.00
Total of 12 Disbursements:	214,083.61

Post Date	Journal	Summ/Det	Ref #			DR Amount	CR Amount
GL Number				Description			
07/07/2026	CD	S	136422		SUMMARY CD 07/07/2026		
101-000-001.01				COMERICA DEPOSITORY			17,744.65
101-000-202.00				ACCOUNTS PAYABLE		17,744.65	
205-000-001.01				COMERICA DEPOSITORY			657.16
205-000-202.00				ACCOUNTS PAYABLE		657.16	
208-000-001.01				COMERICA DEPOSITORY			195,681.80
208-000-202.00				ACCOUNTS PAYABLE		195,681.80	
						<u>214,083.61</u>	<u>214,083.61</u>
						<u>214,083.61</u>	<u>214,083.61</u>

07/15/2026 11:01 AM
User: ADAM
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 07/15/2026 - 07/15/2026

Page: 1/1

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07/15/2026	COM	92450	MISC	AMERICAN STANDARD ROOFING LLC	300.00
07/15/2026	COM	92451	59125	APPRIVER, LLC	3,649.14
07/15/2026	COM	92452	60903	APWA MICHIGAN CHAPTER	1,558.00
07/15/2026	COM	92453	60749	APWA, MI CHAPTER - MPSI	1,650.00
07/15/2026	COM	92454	02000	BADGER METER INC	652.84
07/15/2026	COM	92455	30920	BELLE TIRE	1,972.95
07/15/2026	COM	92456	30861	BLUE CARE NETWORK OF MICHIGAN	86,161.42
07/15/2026	COM	92457	59366	BLUE WATER SOLUTIONS	11,223.61
07/15/2026	COM	92458	50489	BOB ADAMS TOWING	90.00
07/15/2026	COM	92459	38913	CHET'S RENT ALL	274.70
07/15/2026	COM	92460	60614	CINDI DINKINS	1,050.00
07/15/2026	COM	92461	59347	CINTAS CORPORATION #31	1,126.81
07/15/2026	COM	92462	61007	CLIFF ERICKSON	1,200.00
07/15/2026	COM	92463	61141	COMCAST	198.80
07/15/2026	COM	92464	58648	CTS-COMPANIES	488.20
07/15/2026	COM	92465	61192	DARLEEN RINGE	29.00
07/15/2026	COM	92466	61357	DEAN SELLERS FORD	1,732.37
07/15/2026	COM	92467	60372	EAGLE LANDSCAPING & SUPPLY	280.00
07/15/2026	COM	92468	MISC	ELIZABETH METER	250.00
07/15/2026	COM	92469	MISC	ERIC DANIEL	250.00
07/15/2026	COM	92470	30685	ERIC KOENIG	1,050.00
07/15/2026	COM	92471	59813	FIRE DEFENSE EQUIPMENT CO.	843.35
07/15/2026	COM	92472	49646	GUNNERS METERS & PARTS INC.	230.00
07/15/2026	COM	92473	32578	HOWARD SHOCK	1,050.00
07/15/2026	COM	92474	59010	HUNT SIGN COMPANY	690.00
07/15/2026	COM	92475	60902	HUTCH PAVING	233,989.78
07/15/2026	COM	92476	61393	INDEPENDENCE TRUCK REPAIR	2,926.42
07/15/2026	COM	92477	30521	JOHN MILLIRON	1,050.00
07/15/2026	COM	92478	MISC	KARINA SIMMONS	280.00
07/15/2026	COM	92479	53316	LANG'S ON-SITE SERVICES	205.00
07/15/2026	COM	92480	61263	LASHAWNDR A BROOKS	250.00
07/15/2026	COM	92481	51792	LEXISNEXIS RISK SOLUTIONS	200.00
07/15/2026	COM	92482	61157	MATTHEW J. PRANGE	1,400.00
07/15/2026	COM	92483	61395	MEMTECH ACOUSTICS	2,130.18
07/15/2026	COM	92484	31794	MICHAEL MILES	1,050.00
07/15/2026	COM	92485	60493	MICHIGAN RURAL WATER ASSOCIATION	1,000.00
07/15/2026	COM	92486	59330	MIKE SAVOIE CHEVROLET	3,213.92
07/15/2026	COM	92487	61354	NATIONAL LADDER	531.37
07/15/2026	COM	92488	61394	NATIONAL TRANSPORTATION SAFETY ORG	4,481.00
07/15/2026	COM	92489	51182	NELSON BROTHERS SEWER &	289.00
07/15/2026	COM	92490	51799	NYE UNIFORM EAST	210.00
07/15/2026	COM	92491	59735	OAKLAND COMMUNITY COLLEGE/CREST	2,500.00
07/15/2026	COM	92492	50830	OAKLAND COUNTY TREASURER'S	236,528.58
07/15/2026	COM	92493	60495	RYAN BILLS	1,000.00
07/15/2026	COM	92494	16500	S.O.C.R.R.A	40,638.00
07/15/2026	COM	92495	16600	S.O.C.W.A.	84,976.04
07/15/2026	COM	92496	31042	SEMCOG	2,092.00
07/15/2026	COM	92497	MISC	SHANNON NIEDZINSKI	250.00
07/15/2026	COM	92498	61377	SPENCER OIL COMPANY	2,112.07
07/15/2026	COM	92499	17700	SUNSET MAINTENANCE SERVICE	2,800.00
07/15/2026	COM	92500	61128	TERMINIX EHRlich	95.39
07/15/2026	COM	92501	60881	THE ROSSOW GROUP	7,500.00
07/15/2026	COM	92502	31043	THOMAS J RYAN PC.	5,190.00
07/15/2026	COM	92503	61396	TRANSMISSION CLINIC	5,340.00

COM TOTALS:

Total of 56 Checks:	765,210.88
Less 0 Void Checks:	0.00
Total of 56 Disbursements:	765,210.88

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
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202-000-001.01			COMERICA DEPOSITORY			8,100.35
202-000-202.00			ACCOUNTS PAYABLE		8,100.35	
203-000-001.01			COMERICA DEPOSITORY			236,124.59
203-000-202.00			ACCOUNTS PAYABLE		236,124.59	
205-000-001.01			COMERICA DEPOSITORY			97,192.41
205-000-202.00			ACCOUNTS PAYABLE		97,192.41	
208-000-001.01			COMERICA DEPOSITORY			1,534.54
208-000-202.00			ACCOUNTS PAYABLE		1,534.54	
226-000-001.01			COMERICA DEPOSITORY			41,811.47
226-000-202.00			ACCOUNTS PAYABLE		41,811.47	
592-000-001.01			COMERICA DEPOSITORY			339,270.40
592-000-202.00			ACCOUNTS PAYABLE		339,270.40	
					765,210.88	765,210.88
					765,210.88	765,210.88



Agenda Item Summary

To: Village Council
From: Carissa Brown, Village Clerk
Re: ***Consent Agenda - 3. Review and consider a request to waive the pavilion rental fee for SOS YOGA Fundraiser Event***
Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

Village Administration has received a request from Jenny O’Laughlin, owner of Thrive Hot Yoga, and Lisa Corey, Founder of Schools Offer Support (SOS), to waive the pavilion fee for a yoga fundraiser at the Beverly Park Pavilion. The proposed event would be an outdoor yoga class to raise funds for SOS, a nonprofit organization dedicated to supporting families and students within the Birmingham Public Schools community through financial assistance, resources, and community support. The proposed fundraiser would take place on Wednesday, August 26, 2026, from 6:00-8:00 pm. At its July 16 meeting, the Parks and Recreation Board voted to recommend the Village Council approve this request.

Recommendation:

BE IT RESOLVED, the Beverly Hills village Council approves the request from Jenny O'Laughlin and Lisa Corey on behalf of Schools Offer Support to waive the pavilion rental fees for a yoga fundraiser on August 26, 2026, from 6:00 to 9:00 pm, provided that the damage deposit of \$250.00 and Certification of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Officer prior to the event.

Attachments:

None



Agenda Item Summary

To: Village Council
From: Carissa Brown, Village Clerk

Re: ***Consent Agenda - 4. Review and consider a request to waive the pavilion rental fee from the Village Woman's Club***
Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

Administration has received a request from the Village Woman's Club to waive the pavilion rental fees for their annual Pink Fund event on October 7, 2026 from 6:00 to 9:00 pm. There are not any conflicting events scheduled at Beverly Park. At their July 16, 2026 meeting, the Parks and Recreation Board voted to recommend the Village Council approve this request.

Recommendation:

BE IT RESOLVED, the Beverly Hills Village Council approves the request from the Village Woman's Club to waive the pavilion rental fees for their annual Pink Fund event on October 7, 2026, from 6:00 to 9:00 pm, provided that a damage deposit of \$250.00 is provided and a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Office prior to the event.

Attachments:

1. Village Womans Club Pavilion Waiver form 2026



Received

JUN 30 2026

Village of Beverly Hills

Beverly Park Pavilion Rental Fee
Waiver Request Form

Organization Village Women's Club of BH Contact Name Janet Mooney

Address [Redacted] Devonshire

City, State, Zip Beverly Hills, MI 48025

Phone Number [Redacted] Email Address [Redacted]

Select one:

☒ Non-Profit ☐ Public School ☐ Other _____

Tax ID Number 38-2403516

Date of Event 10/7/2026

Time of event 6:00 a.m./(p.m.) to 9:00 a.m./(p.m.)

Reservations are accepted between April 1 and November 30 between the hours of 9:00 a.m. and 9:00 p.m. Please note, reservations cannot be made on major holidays such as Memorial Day, Mother's Day, Father's Day, Independence Day, Labor Day, or during Village sponsored events such as the Halloween Hoot. \$250.00 damage deposit required.

Number of attendees 35 (maximum 150)

Tell us about your event and how it benefits the community:

Annual Pink Fund event with club members.

Fellowship, light snacks and refreshments

Is your event open to the public? Yes ☒ No ☐

Please attach any supporting documents, such as a 5K route.



Agenda Item Summary

To: Village Council
From: Warren Rothe, Village Manager

Re: ***Consent Agenda - 5. Municipal and Community Credits Contract with Suburban Mobility Authority for Regional Transportation (SMART) for FY 2027***

Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

The Village of Beverly Hills is eligible to receive Municipal and Community Credits from the Suburban Mobility Authority for Regional Transportation (SMART). These funds are utilized to support transportation services for our residents. NEXT is the subcontractor that provides direct services to the residents. The Village is eligible to receive \$9,909 in Municipal Credits and \$19,973 in Community Credits for Fiscal Year 2027. The funds from SMART are paid directly to NEXT. A copy of the agreement is attached.

At its previous Council meeting, the Village Council approved the contract for Fiscal Year 2026 funding. Since then the Village has received this contract which is for SMART's 2027 fiscal year.

Recommendation:

BE IT RESOLVED, the Beverly Hills Village Council hereby approves the Agreement with SMART and authorizes the Village Manager to sign on behalf of the Village.

Attachments:

1. Beverly Hills FY27 MCCC Contract

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2027

I, _____, as the _____ of **Village of Beverly Hills** (hereinafter, the “Community”) hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2026 through June 30, 2027 (Section 1 below), and **Community Credits** available for the period July 1, 2026 to June 30, 2027 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$9909** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$9909

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State’s approved budget. In the event that revenue actually received is insufficient to support the Legislature’s appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2029; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$19973** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____

(Including Tickets, Shuttle Services/Dial-a-Ride)

(d) Capital Purchases At the cost of: \$ _____

(e) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$19973

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2027, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2031; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

VILLAGE OF BEVERLY HILLS

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

Service Area (Provide geographic boundaries):

Service Times (Provide days and hours of service):

Eligible User Groups (Users eligible to use the service):

Fare Structure: (Cost to use service)

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: Village of Beverly Hills

Contract Period: July 1, 2026 through June 30, 2027

Account Number: 48204

OPERATING EXPENSES:

Administrative Wages/Salary: *(All employees other than drivers and dispatchers)*

(10% max. of MC & CC funds)

Driver Wages

Fringe Benefits

Gasoline & Lubricants

Vehicle Insurance

Parts, Maintenance Supplies

Mechanic Wages

Fringe Benefits

Dispatch Wages

Other (Specify)

Other (Specify)

Other (Specify)

Sub-Total (Operating Expenses)

PURCHASED SERVICE:

Taxi Service

Charter Service

SMART Bus Tickets

SMART Shuttle Service

SMART Dial-A-Ride

Other (Specify)

Sub-Total (Purchased Service)

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment

Software

Vehicle

Maintenance Equipment

Other (Specify)

Sub-Total (Capital Equipment)

TOTAL EXPENSES _____ **Operating**
Expenses, Purchased Service, and
Capital Equipment: _____

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	9909
Community Credit Funds	19973
Specialized Services Funds	
General Funds	
Farebox Revenue	
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify)	

TOTAL REVENUE:

(Note: **TOTAL EXPENSES** must equal **TOTAL REVENUE**)

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information

Program Type: Community Partnership Program (CPP) ☐ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐

Name of Agency/Community:

Address:

City: State: Zip:

Agency/Community Data

1) Has your agency/community completed in excess of \$1,000,000 in

DOT federally-funded contracts from SMART in the past year? Yes ☐ No ☐

2) Does your agency/community employ over fifty (50) transit related employees? Yes ☐ No ☐

If the answers to the previous two questions were both "Yes", Please forward
your agency's/community's Affirmative Action plan to the address below:

Buhl Building
535 Griswold Street, Suite 600
Detroit, MI 48226

Attn: EEO Coordinator

Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☐

Drug and Alcohol Testing Program Requirements

Does your agency/community have a DOT Drug and Alcohol testing program for

Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes ☐ No ☐

Name of drug and alcohol testing manager? Title:

Phone Number: Ext: Email:

Please Proceed to Employment Data Section on Back

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data

Report **ONLY** employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.

