



**PARKS & RECREATION BOARD MEETING**  
**THURSDAY, JANUARY 15, 2026 at 7:00 PM**  
**COUNCIL CHAMBERS**  
**18500 W. 13 MILE ROAD**  
**BEVERLY HILLS, MI 48025**

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## **AGENDA**

1. **Call to Order**
2. **Amendments to the Agenda/Approve Agenda**
3. **Public Comments**
4. **Approve minutes of a Parks & Recreation Board meeting held November 20, 2025**
  - A. Approve minutes of a Parks & Recreation Board meeting held November 20, 2025
5. **Discussion**
  - A. Phases for Wendbrook
  - B. Update 5-Year Plan
  - C. Parks & Recreation Coordinator
  - D. Review & Update Parks Goals
  - E. Playground Install Update
6. **Public Comments**
7. **Administration Comments**
8. **Liaison Comments**
9. **Board Comments**
10. **Adjournment**

Persons with disabilities who need assistance to participate in this meeting should contact the Clerk's office at 248-646-6404 three days in advance to request mobility, visual, hearing other assistance.

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Present: Chairperson Goodrich; Secretary Bresnahan; Members: Bayless, Borgon, Kreit, Hausman, O’Gorman and Ruprich

Absent: Vice Chairperson Ross

Also Present: Village Clerk, Brown  
Council Liaison, Hrydziusko

Chairperson Goodrich called the regular Parks & Recreation/Village Council meeting to order at 7:01 p.m. in the Council Chambers located at 18500 W. 13 Mile Road, Beverly Hills, MI 48025.

**AMENDMENTS TO THE AGENDA/APPROVE AGENDA**

Motion by Bayless, second by Borgon, to approve the agenda as published.

Motion passed.

**PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA**

None.

**REVIEW AND CONSIDER APPROVAL OF REGULAR PARKS & RECREATION BOARD MINUTES OF MEETING HELD OCTOBER 16, 2025**

Motion by Hausman, second by Bayless, to amend the October 16, 2025 Parks & Recreation Board meeting minutes to remove the “before presenting it to Village Council: line on page 1, remove the word “law” and replace it with “lawn” on page 2 and approve the minutes as amended.

Motion passed.

**BUSINESS AGENDA**

**REVIEW AND CONSIDER REQUEST TO WAIVE PAVILION RENTAL FEE FOR THE ANNUAL 5<sup>TH</sup> GRADE RUN AT BEVERLY PARK**

Administration received a request from Birmingham Public Schools Athletic Department to host the annual 5th Grade Run at Beverly Park on Saturday, October 3, 2026 from 8:00 a.m. to 10:00 a.m. They have also requested to use the pavilion during this time and asked that the pavilion rental fees be waived. There are not any Village sponsored events scheduled at Beverly Park on this date. The waiver request form is attached for consideration.

Motion by Hausman, second by Borgon, to recommend that Village Council approve the request from Birmingham Public Schools to host the annual 5th Grade Run at Beverly Park on Saturday, October 3, 2026 from 8:00 a.m. to 10:00 a.m. It is recommended that fees for use of the pavilion be waived for this event provided that a \$250.00 security deposit and Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk’s Office prior to the event.

Motion passed.

### **REVIEW AND CONSIDER REQUEST TO WAIVE PAVILION RENTAL FEE FOR GROVES ORCHESTRA'S FORTE 5K**

Administration received a request from Groves High School requesting to hold their annual Forte 5K Run and Walk at Beverly Park and on Village streets on Sunday, May 3, 2026 from 6:30 a.m. to 11:30 a.m. to benefit the Groves Orchestra. They have also requested to use the pavilion during this time and asked that the pavilion rental fees be waived. There are not any Village sponsored events scheduled at Beverly Park for May 3, 2026. A map of the route is attached. The Board and Council have approved this request for the past several years.

Motion by Borgon, second by Bayless, to recommend that Village Council approve the request from Groves High School to hold their annual Forte 5K Run on Sunday, May 3, 2026 from 6:30 a.m. to 11:30 a.m. This event will begin and end at the Beverly Park pavilion and they will utilize Village streets and sidewalks for the run. It is recommended that fees for use of the pavilion be waived for this event provided that a security deposit and Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is submitted to the Clerk's Office prior to the event.