Job Classification	Total				Race													
					Minority													
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race					
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Managers																		
Professionals																		
Technicians																		
Office and Clerical Staff																		
Craftsmen (Skilled)																		
Operators (Semi-Skilled)																		
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total																		

Certification

How was this information obtained? Visual Survey: Yes ☐ No ☐ Employment Records: Yes ☐ No ☐

Name of Authorizing Official (Print):

Title:

Signature:

Date:

Contact person for report:

Title:

Telephone:

Ext:

Email:



Agenda Item Summary

To: Village Council
From: Edward Arnold, Public Safety Director

Re: ***Consent Agenda - 6. Approve Agreement with the Rossow Group for Public Safety Policy Development and Accreditation Services***
Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

On May 7, 2024, the Village Council approved an agreement with The Rossow Group to assist the Department of Public Safety in pursuing accreditation through the Michigan Law Enforcement Accreditation Program. The proposed agreement continues that work and may be viewed as an extension of the professional services previously authorized by Council. The Department has made progress through the accreditation process but continues to require specialized assistance with policy development, compliance documentation, assessment preparation, and implementation of the standards established by the Michigan Law Enforcement Accreditation Commission.

Accreditation provides a structured and independent review of the Department's policies, procedures, training, documentation, and daily operations. The process functions as an ongoing organizational "health check," identifying areas of professional excellence as well as areas in which policies, procedures, or practices should be strengthened. Accreditation also requires the Department to demonstrate that its written directives are consistently followed through training records, reports, inspections, reviews, and other documented proofs of compliance.

Under the proposed extension, The Rossow Group will continue reviewing and updating the Department's general orders, policies, and procedures; advising the Department regarding property and evidence management, temporary holding areas, criminal procedure, and other operational functions; and ensuring that the Department remains current with changes in law, accreditation standards, and recognized law enforcement practices. The firm will also assist with maintaining the Department's PowerDMS accreditation files, identifying and organizing proofs of compliance, preparing for mock and formal onsite assessments, resolving issues identified by assessors, and guiding the Department through the compliance review and final accreditation process. Staff recommends approval of the agreement so that the Department

may continue its accreditation work without interruption and remain positioned to successfully complete the accreditation review process.

Financial Impact:

Fund	Account #	Budget	Encumbered	Request	Remaining Budget	Within Budget
205	205-345-804.50	\$50,000	\$0	\$25,000	\$25,000	Yes

Recommendation:

BE IT RESOLVED, the Beverly Hills Village Council hereby approves the agreement the Rossow Group as presented and authorizes the Village Manager and Public Safety Director to sign on behalf of the Village, subject to final review from the Village Attorney

Attachments:

1. Beverly Hills Consulting and Accreditation Contract.one year.2026.djm



Consulting and Accreditation Services

Dan Mills
Vice President

Neal Rossow
President

Brad Wise
Vice President

POLICY DEVELOPMENT and ACCREDITATION SERVICES AGREEMENT
BETWEEN THE ROSSOW GROUP and the CITY OF BEVERLY HILL Agency of PUBLIC SAFETY

This agreement made this _____ day of _____, 2026 by and between the City of Beverly Hills Department of Public Safety (hereinafter "Agency"), whose address is 18600 West Thirteen Mile Road, Beverly Hills, MI 48025; and The Rossow Group Consulting and Accreditation Services (hereinafter "TRG") whose address is 3924 Oak Hills Circle, Port Huron, Michigan 48060 and concerns the Agency's seeking of police Agency accreditation through the Michigan Law Enforcement Accreditation Program.

RECITALS

The Agency seeks accreditation and agrees to contract with TRG in order to advise, recommend, and facilitate policy and procedure development to further the Agency's professional development and ensure that its methods, policies, procedures, and daily operations are in compliance with the best practices or "standards" in the law enforcement arena as laid out by the Michigan Law Enforcement Accreditation Commission Standards Manual.

The main goal of the Agency is to ensure that it has a body of standards; policies; training specifications; proofs of compliance and oversight to place the Agency in the best possible position for accreditation.

The Agency wishes to ensure that written and/or outdated policies are replaced with up-to-date written policies, procedures, and directives, as well as solid documentation demonstrating compliance with these best practices and policies. In undertaking the accreditation process, the Agency wishes to initiate and TRG wishes to provide a systematic review of operations and policies organization-wide to ensure that the Agency is providing the best service possible to its community.

This agreement is for a period of up to 12 months commencing on the date identified above and ending no later than one year afterwards; and is for the initial accreditation process, which includes the self-assessment, cross-compliance analysis (between Agency Policies and Standards and MLEAC-recommended policies and standards); compilation of supporting documents; interviews; an on-site mock assessment; a Commission Onsite Assessment; a Compliance Review Hearing and Accreditation by the Full Commission.

This document was drafted in the State of Michigan and is between a Michigan policing agency and a Michigan-based company. As such, Michigan law shall control.

TRG OBLIGATIONS

Assist the Agency in the accreditation process and assist the Agency in achieving accredited status.

TRG will undertake a thorough evaluation and review of current Agency policies to verify ongoing compliance with the standards promulgated by the Michigan Law Enforcement Accreditation Commission (MLEAC) and will work with the Agency to develop additional policies or suggest amendments to existing policies, with the understanding that the policies must be developed in a way that not only complies with MLEAC standards but also meets the standards, needs, and responsibilities of the Agency in its service to the community. TRG will provide feedback; reviewing suggested policy changes with the Accreditation Manager and the Director of Public Safety.

Keep up to date with any changes to the MLEAC standards and processes and provide updated information and suggestions for policy implementation/change to the Accreditation Manager and the Director of Public Safety.

Utilize its institutional knowledge and awareness of current policies, procedures, and best practices as it relates to the operation of the Evidence/Property Function; as well as the detention and temporary holding areas (if any); and to develop rules, standards and procedures necessary to ensure the integrity of these functions at the Agency Level.

Evaluate existing policies and procedures, as well as develop new policies and procedures, throughout the term of this agreement and provide feedback and suggestions to the Accreditation Manager and Director of Public Safety based on changes in law, conditions, or community standards.

Maintain an up-to-date knowledge base of Michigan Rules of Criminal Procedure; Criminal Code; and the Michigan Vehicle Code. Provide and apply such up-to-date information as it may change throughout the term of this contract to the Accreditation Manager and the Director of Public Safety.

Assist in the creation of PowerDMS assessment files that meet the requirements and expectation of the MLEAC assessors; and assist the agency in populating the PowerDMS policy management platform with all current Agency policies and forms.

Assist the agency in identifying, evaluating, and inserting proofs of compliance that meet MLEAC standards.

Provide at least monthly updates to the Accreditation Manager and Director of Public Safety on the status of the accreditation process.

Attend the mock assessment by the Police Accreditation Coalition (PAC) at the Agency. Answer questions of the mock assessors at the mock assessment. Review, provide feedback on and make any suggested changes to MLEAC standard files.

Be present for Onsite Commission Assessment; answer questions; resolve as expeditiously as possible any outstanding issues that the on-site assessors may discover that would prevent a successful completion of the on-site assessment.

Maintain any and all confidential information held by the Agency to the degree required by the Agency and privacy standards. No disclosure of confidential information to third parties is authorized without the approval of the Director of Public Safety.

Agency OBLIGATIONS

The Agency shall identify and maintain an Accreditation Manager as a single point of contact that TRG can communicate with regarding any issues relating to the accreditation process.

Provide adequate working space to TRG staff while they are performing on-site work at the Agency, make available supplies as needed, such as a copy machine, paper and/or a scanner while on location, as needed.

Provide access to the Agency's Records Management System and allow remote access, if possible. The Agency records are on a CJIS system. The Agency will provide access to such system on a case-by-case basis or on a read-only platform.

Grant TRG access on a case-by-case basis to the Agency's investigative files; and other files deemed necessary by TRG for locating standard proofs of compliance.

Provide TRG with the opportunity and permission to temporarily remove from the Agency any policies, reports, forms, document, or other records so as to permit TRG to complete accreditation work; subject to the non-disclosure agreement made a part of this Agreement.

Provide TRG with access to the Agency's PowerDMS software.

Strive to provide TRG staff with requested proofs of compliance in a timely fashion.

Assure that the entire Agency staff is notified of accreditation process and TRG's role in assisting the Agency in obtaining the same.

Assure that all sworn officers and non-sworn employees are operating within the frames of the established Agency policies and procedures; adhere to MLEAC standards and attend/receive all requiring training(s) as set forth in set standards. Explain that non-compliance with training requirements may result in inability to achieve accreditation.

Pay the annual fee for PowerDMS software and for all fees required to be paid to MLEAC.

CONSIDERATION AND TERMS

The Agency shall pay a total of **\$25,000** for the initial accreditation process as defined herein, payments to be made over a 2 year period as follows;

\$15,000 when the agreement is signed.

\$10,000 six months later.

The Agency will pay an hourly fee of \$100.00 per hour to TRG for any services provided that are outside the scope of this agreement. Prior to the performance of any service outside the scope of this Agreement, TRG shall provide a written description of the proposed service to be performed and a cost estimate. Additional services will not commence without agreement of the Accreditation Manager.

NON-DISCLOSURE

Non-Disclosure Agreement. Confidential Information refers to any data or information disclosed by either Party to the other, in any form that is not generally known to the public and that a reasonable person would consider confidential. Each Party agrees to:

- (a) Keep the Confidential Information confidential and not disclose it to any third party without the prior written consent of the disclosing Party.
- (b) Use the Confidential Information solely to complete accreditation work.

DURATION AND EARLY TERMINATION

Either the Agency or TRG has the right to end this Agreement prior to end of the initial 2-year period by providing a written notice to the other party ("defaulting party") of a material breach of this Agreement and providing the defaulting party 30 days to cure such breach. If such breach is not cured within 30 days, the Agreement shall terminate 60 days after the initial written notice of breach. TRG shall be entitled to payment of work performed to the date of the termination of the Agreement. Nothing in this Section requires termination or prohibits the addition to or substitution of a portion of this Agreement, by agreement of the parties.

SIGNATURES

The City of Beverly Hills Agency of Public Safety approves this Agreement and intends to be bound by its terms.

City Manager

Date: _____

Director of Public Safety

Date: _____

The Rossow Group, by and through its President hereby approves this Agreement and intends to be bound by its terms.



Neal A. Rossow, President
The Rossow Group

Date: _____



Agenda Item Summary

To: Village Council
From: Neil Johnston, Public Services Director
Warren Rothe, Village Manager

Re: ***Business Agenda - 1. Consider Awarding a Proposal for DPW Building Conceptual Engineering***

Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

In October 2025, the Village successfully transitioned its Department of Public Works (DPW) operations from a contracted services model to an in-house department. This transition has already improved the Village's operational flexibility and direct control over the delivery of core public services. However, the transition also highlighted a significant long-term challenge: the existing DPW facility was not designed to support a modern, full-service municipal public works operation. The current building (little more than a garage) is undersized, outdated, and lacks the space and functional layout necessary to efficiently house personnel, materials, and maintenance operations needed to serve the community today and into the future.

To address this need, staff is recommending that the Village Council authorizes Phase 1 of a comprehensive DPW facility improvement project. As outlined in the attached proposal, Hubbel, Roth & Clark (HRC) will prepare conceptual site and building layouts, develop preliminary architectural renderings, complete necessary site investigations, and provide a conceptual opinion of probable construction costs. This initial phase will establish the Village's facility requirements, evaluate design alternatives, and produce the information necessary to develop a realistic project budget and determine the feasibility of proceeding to final design and construction.

Approval of this proposal does not commit the Village to construction. Rather, it authorizes the planning efforts needed to make informed decisions regarding one of the Village's most significant long-term capital investments. Staff recommends approval of the attached proposal with HRC in the amount of \$44,500 for Phase 1 Conceptual Design Services.

Financial Impact:

Fund	Account #	Budget	Encumbered	Request	Remaining Budget	Within Budget
101	101-441-811.00	\$45,000	\$0	\$44,500	\$500	Yes

Recommendation:

BE IT RESOLVED, the Beverly Hills Village Council hereby approves the engineering services proposal from Hubbell Roth and Clark for Phase 1 of the DPW Facility Improvements Project in the amount of \$44,500. Funds are available in account #101-411-811.00.

Attachments:

1. 20260327_BH_DPW_Ph1-Proposal



March 27, 2026

Village of Beverly Hills
18500 W 13 Mile Road
Beverly Hills, MI 48025

Attn: Mr. Neil Johnson, Public Services Director

Re: Request for Proposal
DPW Facility Improvements
Phase 1: Conceptual Design and Opinion of Probable Cost

HRC Job No. 20260250

Dear Mr. Johnson:

In accordance with your request, Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this proposal for Conceptual Architectural and Engineering services for the construction of a new DPW facility, located where the existing DPW building is currently located to the north of the main village municipal complex at 18500 W. 13 Mile Road.

Initial concept sketches as well as our March 20, 2026 site visit, will be used as the starting point for design. Based on our discussions, we understand that the Village would like to proceed with this project in three (3) phases :

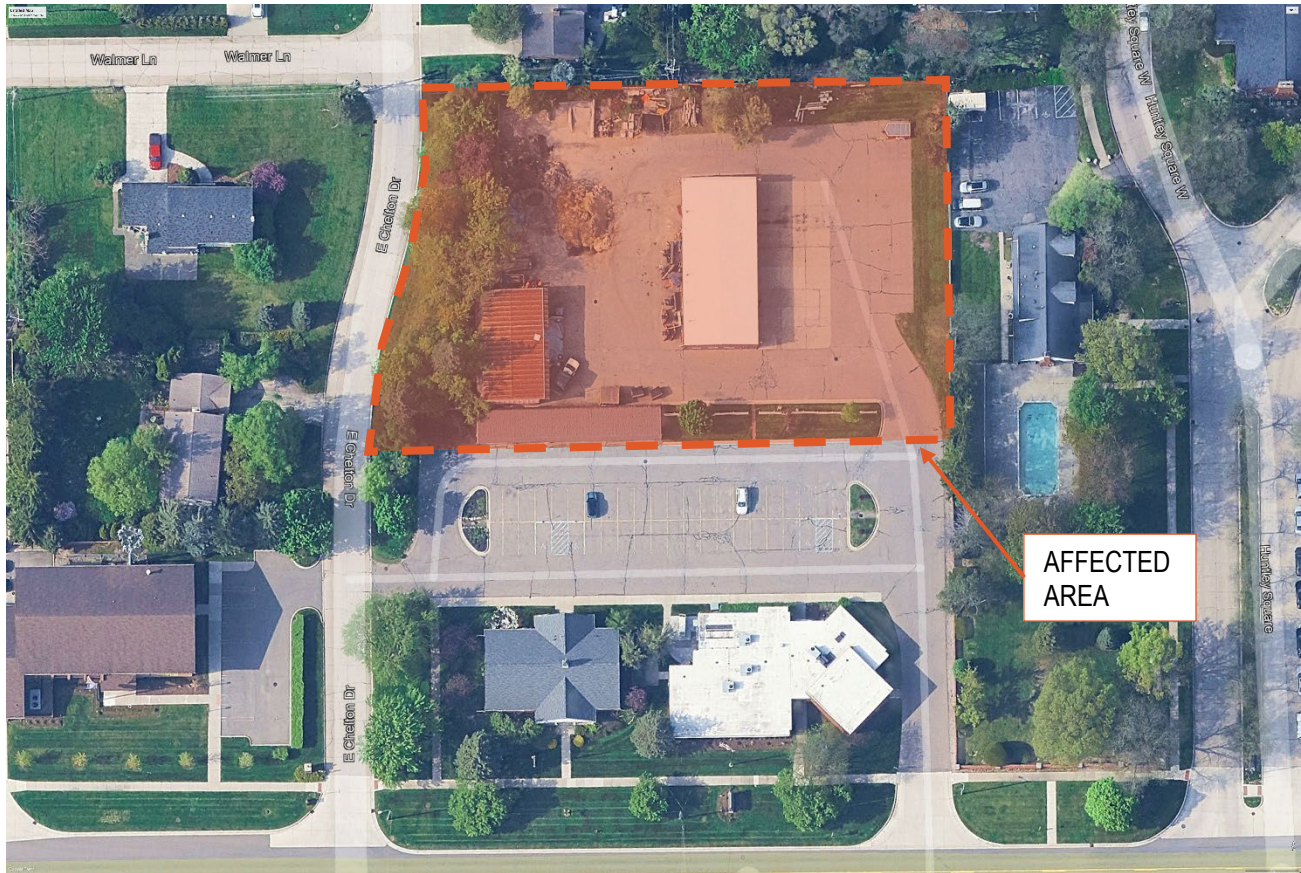
- Phase 1 – Conceptual design phase to determine the initial layout and requirements for the building and site designs. Additionally, a conceptual level opinion of costs will be developed for budgeting purposes.
- Phase 2 – Construction Document Design phase where construction documents will be created which the Village will use to obtain competitive construction quotes from qualified contractors. Bidding assistance and permitting will also be done during this phase.
- Phase 3 – Construction Administration phase includes assistance during Construction.

This proposal will focus on Phase 1 of this process while laying out projected timelines and conceptual costs for future phases.

Project Understanding:

The existing DPW facility is aged and undersized for current and future Village needs. As such, it is intended to demolish all existing built structures on site (main garage/office building, salt storage building, carport, and material storage bins) and construct an entirely new facility on the same site. Conceptual new improvements are planned to include:

- Construction of a new L-shaped DPW Building (~22,000 Square Feet) at the north end of the site. Building is tentatively planned to be a pre-engineered metal building with metal siding and roofing, although upgraded aesthetics may be needed at the façades that abut neighboring properties.
 - Drive-through style garage space with both standard and oversized vehicle parking spaces
 - Reception + (5) private offices – (3) on main floor, (2) on mezzanine; Conference space on mezzanine.
 - Breakroom with adjacent outdoor patio
 - Men's and Women's Locker Rooms
 - Specialty Spaces: Wash Bay, Mechanic Area with Hoists/Workbench, Tool Crib, and Sign Shop.
 - (3) Mezzanine storage areas – only one will have a fixed stair.
- 40'x40' Salt Storage building with concrete push walls and pre-engineered roof trusses, with an adjacent Brine dispensing and storage system.
- Site civil improvements including: a relocated fuel tank filling station, new full building generator, open air material storage bins, screening walls, security fencing & automatic gate, storm water management, utility extensions (sanitary, watermain, electrical & natural gas), site lighting, and paved parking lot & access drives.



Scope of Services:

HRC will provide the following Professional Architectural and Engineering Services for Phase 1 of this project:

Phase I – Conceptual Design

1. The project Team will visit the existing facility to document existing conditions and collect reference photographs and information.
2. Floor Plan/ Site Plan Options – The HRC Team will provide up to (3) site/ building plan sketches based on the information established at the initial site scoping meeting as well as current Code and planning standards.
3. Develop Conceptual Construction Cost Estimate (with Contingency) for budgetary purposes.
4. Conceptual Design Review Meeting – The HRC Team will review Conceptual Plan Options with Village Staff to finalize proposed improvements and present a Conceptual Opinion of Probable Cost. At this meeting HRC will assist Village staff with value engineering efforts to make sure the cost of the project aligns with budgetary constraints.
5. Provide finalized conceptual site & building plans, exterior elevations and color 2-D renderings based on feedback from review meeting.
6. The following efforts will be completed in conjunction with the above listed tasks in order to establish baseline site conditions that will inform the new construction:

- a. Complete hazardous materials survey of existing buildings, to include both lead and asbestos inventory. The survey will be performed by a qualified Third-Party Testing Agency as a subconsultant to HRC. Additionally, the existing salt storage building and fueling station will need to be reviewed for considerations on how to remediate any potential contaminants before removal.
- b. Obtain Geotechnical Analysis (soil borings) for the proposed site(s) which will be used to determine and evaluate the general subsurface conditions at the site and to develop related foundation recommendations for the support of the proposed structures and construction considerations as they relate to the proposed project. The survey will be performed by a qualified Third-Party Testing Agency as a subconsultant to HRC.
- c. Complete a site topographic/boundary survey to include:
 - i. Locate property monuments/corners, structure drops, easement, utilities, and right-of-way establishment.
 - ii. Create existing parcel boundary drawing.
- d. Contact manufacturers of pre-engineered structures and engage them in conceptual planning efforts.
- e. Initial electrical and gas coordination with DTE/Consumers. Review existing water and sanitary leads for relocation as necessary. Review storm water management requirements for the site.
- f. As needed, discuss project objectives with Zoning Board of Appeals, Village Management, DPS Department, Building Department, Site Plan Review process for compliance.

Phase II – Construction Document Design, Permitting & Bidding Assistance (Future Proposal)

1. Includes attendance at up to six (6) meetings:
 - a. Kick off Meeting to start Phase II.
 - b. If requested, conduct one (1) presentation to Village Staff and/or Council.
 - c. Hold Design Review Meetings at the 50% and 90% Level (for Phase II).
 - d. Interior & Exterior Finishes/ Colors Design Review Meeting.
2. Develop Concept Documents into complete set of Construction Bid Plans & Specifications to include: demolition and site clearing, stormwater detention, site civil, architectural building design, specialty components design, structural, electrical, mechanical/plumbing, water service, sanitary, and fire suppression.
3. Provide updated cost estimates for discussion at Phase II 50% and 95% review meetings.
4. Formally submit plans for site plan review, ZBA (if required), and building department review processes.
5. Provide interior and exterior finish selections & interior design.
6. Assist Owner with Bidding, including attendance at Pre-Bid meeting, responding to contractor clarification questions, issuing an addendum (as needed), evaluation of bidder qualifications, bid tab creation, unit pricing check, and verification of contractor references.

Phase III – Construction Administration (Future Proposal)

1. Includes attendance at the following meetings:
 - a. (1) Pre-construction Meeting.
 - b. Monthly Virtual Construction Progress Meetings – assumes Construction duration will be 8 months.
 - c. (1) Construction Punchlist Walkthrough Meeting.

2. Review and comment on shop drawings & submittals.
3. Perform Construction Administration for the work including shop drawing review, RFIs, RFQs; pay application review; preliminary and final punch list generation and acceptance. At this time, it is assumed that the Village does not desire third-party daily field representation for the project construction. As such, the proposed scope of HRC's services during this Phase includes only periodic field visits by HRC will be performed during the monthly progress meetings. Should the Village require full-time field representation during construction, HRC would welcome the opportunity to provide these services in addition to the aforementioned services in the phase.

Fees for Services:

A breakdown of the items of work associated with the Scope of Work outlined in this Proposal provided on the attached Table 1 and summarized below:

Phase I – Conceptual Design

July 2026 to Oct 2026

Task 1 – Meetings, Project Admin, and Zoning/ Code Investigations	\$ 5,400.00
Task 2 – Topographic Survey, Geotech Investigation & Hazardous Materials Survey	\$ 19,700.00
Task 3 – Conceptual Site Plan, Building Concept Plans and Cost Estimates	<u>\$ 19,400.00</u>
Subtotal Phase I	\$ 44,500.00

As shown, our proposed total not-to-exceed fee for professional architectural and engineering services as described in this Proposal is \$44,400. We would propose to perform this work at our standard hourly rates. This amount will not be exceeded without prior Village authorization and only due to an increase in scope of work or additional meetings, reviews and engagement.