Motion passed.

### **APPROVE PAVILION LIGHTING EVENT PROPOSAL**

Goodrich gave an overview of the request from Lindsay King. King proposed to sponsor and support the installation and removal of the Village's existing holiday lights at Beverly Park at no cost to the Village. King would hire an outside contractor to install the lights using the traditional design and remove them in early March 2026, with the Village providing reasonable sponsorship recognition in return. After installation, the King plans to host a community Hot Cocoa Lighting Event on December 2, 2025.

Motion by Goodrich, second by Bayless, be it resolved, the Parks & Recreation Board hereby approves the Holiday Lights sponsorship concept, subject to:

1. Final logistical details being confirmed by Village administration;

Motion passed.

### **DISCUSSION**

#### **RECAP HALLOWEEN HOOT**

The Board recapped the Halloween Hoot which included a discussion on adding more lighting along the path to improve visibility and parking and traffic control concerns with an emphasis on improving flow and safety at future events. The Board also noted issues with a vendor booth arriving later than scheduled, lights going out during the event, and a displeased resident who lives adjacent to the park. Additionally, the Board acknowledged fewer donations received this year and agreed to order fewer trick-or-treat bags next year based on usage.

### **FOOD TRUCK MONDAY’S- YOUR NEIGHBORHOOD BITES**

Brown reported receiving an email from Your Neighborhood Bites requesting a \$750.00 guarantee to secure food trucks for the 2026 season. Bresnahan noted that a similar request was made last year and that the Village has the option to opt out. The Board directed Brown to decline the request and agreed to focus on promoting the event to attract a bigger audience.

### **PARKS & RECREATION COORDINATOR PACKET**

Bayless provided an overview of the Parks & Recreation Coordinator packet he developed, explaining that the position is needed due to growing park infrastructure demands. The Board discussed the packet in detail, including potential millage funding, elements of the job description, combining the position with a Sustainability Coordinator, and ways to make the position attractive for long-term retention. Bayless will meet with Village Administration to further discuss the position and plans to bring the topic to the January joint meeting with Council.

### **PUBLIC COMMENTS**

David Tobaben, Orchard Way Court believes the Village is missing a comprehensive, long term parks plan and managing grants, finances and long-term planning is too much for current staff and he strongly supports bringing in a dedicated professional to handle this work.

### **ADMINISTRATION COMMENTS**

Brown informed the Board that the Village did not receive the DNR DTE Tree grant and noted that work is continuing with Senator Moss and the DNR regarding the playground installation. She also reminded members of the upcoming January 15, 2026 joint meeting with Council.

Borgon left at 8:34 p.m.

### **LIAISON COMMENTS**

Hrydziuszkowski informed the Board that the Village has entered into a contract with a new law firm , Rosati Schltz, and they are working with transitioning responsibilities with Mr. Ryan. Hrydziuszkowski gave an update on the sidewalk improvements funded through the TAP grant.

### **BOARD COMMENTS**

Ruprich thanked everyone for their excellent work on the Hoot and recommended removing the nets at the sports courts to prevent weather-related damage. Ruprich also informed the Board that a donor has committed a \$25.00 a month donation to the Parks & Recreation Board.

Kreit shared that a motivated scout troop is interested in completing a project at Wendbrook and is seeking guidance on what approvals or coordination are needed from the Village to move forward.

Bresnahan mentioned that the park on Lincoln was recently redone very quickly by Landscape Structures and suggested that the Board check it out to see the quality of the work.

Bayless thanked everyone for the Halloween Hoot and said he will postpone discussing news ideas for improving event promotion and communication until January/February.

Hausman informed the Board that the Wayne State Sculpture Project will begin installing portals on Monday and temporary signs with QR codes will provide information and updates. Hausman also informed the Board that the Sculptures in the Park project will be restarting in 2026 and inquired whether the Village can get bonds for park projects.

Goodrich noted that issues with the park Bluetooth speaker system and recommended checking it before warranty expires. Goodrich also suggested cleaning debris from Beverly Park pond and Riverside Park and suggested hiring a firm to help with Wendbrook planning and the next five-year plan, as outside expertise ensures a better result.

**ADJOURNMENT**

The meeting was adjourned at 8:57 p.m.