In addition, we have provided budgetary engineering estimates for future phases of the work and a range of probable construction costs for your consideration and planning moving forward.

Phase II – Construction Document Design, Permitting & Bidding Assistance

Dec 2026 to June 2027

Fee Estimate	\$300,000.00 – \$350,000.00 cost range**
--------------	--

Phase III – Construction Administration

October 2027 to June 2028

Fee Estimate	\$150,000.00 – \$200,000.00 cost range**
--------------	--

**Based on the above described scope of work, we anticipate that the budgetary construction cost for the project is in the range of \$6,000,000 to \$8,00,000. Our Phase II and III fee amounts are estimated based on our initial understanding of the project and will be finalized once Phase 1 is complete and we have a firmer concept of what will be included in the actual construction.

Clarifications:

HRC includes this section so as to clarify the expectations both for the Village and HRC.

1. HRC has included provisions for providing colored 2-D renderings of the proposed building(s) for Planning submittals. 3-D renderings and additional views are able to be provided for an additional fee if desired.

2. Our effort does not include a circulation or traffic impact study or other traffic related studies or data collection.
3. We have not included provisions for landscape design, but this service can be provided as a separate service upon request.
4. It is our understanding that considerations for public comment on the proposed project is not required as part of the project.
5. We have not included time for Construction Observation during construction, but this service can be provided as a separate service upon request.
6. It is assumed that the existing site utility leads are of the appropriate size and condition to supply the new building(s), i.e., sanitary, water, gas, electrical and voice/data. If changes to Village owned mainline infrastructure are required, HRC will provide an additional proposal for these design efforts.
7. HRC has not included provisions for furniture, security, IT, alarm, or audio/visual components as these are anticipated to be provided by the Village's vendors. We presume that this work will be handled as Design-Build as part of the Construction process.
8. Our scope does not include additional meetings beyond what is noted above. Attendance at Council, and other meetings related to Site Plan Review process are not included in our scope but can be provided as an additional service if desired.

Thank you very much for the opportunity to provide a scope of services for this very important project. We are prepared to begin this work upon your authorization to proceed. If this Proposal is deemed acceptable, please sign one copy, and return to this office. Should you have any questions regarding this Proposal, or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E.
Principal / Vice President



Adrianna Melchior, AIA, LEED AP
Senior Associate

pc: HRC; File
Beverly Hills: W. Rothe

Accepted By:
VILLAGE OF BEVERLY HILLS

Accepted By:

Signature: _____

Written Name: _____

Title: _____

Dated: _____

**VILLAGE OF BEVERLY HILLS
DPW IMPROVEMENTS**

**TABLE 1
ESTIMATED HOURS AND FEES**

March 26, 2026

HRC Job No. 20260250

Task Description	Rate Classification & Estimated Hours						Total Hours
	Principal	Senior Associate	Associate/ Manager	Staff Engineer	Designer (GIS/CADD)	Survey Crew (Two-Person Crew)	
DPW IMPROVEMENTS							
<i>Conceptual Designs</i>							
1 Administration/ Misc. Coordination	2	4					6
2 Kickoff Meeting	1	2	2	1			6
3 Conceptual Owner Review Meeting (incl. agenda/ minutes)		4	2				6
4 Zoning and Code Investigations		8	8				16
5 Topographic and Boundary Survey (1.4 acres, incl. titlework)			2	8		40	50
6 Additional Site Investigations		1		8			9
7 Preliminary Designs							
8 Site Civil			8	24			32
9 Architectural - 3 concepts		16		40			56
10 Electrical, Mechanical, Plumbing Systems			4	12			16
11 Conceptual Cost Estimates		2	2	8			12
Coordination on Misc. Project Specialties - Fuel Station, Salt Storage, Automatic Gates, Yard Bins, Hoists, Etc.		4	4	20			28
Subtotal	3	41	32	121	-	40	237
PROJECT TOTALS	3	41	32	121	-	40	237

ESTIMATED FEE SUMMARY

PERSONNEL	HOURS	RATE	TOTAL
Principal	3	\$ 180.00	\$ 540.00
Senior Associate	41	\$ 170.00	\$ 6,970.00
Associate/ Manager	32	\$ 140.00	\$ 4,480.00
Staff Engineer	121	\$ 120.00	\$ 14,520.00
Designer (GIS/CADD)	-	\$ 110.00	\$ -
Survey Crew (Two-Person Crew)	40	\$ 200.00	\$ 8,000.00

TOTAL ESTIMATED HRC LABOR COST \$ 34,000.00

TOTAL SUBCONSULTANT FEES \$ 10,500.00

TOTAL LUMP SUM NOT-TO-EXCEED \$ 44,500.00



Agenda Item Summary

To: Village Council

From: Warren Rothe, Village Manager

Re: ***Business Agenda - 2. Consider Adoption of Charter Amendment Resolution***

Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

At its June 16, 2026, regular meeting, the Village Council reviewed and discussed a proposal to reallocate a portion of the Village's existing property tax levy by dedicating 0.75 mills to public road and street improvements, maintenance, and construction. The proposed allocation is expected to generate an average of approximately \$700,000 annually. It would begin with the July 2027 tax levy and continue through the July 2030 tax levy, expiring at the same time as the Village's existing millage structure.

Following the June 16 meeting, the Village Attorney worked with the Office of the Michigan Attorney General to revise the proposed ballot language and simplify it to the extent possible. A resolution has now been prepared for Council's consideration. If adopted, the resolution would formally submit the proposed Charter amendment to Village voters at the November 2026 general election.

The following materials accompany the resolution:

Property Tax Allocation Report. This report provides an overview of the Village's existing property tax allocation structure and evaluates the effect of reallocating 0.75 mills for roads and streets. The report was previously presented at the June 16 Council meeting.

Illustrative Road Millage Impact Memorandum. This new memorandum provides examples of the amount and types of roadway improvements that could be supported by the proposed millage, based on current engineering cost estimates.

Updated Financial Forecasts. The updated projections include:

1. **General Fund Forecast.** The forecast projects the General Fund balance over the proposed four-year road millage period. Projected expenditures include an estimated

allowance for future capital and DPW building debt service, as well as a \$250,000 transfer into the Public Safety Fund in each of the final two years. These transfers may not be needed; however, they are included for the purpose of showing the general fund has sufficient resources to help support the Public Safety fund in the event it is required.

2. **Public Safety Fund Forecast.** The forecast has been updated to incorporate recently recalculated MERS pension payments and the proposed \$250,000 transfers from the General Fund in fiscal years 2030 and 2031.
3. **Combined General Fund and Public Safety Fund Analysis.** This illustrative analysis presents the General Fund and Public Safety Fund as though they were a single operating fund. Its purpose is to demonstrate the Village's overall financial capacity and show that, under the proposed reallocation, combined reserves are projected to remain above the Government Finance Officers Association's recommended minimum fund balance of 20 percent of annual expenditures. This analysis also reflects the practical relationship between the two funds. If the existing millage structure is not renewed when it expires in 2031, Public Safety expenditures would again be accounted for within the General Fund in accordance with the State of Michigan's Uniform Chart of Accounts.

Recommendation:

Consider adopting the resolution as prepared by the Village Attorney authorizing the submission of the road millage ballot language to the Village electors in the November 2026 general election.

Attachments:

1. Charter Amendment Adoption FOR PACKET
2. Millage Report from 6-16 PACKET
3. Road Millage Impact Report Supplement
4. Forecasts for 7-21 Packet

STATE OF MICHIGAN
COUNTY OF OAKLAND
VILLAGE OF BEVERLY HILLS

**RESOLUTION APPROVING PROPOSITION FOR CHARTER AMENDMENT
REGARDING GENERAL AD VALOREM TAX LEVY**

RESOLUTION NO. _____

At a regular meeting of the Village Council of the Village of Beverly Hills, County of Oakland, State of Michigan, held in the Village Council Chambers on July 21st, 2026, at 7:00 o'clock p.m., with those present and absent being:

PRESENT: _____

ABSENT: _____

the following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

WHEREAS, pursuant to Act No. 278 of the Public Acts of Michigan of 1909, the Home Rule Village Act (HRVA), as amended, and pursuant to Section 15.8 of the Village Charter, provisions of the Village Charter may be amended by a Charter amendment proposal that has been approved by a majority vote of the electors of the Village voting at a regular election or special election called for said purpose; and

WHEREAS, pursuant to the HRVA, a Village Charter amendment may be proposed by the Council on a two-thirds vote of its seated members; and

WHEREAS, the voters previously approved a charter amendment on November 3rd 2020, which increased the overall general ad valorem tax levy for all real and personal property in the Village as set forth in Section 9.1 of the Village Charter for a period of 10 years to 12.9184 mills; and

WHEREAS, the 2020 Charter Amendment divided that maximum general ad valorem tax levy into the following components specifically dedicated to the operation of the Village:

- a) 9.9 mills for public safety/police/fire operations;
- b) 1.88 mills for general administrative purposes;
- c) 0.8184 mills for Baldwin Public Library services;

d) 0.32 mills for capital park improvements/replacements for village wide parks.

and;

WHEREAS, the Village now desires to allocate portion of the existing levy for the purposes of funding public road improvements, maintenance and construction; and

WHEREAS, the Charter Amendment was introduced by the Village Council on June 16, 2026; and

WHEREAS, the proposed Charter Amendment has been laid on the table for at least 30 days.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Beverly Hills hereby resolves the following:

1. The following proposition, (language subject to final Attorney General approval), to amend the Charter of the Village of Beverly Hills shall be submitted to the electors of the Village at the election to be held on November 3, 2026:

VILLAGE OF BEVERLY HILLS
CHARTER AMENDMENT
PUBLIC ROADS AND STREETS MILLAGE

A proposal to amend the Village Charter, Section 9.1 to provide allocation of a portion of the general ad valorem tax levy for road improvements. This proposal would not increase or decrease the Village’s authorized maximum tax rate. It would only reallocate 0.75 mills of the existing Village Charter millage for public street and road improvements, maintenance, and construction.

Shall Section 9.1 of the Village of Beverly Hills Village Charter be amended to add subsection (e), further dividing the Village’s existing 12.9184-mill general ad valorem tax levy, subject to required rollbacks, to allocate 0.75 mills (\$0.75 per \$1,000 of taxable value) for public street and road improvements, maintenance, and construction purposes Beginning with the July 2027 levy through the July 2030 levy?

[] YES

[] NO

2. Upon approval by the electors of the Village, Section 9.1 of the Village Charter shall be amended to read as follows:

“Sec. 9.1. - Power to tax.

The Village shall have the power to levy and collect taxes for municipal purposes. The general ad valorem tax levy shall not exceed 12.9184 mills, times the taxable value of all real and personal property, subject to taxation in the Village, exclusive of any levies authorized by general statute to be made beyond Charter tax limitations, for a period of ten (10) years 2021 to 2031 inclusive. This 12.9184 millage authorization shall include the following components specifically dedicated to the operation of the Village:

- a) 9.65 mills for public safety/police/fire operations;
- b) 1.88 mills for general administrative purposes;
- c) 0.8184 mills for Baldwin Public Library services;
- d) 0.32 mills for capital park improvements/replacements for village wide parks.
- e) 0.25 for public road improvements, maintenance and construction.

It is estimated that the levy of 9.65 mills for public safety/police/fire will raise approximately \$8,221,941 when levied in 2027;

It is estimated that the levy of 1.88 mills for general administrative purposes will raise approximately \$1,561,022 when levied in 2027;

It is estimated that the millage for Baldwin Public Library services of 0.8184 will raise approximately \$697,434 when levied in 2027; and

It is estimated the park millage for capital park improvements/replacements for village wide parks will raise approximately \$265,485 when levied in 2027.

It is estimated that a new public road and sidewalk millage for public road improvements, maintenance and

construction will raise approximately \$675,650 when levied in 2027.

Upon expiration of this renewed millage on June 30, 2031, the maximum allowed under Charter millage rate will revert to 11.00 mills for municipal purposes.”

3. The Village Clerk is hereby directed to post and publish the proposed Village Charter amendment set forth in Section 2 of this Resolution in a newspaper of general circulation in the Village in the manner prescribed by law, and to do all other things necessary to provide for the submission of the ballot proposal set forth in Section 1 of this Resolution to the electors on the ballot for the November 3, 2026, election.

AYES:
NAYES:
ABSENT:
ABSTENTIONS:

RESOLUTION DECLARED ADOPTED JULY 21, 2026.

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting Village Clerk of the Village of Beverly Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Village Council of the Village of Beverly Hills at a regular meeting held on July 21, 2026, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of _____, 2026.

CARISSA BROWN, Village Clerk
Village of Beverly Hills

Road Millage Background Report

The Village of Beverly Hills currently operates under a voter-approved charter millage structure adopted in 2010 and renewed in 2020. The current structure authorizes up to 12.9184 mills for municipal purposes through June 30, 2031, with specific allocations for Public Safety, General Administration, Baldwin Public Library services, and Park Capital Improvements.

This report reviews the history and evolution of the Village's dedicated millage structure, current financial conditions, transportation infrastructure funding, and the potential impacts of reallocating 0.75 mills from the Public Safety allocation to create a dedicated Streets allocation for the remaining four years of the current authorization.

Based upon current taxable values and conservative assumptions regarding future growth and Headlee rollbacks, a 0.75 mill allocation would generate approximately \$2.8 million between Fiscal Years 2028 and 2031. The proposal would not increase the Village's overall charter millage authorization and would expire concurrently with the current authorization on June 30, 2031.

Section 1: History of the Village Charter Millage Structure

Original Charter Limitation

Prior to 2010, the Village Charter limited general ad valorem taxation for municipal purposes to 11 mills. Over time, Headlee rollbacks reduced the Village's ability to levy the full charter authorization.

2010 Charter Amendment

In 2010, the Village faced significant financial challenges resulting from the Great Recession, declining taxable values, reductions in state revenue sharing, and projected operating deficits.

Village officials projected substantial service reductions if additional revenue was not authorized, including reductions in Public Safety staffing and elimination of Baldwin Public Library funding.

To address these challenges, voters approved a charter amendment authorizing a maximum levy of 12.9184 mills for a ten-year period ending June 30, 2021. The authorization established dedicated allocations for:

- Public Safety: 9.9 mills
- General Operations: 2.1 mills
- Baldwin Public Library: 0.9184 mills

The authorization included a sunset provision under which the Village would revert to the original 11-mill charter limitation upon expiration.

2020 Renewal

In 2020, Village Council placed a renewal proposal before the voters.

Unlike the 2010 proposal, the 2020 renewal was not presented as a response to fiscal distress. Rather, it was presented as a continuation of existing service levels and funding priorities.

The proposal renewed the same overall 12.9184 mill authorization through June 30, 2031, while modifying the internal allocation structure to establish a dedicated Parks Capital Improvement allocation.

The current allocation is:

- Public Safety: 9.9 mills
- General Administration: 1.88 mills
- Baldwin Public Library: 0.8184 mills
- Park Capital Improvements: 0.32 mills

The total authorized millage remained unchanged

Section 2: Current Millage Structure

Charter Authorization

The current Charter authorizes a maximum levy of 12.9184 mills through June 30, 2031.

Actual Levy Experience

Although the Charter authorizes 12.9184 mills, annual Headlee rollbacks have reduced the actual levy rate.

For Fiscal Year 2027, the Village levied approximately:

Purpose	Mills
Public Safety	9.221
General Administration	1.751
Library	0.762
Parks	0.298

Total 12.032¹

Taxable Value Growth

Since implementation of the current millage structure, the Village has experienced substantial growth in taxable value.

Fiscal Year Taxable Value

FY2012 \$472.4 million

FY2027 \$876.9 million

This represents an increase of approximately \$404.5 million, or 85.6 percent, during the period.

The financial environment facing the Village today is substantially different from the environment that existed when the original charter amendment was adopted in 2010.

Section 3: Public Safety Financial Review

Public Safety Allocation

The Public Safety allocation currently represents approximately 76.6 percent of the total charter millage authorization.

Revenue Growth

Public Safety revenues increased from approximately \$5.6 million in FY2019 to more than \$8.0 million in FY2025.

This growth has been driven by:

- Significant taxable value growth
- Stable millage revenues
- Personnel vacancies and turnover
- Other operating factors

Fund Balance Growth

Public Safety Fund balance increased from approximately \$826,000 in FY2019 to approximately \$5.15 million by FY2025.

¹ This total, and the entirety of this report ignores that rubbish/garbage millage adopted by the Village Council in FY 2020. The State Law that authorizes this specific millage levy predates the Village Charter and the Headlee Amendment, and as such does not factor into this analysis.

Important Considerations

While the Public Safety Fund accumulated substantial reserves during recent years, several factors suggest caution when projecting future operating surpluses:

- FY2025 and FY2026 included one-time pension stabilization contributions.
- Public Safety staffing levels were below authorized levels for portions of the review period.
- Future taxable value growth may not match recent experience.
- Wage, pension, healthcare, and equipment costs continue to increase.

The FY2027 adopted budget projects a near break-even operating position.

Accordingly, any discussion regarding reallocation of Public Safety millage should recognize that recent operating surpluses may not continue indefinitely.

Section 4: Transportation Infrastructure Funding

Village Transportation System

The Village is responsible for approximately:

Road Type Miles

Major Roads 10.99

Local Roads 44.32

Total 55.31

The transportation network is one of the Village's largest public infrastructure assets and supports residential mobility, emergency response, economic activity, and quality of life.

Current Funding Sources

Transportation funding is primarily derived from Michigan Act 51 distributions.

Recent Act 51 revenues are summarized below:

Fiscal Year Total Act 51 Revenue

FY2020 \$1.07 million

FY2025 \$1.42 million

Although Act 51 revenues have increased, road construction, maintenance, and rehabilitation costs have also increased significantly during this period.

Section 5: Potential Roads Millage

Proposed Reallocation

One potential option for consideration would be to reduce the Public Safety allocation from 9.9 mills to 9.15 mills and establish a dedicated Streets allocation of 0.75 mills.

The overall Charter authorization would remain unchanged at 12.9184 mills.

Proposed Allocation Structure

Purpose	Current Proposed	
Public Safety	9.90	9.15
General Administration	1.88	1.88
Library	0.8184	0.8184
Parks	0.32	0.32
Streets	0.00	0.75
Total	12.9184	12.9184

Revenue Impact

Based upon current taxable values, expected growth, and anticipated Headlee rollbacks, a 0.75 mill allocation is projected to generate approximately **\$2.8 million** during the final four years of the current authorization period.

This would equate to approximately **\$700,000 annually**.

Section 6: Charter Amendment Process

Section 15.8 of the Village Charter authorizes amendment of the Charter pursuant to the Home Rule Village Act.

The process generally consists of:

1. Introduction of a proposed amendment.
2. Publication and 30-day layover period.
3. Review by the Governor.
4. Approval by a two-thirds vote of Village Council.

5. Submission to the electorate at a regular or special election.
6. Approval by a majority of voters.
7. Filing of certified copies with the Secretary of State and Oakland County Clerk.

The amendment becomes effective upon completion of the filing process.

Section 7: Findings & Conclusion

1. The current millage structure originated in 2010 during a period of significant fiscal distress and was intended to stabilize Village finances and preserve core municipal services.
2. The structure was renewed and modified in 2020 to create a dedicated Parks allocation while maintaining the same overall charter millage authorization.
3. The Village's taxable value has increased by approximately 85.6 percent since implementation of the original structure.
4. The Public Safety Fund has experienced substantial revenue growth and reserve accumulation, although future surpluses may be moderated by staffing, pension, healthcare, and operating cost pressures.
5. The Village maintains approximately 55 miles of roadway infrastructure but does not currently have a dedicated streets allocation within its charter millage structure.
6. A 0.75 mill streets allocation could generate approximately \$2.8 million during the remaining term of the current authorization without increasing the Village's overall charter millage authorization.
7. The proposed reallocation would represent a continuation of the Village's historical practice of periodically adjusting dedicated millage allocations to address changing community priorities while maintaining voter-approved overall tax limitations.

Illustrative Impact of a Dedicated Road Millage

Based upon recently projects completed within the Village and adjusted to June 2026 construction costs, roadway improvement costs generally range from approximately \$25 to \$35 per linear foot for Cape Seal treatments, \$85 to \$95 per linear foot for asphalt mill and fill projects, \$210 to \$220 per linear foot for major asphalt rehabilitation projects, and \$450 to \$550 per linear foot for full concrete reconstruction. These figures include engineering, design, construction administration, observation, and material testing services.

At projected revenues of approximately \$700,000 annually, the proposed road millage would provide the Village with the ability to undertake meaningful roadway preservation and rehabilitation projects on a recurring basis. Depending upon roadway conditions and the mix of treatments selected, the annual revenue generated by the millage could fund improvements generally equivalent to the following:

Treatment Type	Estimated Cost Per Foot	Approximate Improvements Per Year
Cape Seal	\$25 - \$35	20,000 - 28,000 feet (3.8 - 5.3 miles)
Mill & Fill	\$85 - \$95	7,400 - 8,200 feet (1.4 - 1.6 miles)
HMA Major Rehab	\$210 - \$220	3,180 - 3,330 feet (0.6 miles)
HMA Patching	\$65 - \$75	9,300 - 10,800 feet (1.8 - 2.0 miles)
Concrete Patching	\$70 - \$80	8,750 - 10,000 feet (1.7 - 1.9 miles)
Concrete Reconstruction	\$450 - \$550	1,270 - 1,560 feet (0.24 - 0.30 miles)

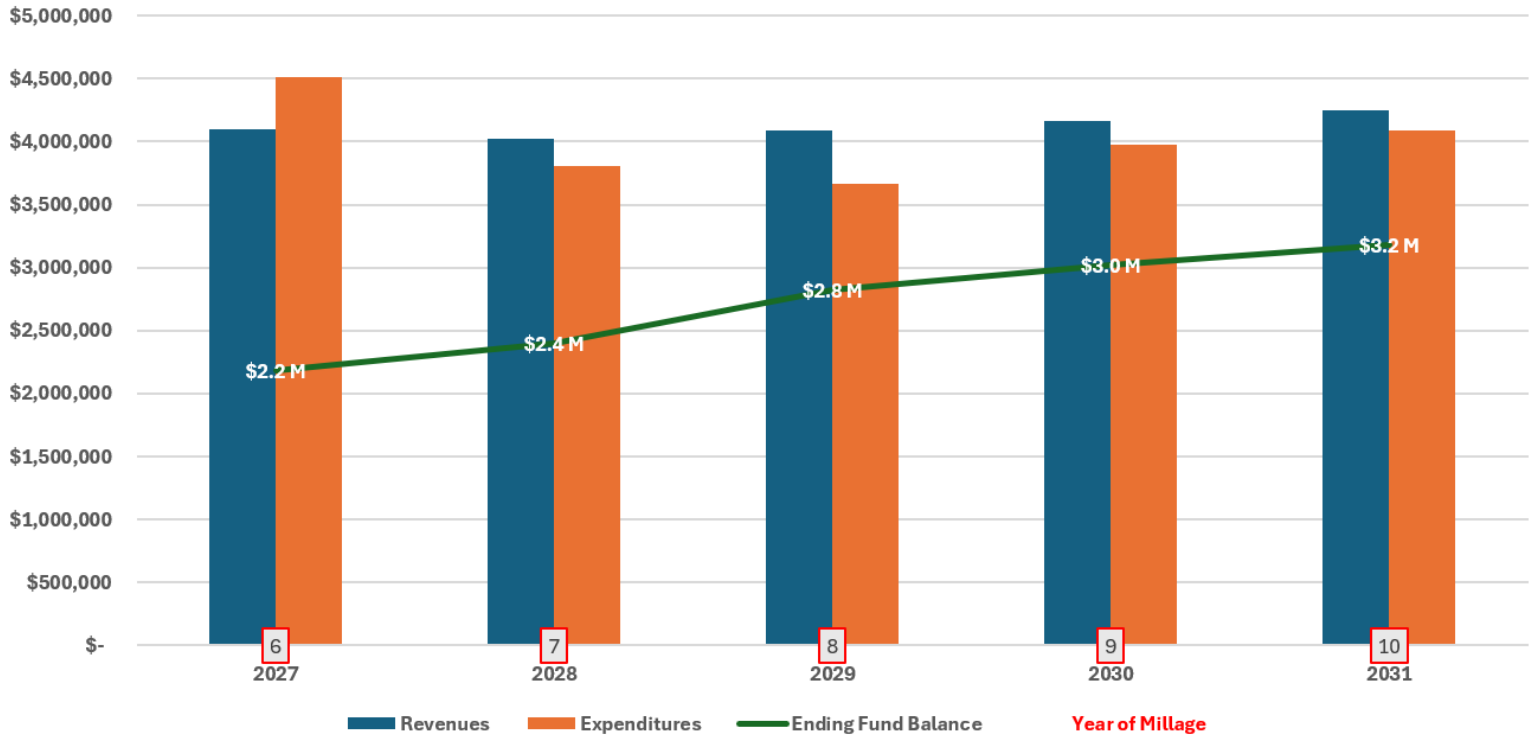
Over the remaining four years of the current Charter authorization, the proposed millage is projected to generate approximately \$2.8 million. If all funding were *devoted to a single treatment type*, the cumulative improvements could be generally equivalent to the following:

Treatment Type	Approximate Improvements Over Four Years
Cape Seal	15-21 miles
Mill & Fill	5.5-6.2 miles
HMA Major Rehab	2.4-2.5 miles
HMA Patching	7.0-8.23 miles
Concrete Patching	6.6-7.6 miles
Concrete Reconstruction	1.0-1.2 miles

These examples are *intended solely to illustrate the relative scale of improvements that could be supported* by the proposed funding source. In practice, the Village's annual road program would likely consist of a combination of preservation, rehabilitation, patching, and limited reconstruction projects selected based upon roadway conditions, engineering recommendations, available funding, and priorities established by the Village Council.

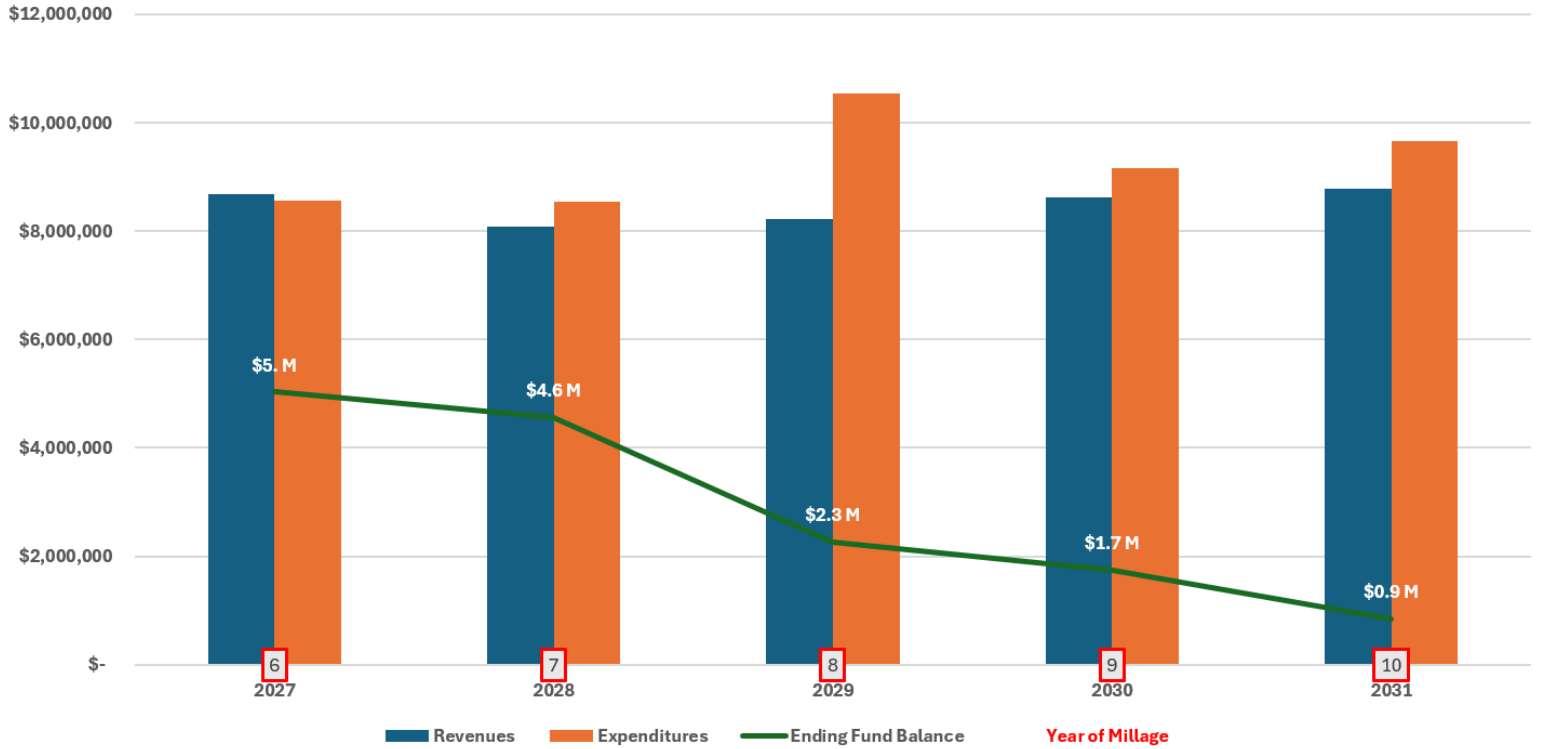
For perspective, the Village currently receives approximately \$1.4 million annually in Act 51 transportation revenues. The proposed road millage would generate approximately \$700,000 annually, increasing the Village's annual transportation funding capacity by roughly 50 percent and providing additional resources to preserve and improve the Village's 55.31-mile roadway network.

General Fund Forecast



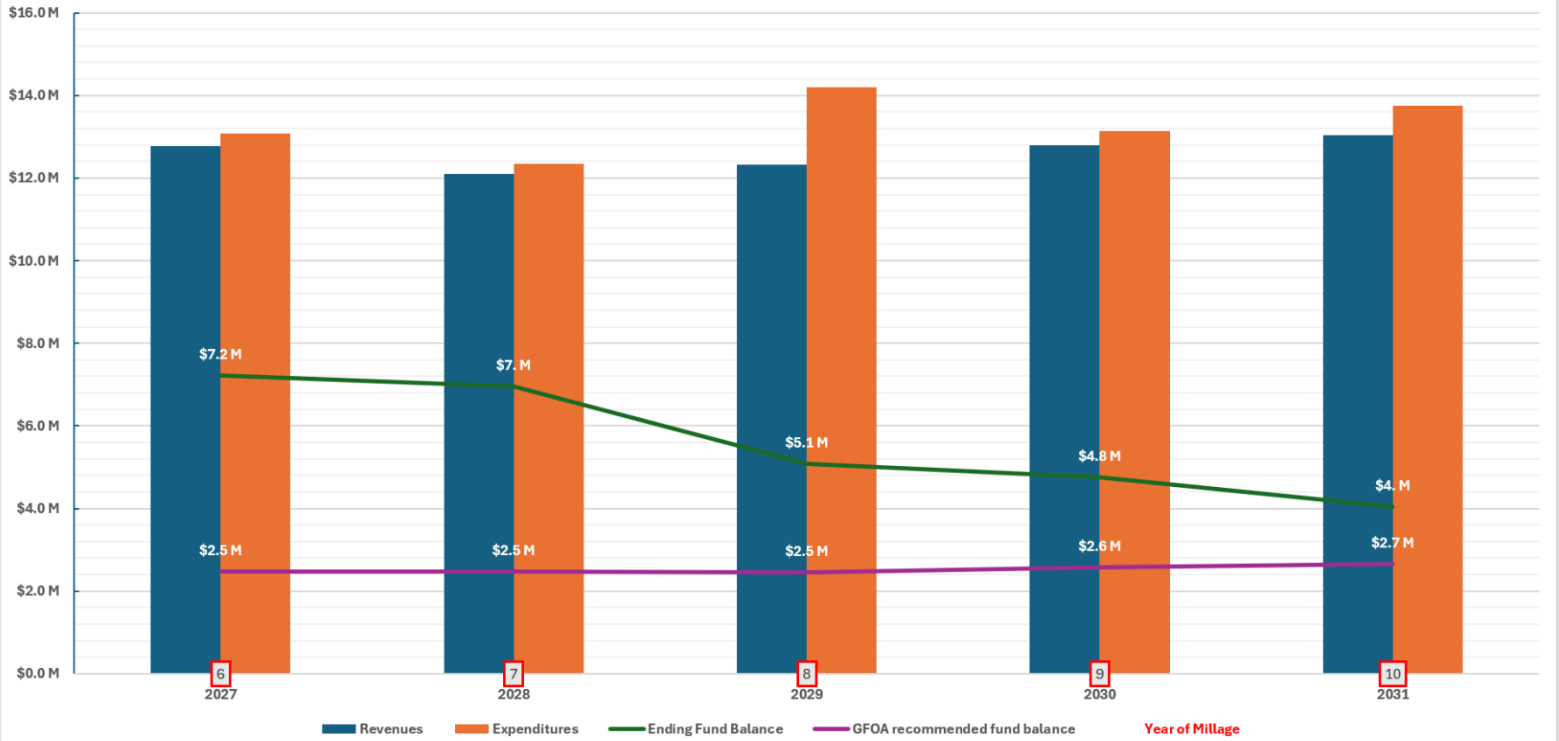
VILLAGE OF BEVERLY HILLS GENERAL FUND 5 YEAR BUDGET FORECAST WITH ROAD MILLAGE					
	Budget 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
REVENUES					
Taxes	\$ 1,546,800	\$ 1,561,022	\$ 1,591,336	\$ 1,622,255	\$ 1,653,795
State Revenue	\$ 1,174,500	\$ 1,186,545	\$ 1,198,721	\$ 1,211,030	\$ 1,223,472
Charges for Services	\$ 371,900	\$ 384,690	\$ 397,927	\$ 411,627	\$ 425,805
Licenses & Permits	\$ 558,900	\$ 575,547	\$ 592,693	\$ 610,354	\$ 628,545
Fines and Fees	\$ 23,500	\$ 23,500	\$ 23,500	\$ 23,500	\$ 23,500
Grant/Other	\$ 423,330	\$ 288,873	\$ 289,434	\$ 290,015	\$ 290,617
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND REVENUES	\$ 4,098,930	\$ 4,020,177	\$ 4,093,611	\$ 4,168,781	\$ 4,245,734
EXPENDITURES					
Personnel	\$ 1,764,293	\$ 1,830,101	\$ 1,898,658	\$ 1,970,097	\$ 2,044,557
Operating	\$ 1,339,612	\$ 1,189,540	\$ 1,222,942	\$ 1,257,346	\$ 1,292,782
Capital	\$ 470,000	\$ -	\$ 260,000	\$ 260,000	\$ 260,000
Debt	\$ 237,462	\$ 237,462	\$ 237,462	\$ 237,462	\$ 237,462
Transfers Out to Other Funds	\$ 700,000	\$ 550,000	\$ 50,000	\$ 250,000	\$ 250,000
TOTAL GENERAL FUND EXPENDITURES	\$ 4,511,367	\$ 3,807,103	\$ 3,669,062	\$ 3,974,905	\$ 4,084,801
NET OF REVENUES/APPROPRIATIONS	\$ (412,437)	\$ 213,073	\$ 424,550	\$ 193,876	\$ 160,933
BEGINNING FUND BALANCE	\$ 2,599,401	\$ 2,186,964	\$ 2,400,037	\$ 2,824,587	\$ 3,018,463
ENDING FUND BALANCE	\$ 2,186,964	\$ 2,400,037	\$ 2,824,587	\$ 3,018,463	\$ 3,179,396
FORECAST ASSUMPTIONS					
Revenues	Expenditures				
Taxable Value growth - 3% annually	Personnel Costs - 3-3.5% annually				
State Revenue growth - 1% annually	Benefits Costs - 0-8% annually				
Other Revenue growth - 0-3% annually	All Other - 0-3% annually				

Public Safety Fund Forecast



VILLAGE OF BEVERLY HILLS PUBLIC SAFETY FUND 5 YEAR BUDGET FORECAST WITH ROAD MILLAGE					
	Budget 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
REVENUES					
Taxes	\$ 8,146,900	\$ 7,546,291	\$ 7,686,014	\$ 7,828,286	\$ 7,973,062
State Revenue	\$ 64,000	\$ 65,920	\$ 67,898	\$ 69,935	\$ 72,033
Charges for Services	\$ 166,000	\$ 171,755	\$ 177,710	\$ 183,871	\$ 190,247
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Fees	\$ 35,100	\$ 36,153	\$ 37,238	\$ 38,355	\$ 39,505
Grant/Other	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000
Transfers In	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
TOTAL PUBLIC SAFETY FUND REVENUES	\$ 8,672,000	\$ 8,080,119	\$ 8,228,859	\$ 8,630,447	\$ 8,784,847
EXPENDITURES					
Personnel	\$ 6,689,200	\$ 6,898,514	\$ 7,166,369	\$ 7,420,484	\$ 7,686,344
Operating	\$ 1,650,800	\$ 1,644,358	\$ 1,689,249	\$ 1,735,515	\$ 1,783,197
Capital	\$ 230,000	\$ -	\$ 1,675,000	\$ -	\$ 200,000
Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out to Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PUBLIC SAFETY FUND EXPENDITURES	\$ 8,570,000	\$ 8,542,872	\$ 10,530,618	\$ 9,155,999	\$ 9,669,541
NET OF REVENUES/APPROPRIATIONS	\$ 102,000	\$ (462,753)	\$ (2,301,759)	\$ (525,553)	\$ (884,694)
BEGINNING FUND BALANCE	\$ 4,925,545	\$ 5,027,545	\$ 4,564,792	\$ 2,263,033	\$ 1,737,481
ENDING FUND BALANCE	\$ 5,027,545	\$ 4,564,792	\$ 2,263,033	\$ 1,737,481	\$ 852,786
FORECAST ASSUMPTIONS					
Revenues	Expenditures				
Taxable Value growth - 3% annually	Personnel Costs - 3-3.5% annually				
State Revenue growth - 1% annually	Benefits Costs - 0-8% annually				
Other Revenue growth - 0-3% annually	All Other - 0-3% annually				

Combined General and Public Safety Funds Forecast With Road Millage



VILLAGE OF BEVERLY HILLS COMBINED GENERAL AND PUBLIC SAFETY FUNDS
5 YEAR BUDGET FORECAST WITH ROAD MILLAGE

	Budget 2027	Forecast 2028	Forecast 2029	Forecast 2030	Forecast 2031
REVENUES					
Taxes	\$ 9,693,700	\$ 9,107,313	\$ 9,277,350	\$ 9,450,541	\$ 9,626,857
State Revenue	\$ 1,238,500	\$ 1,252,465	\$ 1,266,619	\$ 1,280,964	\$ 1,295,505
Charges for Services	\$ 537,900	\$ 556,445	\$ 575,637	\$ 595,498	\$ 616,052
Licenses & Permits	\$ 558,900	\$ 575,547	\$ 592,693	\$ 610,354	\$ 628,545
Fines and Fees	\$ 58,600	\$ 59,653	\$ 60,738	\$ 61,855	\$ 63,005
Grant/Other	\$ 683,330	\$ 548,873	\$ 549,434	\$ 550,015	\$ 550,617
Transfers In	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
TOTAL GENERAL AND PUB SAFETY FUND REVENUES	\$ 12,770,930	\$ 12,100,296	\$ 12,322,470	\$ 12,799,227	\$ 13,030,581
EXPENDITURES					
Personnel	\$ 8,453,493	\$ 8,728,615	\$ 9,065,026	\$ 9,390,581	\$ 9,730,901
Operating	\$ 2,990,412	\$ 2,833,898	\$ 2,912,191	\$ 2,992,861	\$ 3,075,979
Capital	\$ 700,000	\$ -	\$ 1,935,000	\$ 260,000	\$ 460,000
Debt	\$ 237,462	\$ 237,462	\$ 237,462	\$ 237,462	\$ 237,462
Transfers Out to Other Funds	\$ 700,000	\$ 550,000	\$ 50,000	\$ 250,000	\$ 250,000
TOTAL GENERAL AND PUB SAFETY FUND EXPENDITURES	\$ 13,081,367	\$ 12,349,975	\$ 14,199,680	\$ 13,130,904	\$ 13,754,342
NET OF REVENUES/APPROPRIATIONS	\$ (310,437)	\$ (249,680)	\$ (1,877,209)	\$ (331,677)	\$ (723,761)
BEGINNING FUND BALANCE	\$ 7,524,946	\$ 7,214,509	\$ 6,964,829	\$ 5,087,620	\$ 4,755,943
ENDING FUND BALANCE	\$ 7,214,509	\$ 6,964,829	\$ 5,087,620	\$ 4,755,943	\$ 4,032,182
FUND BALANCE PERCENTAGE	55%	56%	36%	36%	29%
GFOA RECOMMENDED FUND BALANCE PERCENTAGE	20%	20%	20%	20%	20%
FUND BALANCE DOLLARS IN EXCESS OF GFOA RECOMMENDED FUND BALANCE	\$ 4,738,236	\$ 4,494,834	\$ 2,634,684	\$ 2,181,763	\$ 1,373,314

FORECAST ASSUMPTIONS

Revenues	Expenditures
Taxable Value growth - 3% annually	Personnel Costs - 3-3.5% annually
State Revenue growth - 1% annually	Benefits Costs - 0-8% annually
Other Revenue growth - 0-3% annually	All Other - 0-3% annually



Agenda Item Summary

To: Village Council
From: Neil Johnston, Public Services Director

Re: ***Business Agenda - 3. Award Bid for FY 2027 Sidewalk Replacement Program***
Date: July 21, 2026 - [Click to View Agenda](#)

Summary:

Village Administration issued a Request for Proposals on May 21, 2026, for a two-year term contract covering the Village's 2026 and 2027 sidewalk slab replacement programs, which are funded primarily through special assessments to benefiting property owners, as well as other concrete sidewalk work performed on an as-needed basis. Proposals were opened on June 17, 2026, and four responses were received.

Following review of the proposals and bid tabulation, Luigi Ferdinandi & Son Cement Company submitted the lowest qualified bid. Luigi Ferdinandi & Son also successfully completed the Village's prior-year sidewalk replacement program. The contractor's proposal, the Request for Proposals, and the bid tabulation are attached for the Village Council's review.

The work anticipated under the contract for Fiscal Year 2026-27 consists of the following:

Fiscal Year 2027 Sidewalk Replacement Program

A total of 353 sidewalk slabs at 138 repair locations have been identified throughout the Village. Based on the contractor's bid pricing and the final project quantities, the program is estimated to cost \$104,918.98. Of this amount, approximately \$61,552.26 is expected to be recovered through special assessments billed to the benefiting property owners.

The final quantity of sidewalk repairs is greater than originally anticipated. Accordingly, the necessary amendments to the Fiscal Year 2026-27 budget have been incorporated into the proposed resolution.

Greenfield Sidewalk Gap

A gap currently exists in the Greenfield Road sidewalk along the northern half of the block between Verona Circle and Auburn Drive. This segment was inadvertently omitted from the Safe Routes to School project. As part of the proposed contract, Luigi Ferdinandi & Son would

complete the missing and deficient sidewalk segments as follows:

1. **31606 Auburn Drive:** Installation of approximately 115 linear feet, or 575 square feet, of four-inch, five-foot-wide sidewalk — **\$6,037.50**
2. **31721 Verona Circle: Replacement of approximately 145 linear feet, or 725 square feet, of four-inch, five-foot-wide sidewalk — \$6,858.50**

The total estimated cost of this work is **\$12,896.00**. The project is budgeted in the Capital Projects Fund, and sufficient funds are available in account 401-900-974.05.

Financial Impact:

No revenue for resident sidewalk repair assessments was included in the original Fiscal Year 2026-27 budget because project estimates were not yet available when the budget was prepared. The original budget did, however, include a \$45,000 placeholder for contractual sidewalk repair expenditures.

Based on the final project quantities and bid pricing, a budget amendment is recommended to increase revenue account 203-000-688.07 by \$61,600 for anticipated resident assessment payments and to increase expenditure account 203-463-944.00 by \$59,900, from \$45,000 to \$104,900. After accounting for anticipated assessment revenue, the Village's net share of the sidewalk replacement program is estimated at approximately \$43,300.

The Greenfield Road sidewalk gap project is separately budgeted in the Capital Projects Fund, and sufficient funds are available to complete the work.

Recommendation:

BE IT RESOLVED, that the Beverly Hills Village Council accepts the proposal submitted by Luigi Ferdinandi & Son Cement Company and awards the two-year sidewalk slab replacement and as-needed concrete sidewalk work contract to Luigi Ferdinandi & Son Cement Company in accordance with its proposal and the Village's Request for Proposals.

BE IT FURTHER RESOLVED, that the Village Council authorizes Luigi Ferdinandi & Son Cement Company to complete the Fiscal Year 2026-27 sidewalk replacement program at an estimated cost of \$104,918.98 and the Greenfield Road sidewalk gap project at an estimated cost of \$12,896.00, with funds available in accounts 203-463-944.00 and 401-900-974.05, respectively.

BE IT FURTHER RESOLVED, that the Village Council authorizes the Finance Director to amend the Fiscal Year 2026-27 budget as follows:

1. Increase revenue account 203-000-688.07 by \$61,600 for anticipated resident sidewalk repair assessment payments; and
2. Increase expenditure account 203-463-944.00 by \$59,900, from \$45,000 to \$104,900,

to reflect the anticipated total cost of the Fiscal Year 2026-27 sidewalk replacement program.

BE IT FURTHER RESOLVED, that the Village Manager is authorized to execute the contract and any other documents necessary to implement the sidewalk replacement program on behalf of the Village.

Attachments:

1. Sidewalk_Replacement_RFP_FY27
2. Luigi & Son concrete 20260622
3. FY 27 Sidewalk Bid Tab
4. 31606 Auburn Rd_FY27_SW Install_07092026



**REQUEST FOR PROPOSALS
TWO-YEAR TERM CONTRACT
SIDEWALK SLAB REPLACEMENT PROGRAM**

1. INVITATION TO BID

The Village of Beverly Hills, Michigan is accepting sealed proposals from qualified contractors for a two-year term contract for sidewalk slab replacement services throughout the Village. Work shall include the removal and replacement of concrete sidewalk slabs, ADA compliant sidewalk ramps where directed, restoration, disposal of materials, traffic and pedestrian control, and all incidental work necessary to complete the project.

The intent of this contract is to provide the Village with sidewalk repair and replacement services on an as-needed basis for the 2026 and 2027 construction seasons.

Proposals will be received until:

June 17, 2026 at 11:00 am

at:

Beverly Hills Village Hall
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Late proposals will not be accepted.

The Village reserves the right to reject any or all proposals, waive irregularities, and accept the proposal deemed to be in the best interest of the Village.

2. PROJECT OVERVIEW

The Village annually undertakes sidewalk replacement activities to maintain safe pedestrian infrastructure throughout the community. This contract shall provide unit pricing for sidewalk replacement and related concrete work over a two-year term.

The estimated annual quantity of sidewalk replacement work may range from approximately 6,000 to 9,000 square feet annually; however, no minimum quantity is guaranteed under this contract.

Work locations will vary throughout the Village and will be identified by the Public Works Department.

3. CONTRACT TERM

The contract term shall begin on or about July 1, 2026 and expire on November 30, 2027.

The Village reserves the right to extend the contract for one additional one-year term upon mutual agreement of both parties.

4. SCOPE OF WORK

The Contractor shall furnish all labor, supervision, materials, equipment, tools, traffic control, restoration, and incidentals necessary to complete sidewalk slab replacement work.

Work may include:

- Removal and disposal of existing concrete sidewalk slabs
- Saw cutting of adjacent concrete
- Excavation and subgrade preparation
- Placement and finishing of new concrete sidewalk slabs
- ADA detectable warning installation where directed
- Installation or replacement of sidewalk ramps
- Driveway approach replacement where necessary
- Turf restoration and topsoil/seeding
- Asphalt restoration adjacent to sidewalk work
- Tree root pruning where approved by the Village
- Temporary pedestrian access accommodations
- Traffic and pedestrian control measures
- Cleanup and restoration of work areas

All work shall conform to applicable local, state, and federal requirements.

5. MATERIAL SPECIFICATIONS

Concrete

Concrete shall meet MDOT Grade P1 specifications unless otherwise directed.

Sidewalk Thickness

- Standard sidewalk: 4 inches thick
- Driveway crossings: 6 inches thick

Reinforcement

Reinforcement shall be installed where directed by the Village.

Expansion and Contraction Joints

Joints shall match existing conditions.

Detectable Warning Surfaces

ADA detectable warning panels shall be polymer composite as approved by the Village.

6. CONSTRUCTION REQUIREMENTS

Scheduling

The Contractor shall begin work within ten (10) calendar days of the agreed upon schedule unless otherwise approved.

Work Hours

Normal work hours shall be between 7:00 AM and 7:00 PM, Monday through Saturday, unless otherwise authorized.

Utility Protection

The Contractor shall contact MISS DIG and protect all utilities prior to excavation.

Pedestrian Access

Safe pedestrian access shall be maintained at all times. The Contractor shall provide temporary walkways or alternate routes as necessary.

Protection of Property

The Contractor shall protect all adjacent property, landscaping, utilities, mailboxes, and improvements. Any damage caused by the Contractor shall be repaired at no additional cost to the Village.

Cleanup

The Contractor shall maintain clean work areas daily and remove all debris upon completion.

7. MEASUREMENT AND PAYMENT

Payment shall be based on the unit prices submitted in the proposal.

Unit prices shall include all labor, equipment, materials, disposal, restoration, overhead, profit, mobilization, and incidentals required to complete the work.

8. BIDDER QUALIFICATIONS

Bidders shall demonstrate the following minimum qualifications:

- Minimum five (5) years of experience performing municipal concrete sidewalk replacement work
- Experience with ADA compliant sidewalk and ramp construction
- Ability to complete multiple work sites concurrently
- Sufficient staffing and equipment to meet schedule requirements
- Good standing with the State of Michigan

The Village may request references for similar projects completed within the past five years.

9. INSURANCE REQUIREMENTS

The successful Contractor shall provide certificates of insurance meeting the following minimum requirements:

Commercial General Liability

- \$1,000,000 per occurrence
- \$2,000,000 aggregate

Automobile Liability

- \$1,000,000 combined single limit

Workers' Compensation

Statutory limits as required by the State of Michigan.

The Village of Beverly Hills shall be named as an additional insured on all applicable policies.

10. PERFORMANCE REQUIREMENTS

The Contractor shall guarantee all workmanship and materials for a period of one (1) year from final acceptance.

Any defective work identified during the warranty period shall be repaired or replaced at no cost to the Village.

11. PREVAILING WAGES

If applicable, the Contractor shall comply with all federal and state prevailing wage requirements.

12. SAFETY REQUIREMENTS

The Contractor shall comply with all MIOSHA requirements and maintain safe working conditions at all times.

Proper barricades, signage, cones, and pedestrian protections shall be provided in accordance with the Michigan Manual of Uniform Traffic Control Devices (MMUTCD).

13. PROPOSAL SUBMITTAL REQUIREMENTS

Proposals shall include the following:

1. Completed Proposal Form
2. Unit Price Schedule
3. Contractor Qualifications
4. References
5. Proposed Project Manager Contact Information
6. Insurance Information
7. Signed Non-Collusion Affidavit
8. W-9 Form

Proposals shall be submitted in a sealed envelope clearly marked:

“SIDEWALK SLAB REPLACEMENT TERM CONTRACT PROPOSAL”

14. AWARD OF CONTRACT

Award shall be made to the responsive and responsible bidder whose proposal is determined to be in the best interest of the Village.

The Village reserves the right to:

- Reject any or all proposals
- Waive informalities or irregularities
- Accept alternates
- Negotiate with selected bidders
- Award based on unit pricing, qualifications, experience, availability, and references

15. PROPOSAL FORM

Contractor Information

Company Name: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

Authorized Representative: _____

Signature: _____

Date: _____

UNIT PRICE SCHEDULE

Item Description	Unit	Unit Price
1 Remove and Replace 4" Sidewalk____	Square Foot____	\$____
2 Remove and Replace 6" Sidewalk____	Square Foot____	\$____
3 Detectable Warning Surface_____	Each_____	\$____
4 ADA Ramp Installation_____	Each_____	\$____
5 Turf Restoration_____	Square Yard____	\$____
6 Asphalt Restoration_____	Square Yard____	\$____
7 Root Pruning_____	Each_____	\$____
8 Mobilization_____	Lump Sum____	\$____

16. REFERENCES

Provide three municipal references for similar work completed within the last five years.

Municipality	Contact Person	Phone Number	Description of Work
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

17. NON-COLLUSION AFFIDAVIT

The undersigned certifies that this proposal has been made independently and without collusion with any other bidder or competitor.

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

18. CONTACT INFORMATION

Questions regarding this RFP shall be directed to:

Neil Johnston

Public Works Director

njohnston@beverlyhillsmi.gov

All questions shall be submitted in writing.

19. GENERAL CONDITIONS

Permits

The Contractor shall obtain and pay for all permits required for the work unless otherwise specified.

Subcontractors

All subcontractors must be approved by the Village.

Indemnification

The Contractor shall indemnify and hold harmless the Village, its officers, employees, and agents from all claims arising from the performance of the work.

Termination

The Village reserves the right to terminate the contract for cause or convenience upon written notice.

20. SPECIAL PROVISIONS

- Concrete shall not be placed when temperatures are below 40°F without prior approval.
- All sidewalk replacements shall match existing grades unless otherwise directed.
- Sidewalk cross slopes shall comply with ADA requirements when possible.
- The Contractor shall notify residents affected by work a minimum of 48 hours in advance.
- Disturbed lawn areas shall be restored with topsoil, seed, and straw.
- Concrete debris shall be disposed of at an approved facility.
- Temporary asphalt or cold patch shall be maintained until permanent restoration is completed.

14. AWARD OF CONTRACT

Award shall be made to the responsive and responsible bidder whose proposal is determined to be in the best interest of the Village.

The Village reserves the right to:

- Reject any or all proposals
- Waive informalities or irregularities
- Accept alternates
- Negotiate with selected bidders
- Award based on unit pricing, qualifications, experience, availability, and references

15. PROPOSAL FORM

Contractor Information

Company Name: Luigi Ferdinandi & Son Cement CO.
Address: 16481 Common Rd
City/State/Zip: Roseville MI 48066
Phone Number: (586) 774-1000
Email Address: INFO@luigicement.com
Authorized Representative: Luigi V. Ferdinandi
Signature: Luigi V. Ferdinandi
Date: 6/17/2020

UNIT PRICE SCHEDULE

Item Description	Unit	Unit Price
1 Remove and Replace 4" Sidewalk	Square Foot	\$ <u>9.13</u>
2 Remove and Replace 6" Sidewalk	Square Foot	\$ <u>10.33</u>
3 Detectable Warning Surface	Each	\$ <u>200-</u>
4 ADA Ramp Installation	Each	\$ <u>333-</u>
5 Turf Restoration	Square Yard	\$ <u>.33</u>
6 Asphalt Restoration	Square Yard	\$ <u>9.33</u>
7 Root Pruning	Each	\$ <u>100-</u>
8 Mobilization	Lump Sum	\$ <u>333-</u>

16. REFERENCES

Provide three municipal references for similar work completed within the last five years.

Municipality	Contact Person	Phone Number	Description of Work
<u>See attachment (1)</u>			

17. NON-COLLUSION AFFIDAVIT

The undersigned certifies that this proposal has been made independently and without collusion with any other bidder or competitor.

Authorized Signature: Luigi V. Ferdinand
 Printed Name: Luigi V. Ferdinand
 Title: Vill President
 Date: 6-17-2026

Alpha Paving

Score

4" concrete	ft2	8.5	
6" concrete	ft2	10.5	
DWS	Each	250	
ADA Ramp	Each	500	2
Restoration	yd2	13.5	
HMA	yd2	63	
Root Pruning	Each	100	
Mobilization	LS	1500	2
5x5-4" slab replacement	min	226	1
	max	389	3
5x5-6" slab replacement	min	276	3
	max	439	3
			14

Italia Construction

Score

4" concrete	ft2	8.93	
6" concrete	ft2	10.13	
DWS	Each	275	
ADA Ramp	Each	600	3
Restoration	yd2	3	
HMA	yd2	49	
Root Pruning	Each	5	
Mobilization	LS	4300	4
5x5-4" slab replacement	min	226.25	2
	max	277.25	1
5x5-6" slab replacement	min	256.25	1
	max	310.25	1
			12

Great Lakes Contracting

Score

4" concrete	ft2	9.75	
6" concrete	ft2	11.75	
DWS	Each	300	
ADA Ramp	Each	500	2
Restoration	yd2	25	
HMA	yd2	99	
Root Pruning	Each	175	
Mobilization	LS	3000	3
5x5-4" slab replacement	min	268.75	4
	max	542.75	4
5x5-6" slab replacement	min	318.75	4
	max	592.75	4
			21

Luigi Ferdinandi & Son Cement Co.

Score

4" concrete	ft2	9.13	
6" concrete	ft2	10.33	
DWS	Each	200	
ADA Ramp	Each	333	1
Restoration	yd2	0.33	
HMA	yd2	9.33	
Root Pruning	Each	100	
Mobilization	LS	333	1
5x5-4" slab replacement	min	228.58	3
	max	337.91	2
5x5-6" slab replacement	min	258.58	2
	max	367.91	2
			11



31606 AUBURN DR

115' - 4" Sidewalk

25' from Greenfield Rd.
Edge



Manager Report

To: President George and Village Council

From: Warren Rothe, Village Manager

Re: July 21, 2026, Manager Report

GENERAL UPDATES

- The **Open House** for the **Beverly-Southfield Road Intersection Study** had strong attendance. A [project page](#) has been added to the Village's website. The information boards from the open house can be [viewed](#). Additionally, residents can leave additional comments through July 31st [here](#), and this link is also available on the project page.
- A **Joint PC-VC Master Plan Kick-Off meeting** is scheduled for **7:00 PM on July 22nd**. Packet materials have been posted to the agenda portal.
- Revisions to the **e-bike ordinance** are ongoing and will be presented to the Council at its August 4th meeting.
- MERS has **recalculated** the Village's pension liability, factoring in the **additional payments** the Village has contributed the previous two fiscal years. The Village is anticipated **to save approximately \$185,000 annually** thanks to these contributions.
- **BS&A Cloud** is set to go live the morning of Monday July 20th. Training and use of the new system will require patience from the community as staff become more familiar with new user interface. The Village has a dedicated support team available for the first two weeks of implementation.
- The Village continues to wait for EGLE's correspondence and directives regarding **Riverside Park**. More information will be shared as it comes available.
- Work on the **Beverly Park playground** will resume this week. Work that was set to resume last week was delayed due to the weather. The next phase of the project will be assembly and installation of the playground equipment, which is estimated to take two weeks.
- Work on the Village's **deer survey/feedback form** is ongoing and should launch later this week.

- The topcoat of asphalt was laid for the **13-Mile paving project (City of Southfield)** last week.
- **SHPO approval** was obtained for the **Safety Grant project**, which remains on schedule to seek bids in winter 2027.
- Topographic survey work for the **FY 27-30 water main projects** is completed, design work will continue for bidding the FY 27 and 28 projects in late winter/early spring 2027.
- Design on the **13-mile project** has begun, an online form will be opened in the coming weeks to allow residents who are directly impacted by the project to submit feedback and concerns.
- **Collection of property taxes is ongoing** and collections total **\$710,502** through 07/15.
- **All public works equipment** approved at the June 16 Council meeting **has been ordered**. So far, the Village has received the leaf vacuum, hot patch trailer, asphalt roller, crack seal machine, column lifts, and skid steer.
- **Public Works Accomplishments**
 - Conducted emergency storm cleanup work
 - Dead tree removals and brush hogging at Beverly Park continued
 - Major road intersections are being trimmed for site distance preservation
 - Cold patching and graveling of road shoulders continued
 - Service line locations were conducted as part of the ongoing verification initiative.
- **JH HART** began the Fiscal Year 2027 tree maintenance program.
- The **Zoning Board of Appeals** met on July 13th. One applicant's dimensional variance request was granted, a fence materials variance was granted, and another dimensional variance request was tabled.

PROJECT UPDATES FROM HRC

Transportation Alternatives Program Sidewalks

Work on the two remaining retaining walls will continue, and the sidewalk forming along 13-Mile is expected to begin. The large culverts that had been stored in the right-of-way by Groves High School were successfully installed on 13-Mile.